

**ARCHIVED HEALTH ADMINISTRATION ARTICULATION AGREEMENT GUIDE**

Washtenaw Community College – Approved Health Related Programs (See list below)

Eastern Michigan University – BS in Health Administration

**Washtenaw Community College Courses:                      Transfer to Eastern Michigan University:**

**Michigan Transfer Agreement (MTA) Requirements (30 credits)**

Students with an MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the General Education Application Requirements of one Perspectives on a Diverse World course, one Learning beyond the Classroom experience, and a writing intensive course in the major. Courses listed below for the MTA also satisfy major requirements at EMU and or WCC. Students who enrolled in college before Fall 2014 may continue to follow the MACRAO Agreement until the end of summer 2019. courses approved to satisfy the MTA go to <http://www.wccnet.edu/services/transferresources/mta/>

- 1. A Course in English Composition**  
Choose from the approved MTA list .....4      University Elective ..... 4
- 2. A Second Course in English Composition or a Course in Communication**  
Choose from the approved MTA list .....3      University Elective ..... 3
- 3. A Course in Mathematics**  
\*MTH 160 Elementary Statistics.....4      MATH 170 Elem Statistics or (SOCL 250) (3)+1 ..... 4
- 4. Two Courses in Natural Sciences from Different Disciplines (one lab required)**  
\* Complete one course:.....4-5      BIOL 105 or substitution:..... 4-5  
    BIO 101 Concepts of Biology (4) or      BIOL 105 Intro to Biology for Non-majors (4)  
    BIO 102, BIO 109, or BIO 111 (4-5)      (sub for BIOL 105)  
Complete a science course from a different discipline: .....3-4      University Elective ..... 3-4
- 5. Two Courses in Humanities from Different Disciplines**  
\*PHL 244 Ethical and Legal Issues in Health Care .....3      HLAD 308 Ethical Dim of Health Care Delivery ..... 3  
Complete a humanities course from a different discipline .....3      University Elective ..... 3
- 6. Two Courses in Social Sciences from Different Disciplines**  
\*ECO 211 Principles of Economics I.....3      ECON 201 Principles of Macroeconomics ..... 3  
Complete a social science course in a different discipline:.....3      University Elective ..... 3
- 7. If needed, complete additional courses in any category above to satisfy the 30 credit minimum for the MTA.**

**EMU "Perspectives on a Diverse World" Requirement:** Complete one course below:

These courses may be used to satisfy an MTA category above: *Humanities:* ART 143,150; COM 225; DAN 180; ENG 181, 213, 214, 224, 242; HUM 150,175; MUS 180. *Social Science:* ANT 201; ECO 280; GEO 101; HST 123, 150, 210, 230, 235, 240, 270; PLS 211; PSY 107, 251; SOC 205; *Natural Science:* ENV 101

**WCC Program Block (30-45 credits)**

Students may transfer 30 to 45 credits in courses from an approved health program at WCC. Courses completed with a "C" or better will transfer as a block into the Health Administration program at EMU.

The following courses may be waived: (either HLAD 416 or 419) and (either HLAD 315 or 418) Students who have completed a clinical or internship course at WCC may receive a waiver for HLAD 488L. See the Health Administration program director to determine which waivers may be made.

**EMU requirements that may be Taken at WCC or EMU (10-31 credits)**

- |  |  |
|--|--|
| *ACC 111 Principles of Accounting I.....3                      | ACC 240 Principles of Financial Accounting ..... 3 |
| *ECO 222 Principles of Economics II .....3                     | ECON 202 Principles of Microeconomics ..... 3      |
| *HSC 101 Healthcare Terminology or (HIT 101).....1-3           | AHPR 200 Medical Terminology ..... 1-3             |
| <sup>1</sup> BMG 111 Business Law I .....3                     | LAW 293 Legal Environment of Business ..... 3      |
| Open Electives (see advisor before taking electives) .....0-21 | University Electives ..... 0-21                    |

**Maximum Credits at WCC .....84-91                      Credits that transfer to EMU ..... 84-91**

\* Required for EMU's Health Administration Program. If not transferred, must be completed at EMU.

<sup>1</sup> Satisfies one HLAD Restricted Elective.

**Approved WCC Health Programs:** Radiography, Physical Therapist Assistant, Pharmacy Technology, Nursing, Dental Assisting, Computed Tomography, Magnetic Resonance Imaging, Mammography, Surgical Technology, Business Office Administration with Medical Administrative Assistant Option, other programs by permission of Health Administration Program Director. Students who do not complete an approved health program will not receive waivers for the two HLAD courses and the internship (12-13 credits) which will be completed at EMU.

**Sign up with us:** If you let us know you are using this articulation agreement we can stay in touch with you and provide information and advising to you while you are still at your community college. Sign up at: <https://www.emich.edu/ccr/articulation-agreements/signup.php>

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**Completion of the Health Administration Program at EMU**

**Program Admission Requirements:**

1. Completed a minimum of 45 hours of undergraduate coursework at an accredited institution of higher learning with a minimum cumulative grade point average of 2.5.
2. Completed the MTA or MACRAO agreement (or ENGL 121 and CTAC 124 with a minimum grade of “C-“ at EMU or minimum grade of “C” at the community college).
3. Students who do not have the minimum GPA to be admitted into the major may petition the program director in writing to request probationary admission to the major. Applications will be considered on a case-by-case basis.

**Major Requirements (33-40 credits)**

**Health Administration Requirements (27 credits)**

|  |  |   |
|--|--|---|
| <sup>1</sup> HLAD 305                                  | The U.S. Health Care System.....               | 3 |
| HLAD 307W  | Comm Effectiveness in Health Admin.....        | 3 |
| HLAD 310   | Administration of Health Care Orgs.....        | 3 |
| HLAD 311   | Management of Health services.....             | 3 |
| HLAD 312   | Health Personnel Mgmt & Development.....       | 3 |
| HLAD 420   | Health Insurance & Reimbursement.....          | 3 |
| HLAD 425   | Decision Making for Health Administrators..... | 3 |
| ECON 436   | Health Economics.....                          | 3 |
| Restricted HLAD Electives (one course from below)..... |  | 3 |
| HLAD 200   | Intro to Epidemiology (3)                      |   |
| HLAD 250   | Intro to Public Health (3)                     |   |
| HLAD 313   | Health Care Quality (3)                        |   |
| HLAD 401   | Legal Issues in Health Care (3)                |   |
| HLAD 402   | Health Policy (3)                              |   |
| HLAD 476   | Intro to Healthcare Informatics (3)            |   |

**Waiver Options (6-7 credits)**

Students, who have completed an approved WCC program, may have a course waived from each option below. See the program coordinator to determine which of the following courses to complete and to receive waivers for the other two.

|   |     |
|---|-----|
| Select one course to complete and one to waive: ..... | 3-4 |
| HLAD 416 Health Planning (3)                          |     |
| HLAD 419 Legal & Regulatory Issues in HC (4)          |     |
| Select one course to complete and one to waive: ..... | 3   |
| HLAD 315 Data Analysis for the Health Sciences (3)    |     |
| HLAD 418 Principles of Healthcare Finance (3)         |     |

**LBC Requirement (0-6 credits)**

One Learning beyond the Classroom (LBC) course or noncredit experience must be completed at EMU. HLAD 488L is an option to satisfy this requirement. See the program coordinator for other options.

**Credits at EMU: ..... 33-40**

**Transfer Credits ..... 84-91**

**\*\*Minimum Credits to Graduate:..... 124**

**Sample Sequences for completing the program:**

**Fall Start**

|                          |                                    |                    |
|--------------------------|------------------------------------|--------------------|
| <b>Fall</b>              |                                    | <b>(9 credits)</b> |
| HLAD 305                 | F, W,S.....                        | 3                  |
| HLAD 307w                | F, W, S (Health Admin Intent)..... | 3                  |
| Restricted HLAD Elective | .....                              | 3                  |

**Winter**

|          |                                      |                       |
|----------|--------------------------------------|-----------------------|
|          |                                      | <b>(9-12 credits)</b> |
| HLAD 310 | F,W,S (pre-requisite: HLAD 305)..... | 3                     |
| HLAD 312 | W (pre-requisite is HLAD 305).....   | 3                     |
| HLAD 315 | W, S (if not waived).....            | 0-3                   |
| ECON 436 | F, W (pre-requisite: ECON 202).....  | 3                     |

**Summer**

|          |  |                    |
|----------|--|--------------------|
|          |  | <b>(6 credits)</b> |
| HLAD 311 | S (pre-requisite: HLAD 310).....           | 3                  |
| HLAD 420 | F, S (pre-requisites: HLAD 307 & 310)..... | 3                  |

**Fall**

|             |  |                       |
|-------------|--|-----------------------|
|             |  | <b>(6-10 credits)</b> |
| HLAD 416 or | F, W (pre-requisites: HLAD 307 & 310)          |                       |
| HLAD 419    | F,W (Pre-requisites: HLAD 307 & 310).....      | 3-4                   |
| HLAD 418    | F (pre-reqs: HLAD 310 & ACC 240 (if not waived | 0-3                   |
| HLAD 425    | F, W (pre-reqs: HLAD 307, 310 & 420).....      | 3                     |

**Winter**

|           |  |                    |
|-----------|--|--------------------|
|           |  | <b>(6 credits)</b> |
| HLAD 488L | Internship (pre-requisite: HLAD 310 & permission) .. | 6                  |

**Winter Start**

**Winter (12 credits)**

|                          |                                     |   |
|--------------------------|-------------------------------------|---|
| HLAD 305                 | F, W,S.....                         | 3 |
| HLAD 307w                | F, W, S (Health Admin Intent).....  | 3 |
| ECON 436                 | F, W (pre-requisite: ECON 202)..... | 3 |
| Restricted HLAD Elective | .....                               | 3 |

**Summer**

|          |                                      |                    |
|----------|--------------------------------------|--------------------|
|          |                                      | <b>(6 credits)</b> |
| HLAD 310 | F,W,S (pre-requisite: HLAD 305)..... | 3                  |
| HLAD 311 | S (pre-requisite: HLAD 310).....     | 3                  |

**Fall**

|             |   |                       |
|-------------|---|-----------------------|
|             |   | <b>(6-10 credits)</b> |
| HLAD 416 or | F, W (pre-requisites: HLAD 307 & 310)           |                       |
| HLAD 419    | F,W (pre-requisites: HLAD 307 & 310).....       | 3-4                   |
| HLAD 418    | F (pre-reqs: HLAD 310 & ACC 240)if not waived . | 0-3                   |
| HLAD 420    | F, S (pre-requisites: HLAD 307 & 310).....      | 3                     |

**Winter**

|          |   |                      |
|----------|---|----------------------|
|          |   | <b>(6-9 credits)</b> |
| HLAD 315 | W, S if not waived.....                   | 0-3                  |
| HLAD 312 | W (pre-requisite is HLAD 305).....        | 3                    |
| HLAD 425 | F, W (pre-reqs: HLAD 307, 310 & 420)..... | 3                    |

**Summer**

|           |  |                      |
|-----------|--|----------------------|
|           |  | <b>(0-6 credits)</b> |
| HLAD 488L | Internship (pre-reqs: HLAD 310 & permission).... | 0-6                  |

**\*\*If sufficient credits are not transferred, additional credits must be completed at EMU to satisfy the minimum of 124 credit hours required to graduate.**

<sup>1</sup> Students may register concurrently at WCC and EMU while completing the program in order to take HLAD courses in sequence and graduate in a timely manner. Students receiving financial aid should contact the Financial Aid Offices at WCC and EMU to ask about options for financial aid as a concurrently registered student.

**ARCHIVED HEALTH ADMINISTRATION ARTICULATION AGREEMENT GUIDE**Washtenaw Community College – **Approved Health Related Programs (See list below)**Eastern Michigan University – **BS in Health Administration****Additional Information:**

1. Each institution will determine the satisfaction of their individual program and degree requirements. Both WCC and EMU agree to accept transferable courses from each other and from other institutions. WCC courses indicated with an \* are required for EMU's Health Administration Program. Substitutions for these courses must be approved by the EMU program coordinator.
2. Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the General Education Application Requirements of one "Perspectives on a Diverse World" course, one "Learning beyond the Classroom" experience, and a "Writing Intensive" course in the major. The Perspectives on a Diverse World requirement may be transferred to EMU. *To use the Michigan Transfer Agreement (MTA), students must have an official community college transcript, with the "MTA Satisfied" endorsement sent to EMU's Admissions Office. Students who do not have "MTA Satisfied" on their community college transcript, will be required to satisfy EMU's general education requirements as applied to transfer students. The MTA may be completed after admission to EMU, however, students should inform their advisors or they may be advised to complete additional courses for the general education program. Students who enrolled in college prior to September 2014 will have until the end of August 2019 to complete the MACRAO agreement. If already on the transcript, the MACRAO designation will be accepted at EMU after August 2019.*
3. A grade of "C" or better (2.0 on a 4.0 scale) is required for courses to transfer to either institution.
4. Under this agreement, EMU will waive the 60-hour rule and require that a minimum of 30-40 credit hours must be completed at the four-year college level with at least 30 credits at EMU, 15 hours of which must be in program requirements at the 300-level or above. Fewer than 46 credits may be completed at the four-year level, if waivers are awarded. Of the last 30 hours completed before graduating, a minimum of 10 credit hours must be in courses offered by EMU. A minimum of 124 credit hours, completed in-residence or accepted in transfer, is required for graduation.
5. Students must meet all admission requirements at the time of application for admission to EMU, including submitting transcripts from all previously attended colleges. Washtenaw students will receive equal consideration with other students for course registration and financial aid. Students must apply separately to the Health Admission program. The program admission requirements are listed on page 2 of this guide.
6. To graduate with a Health Administration major, students need a cumulative GPA of 2.5 in HLAD courses. Students who earn less than a "C-" in any HLAD course, must repeat it.
7. Students are encouraged to contact the EMU Health Administration Program Coordinator before completing an admission application to EMU, especially if approval is sought for waivers of required courses. To facilitate advising and the evaluation of transcripts, sign up for this articulation agreement using the link <https://www.emich.edu/ccr/articulation-agreements/signup.php> and bring a copy to all advising sessions.

**Effective Dates: January 1, 2016 until January 1, 2019**

This is a renewal of an agreement made in 1997 and renewed in June 2004, September 2007, and May 2011. Students who began this program prior to the new effective date have the option of using this guide or may continue to follow the guide they started under for up to seven years. If this agreement is not renewed at the end of the effective period, students who already started the program will be given three additional years to be admitted to EMU under the terms of this agreement.

**Contacts:**

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