

PARALEGAL ARTICULATION AGREEMENT GUIDE

Delta College – ABS in Legal Support Professional
Eastern Michigan University – BS in Paralegal

Delta College Courses: Transfer to Eastern Michigan University as:

Michigan Transfer Agreement (MTA) Requirements (30 credits)

Students with an MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the General Education Application Requirements of one Perspectives on a Diverse World course, one Learning beyond the Classroom experience, and a writing intensive course in the major. Courses listed below for the MTA will also satisfy major requirements at Delta or EMU. Students who started before fall semester 2014 may continue to follow the MACRAO Agreement until the end of summer 2019. Delta courses approved for the MTA can be found on [Delta's website](#).

1. A Course in English Composition			
ENG 111	College Composition I.....	3	WRWG 120 (University Elective).....
2. A Second Course in English Composition or a Course in Communication			
** ENG 112	College Composition II.....	3	WRWG 121 Composition II: Researching the Public Exp.....
3. A Course in Mathematics			
Choose from the approved MTA list.....		3-4	University Elective.....
4. Two Courses in Natural Science from different disciplines (one lab required)			
Choose from the approved MTA list.....		7-8	University Elective.....
5. Two Courses in Fine Arts/Humanities from different disciplines			
COM 112W	Fundamentals of Oral Communication.....	3	CTAC 124 Foundations of Speech Communication.....
Choose one course from the approved MTA list.....		3	University Electives.....
6. Two Courses in Social Sciences from different disciplines			
PSY 211W	Introduction to Psychology.....	3	PSY 101 University Elective.....
POL 103W	American Politics.....	3	PLSC 112 (University Elective).....

If needed, complete additional courses in any category above to satisfy the 30 credit minimum for the MTA

EMU's Perspectives on a Diverse World requirement: Complete one course from the following list:

These courses also satisfy an MTA area: **Communication:** COM 245W; **Natural Science:** BIO 110W; **Humanities:** COM 245W; EMB 229W; ENG 229HW-W, 269W, 274W, 277W, 278W; IHU 120W, 202, 281W; MUS 120W; **Social Sciences:** GEO 113W; HIS 215W, 217W, 225W; POL 220W, 221W, 225W, 241W; SOC 215W, 231HW-W; SSI 120W, 229W, 288W, 289W

These courses apply, but do not satisfy the MTA: ED 201W; MGT 265

Delta Legal Support Professional Program (51 credits)

* ACC 211	Principles of Financial Accounting.....	4	ACC 240	Principles of Financial Accounting (3)+1.....	4
² CST 133W	Computer Concepts and Competencies.....	4	BMMT 201	Microcomputers for Business Applications (3)+1.....	4
¹ LSP 110W	Legal Ethics and Responsibilities.....	3	LEGL 000	sub for LEGL Restricted Elective.....	3
** LSP 115	Principles of Substantive Law.....	3	LEGL 211	Introduction to the Legal System.....	3
¹ LSP 120	Legal Research.....	2	LEGL 000	sub for LEGL Restricted Elective.....	2
* LSP 210W	Estate and Trust Planning (Elective).....	2	LEGL 311	Probate, Estates, and Wills (3)-1.....	2
* LSP 230	Civil Litigation.....	3	LEGL 406	Civil Litigation.....	3
* LSP 240	Domestic Relations (Elective).....	2	LEGL 313	Family Law (3)-1.....	2
¹ LSP 260	Legal Support Internship.....	1	LEGL 000	sub for LEGL Restricted Elective.....	1
¹ LSP 280W	Legal Writing.....	1	LEGL 000	sub for LEGL Restricted Elective.....	1
¹ MGT 251W	Business Law I.....	3	LAW 293	Legal Environment of Business (Restricted Elect).....	3
¹ MGT 252	Business Law II.....	3	LAW 000	sub for LEGL Restricted Elective.....	3
Additional Program Requirements					
LW course; MGT 256; OAT 151, 171, 172;.....		13	University Elective.....		13
Approved Program Electives.....		7	University Electives.....		7
¹ Choose 5 credits from: LSP 150, 220, 235, 250, 253 (5)			LEGL Restricted Electives (5)		
Choose 2 credits from any approved program electives (2)			University Electives (2)		

EMU Requirements and Electives that may be taken at DC or EMU (6 credits)

* Complete one of the following courses sequences.....	6	ECON or SOCL Course Sequence.....	6
ECN 221 & 222 Principles of Economics I & II (6)		ECON 201 & 202 Prin of Macro & Prin of Microeconomics (6) SOC	
211W & 212W Principles of Sociology & Social Problems (6)		SOCL 105 & 202 Introductory Sociology & Social Problems (6)	

Credits at Delta: 87 Credits that apply to EMU's program 85

* Required for EMU's Paralegal program.

** Required for admission to EMU's Paralegal program. See page three, #5 for grade requirements for these courses.

¹ Applies to the 18 credits of Restrictive Electives required for EMU's Paralegal program. If not taken at DC, requirement must be completed at EMU.

² CST 133W should be taken in place of CST 106, 110, 151 for this agreement.

Sign up with us: If you let us know you are using this articulation agreement we can stay in touch with you and provide information and advising to you while you are still at your community college.

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Completion of the Paralegal Program at EMU

Major Requirements (39 credits)

Required LEGL Courses (30 credits)

LEGL 212	Law Office Administration and Technology3
¹ LEGL 304W	Legal Writing, Research and Analysis I3
LEGL 305	Adv Legal Writing, Research & Analysis II3
LEGL 400	Adv Legal Writing, Research & Analysis III3
LEGL 404	Court Rules, Forms and Drafting Contracts3
LEGL 405	Civil Litigation, Investigation and Procedure I3
² LEGL 417L4	Legal Assistance Center Clinical Experience	..6
	Paralegal Electives (See advisor for course options)6

Business & Information Processing Core (9 credits)

BMMT 213	Advanced Spreadsheet Applications3
BMMT 496	Records Administration Using Database3
LEGL 396	Electronically Stored Information & eDiscovery	3

Credits at EMU: **39**

Transfer Credits: **85**

Minimum Credits to Graduate: **124**

Sample Sequences for completing the program:

Courses are not offered every semester, consult the program advisor to develop a program of study.

Fall Semester (9 credits)

LEGL 304W	Legal Writing, Research and Analysis I 3
BMMT 213	Advanced Spreadsheet Applications 3
LEGL 404	Court Rules, Forms and Drafting Contracts 3

Winter Semester (6 credits)

LEGL 212	Law Office Administration and Technology 3
LEGL 305	Adv Legal Writing, Research & Analysis II 3

Summer Semester (6 credits)

LEGL 396	Electronically Stored Info & eDiscovery 3
BMMT 496	Records Administration Using Database 3

Fall Semester (9 credits)

LEGL 405	Civil Litigation, Investigation and Procedure I 3
LEGL 400	Adv Legal Writing, Research & Analysis III 3
LEGL Restricted Elective	 3

Winter Semester (6 credits)

LEGL 417L	Legal Assistance Center Clinical Experience 6
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¹ Admission requirement for EMU's Paralegal program. Must be completed before enrolling in program courses.

² Satisfies EMU's Learning Beyond the Classroom requirement

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Additional Information:

1. Each institution will determine the satisfaction of their individual program and degree requirements. For the purpose of this articulation agreement, both institutions agree to accept transferrable courses from each other and from other institutions. DC courses indicated with an * are required for EMU's Paralegal program. Substitutions for these courses must be approved by the EMU program coordinator.
2. Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the General Education Application Requirements of one "Perspectives on a Diverse World" course, one "Learning Beyond the Classroom" experience, and a "Writing Intensive" course in the major. The Perspectives on a Diverse World requirement may be transferred to EMU.
To use the Michigan Transfer Agreement (MTA), students must have an official community college transcript, with the "MTA Satisfied" endorsement sent to EMU's Admissions Office. Students who do not have "MTA Satisfied" on their community college transcript, will be required to satisfy EMU's general education requirements as listed in the Undergraduate Catalog. The MTA may be completed after admission to EMU, however, students should inform advisors or they may be advised to complete additional courses for the general education program. Students who enrolled in college prior to fall semester 2014 have until the end of summer semester 2019 to complete the MACRAO agreement. If already on the transcript, the MACRAO designation will be accepted at EMU after summer semester 2019.
3. Only courses with a grade of "C" or better (2.0 on a 4.0 scale) will be accepted for transfer to either institution.
4. Under this agreement, EMU will waive the 60-hour rule and require that a minimum of 30 credit hours must be completed in EMU courses, 15 hours of which must be in program requirements at the 300-level or above. Of the last 30 hours completed before graduating, a minimum of 10 credit hours must be in courses offered by EMU. A minimum of 124 credit hours, completed in-residence or accepted in transfer, is required for graduation.
5. Admission to the Paralegal program requires the following minimum admission criteria:
 - (1) Admission to the University as an undergraduate or second bachelor's degree candidate;
 - (2) Completion of WRTG 121 [ENG 112 at DC] with a grade of "B" or higher;
 - (3) Completion of LEGL 211 [LSP 115 at DC] with a grade of "B-" or higher
 - (4) Completion of LEGL 304W Legal Writing, Research, & Analysis I, with a grade of "C+" or higher; and
 - (5) A cumulative GPA of at least 2.5 on a 4.0 scale.
6. Students must satisfy all admission requirements at the time of application for admission to EMU, including submitting transcripts from all previously attended colleges. DC students will receive equal consideration with other students for course registration and financial aid.
7. Students are encouraged to contact EMU's Paralegal program coordinator before applying to EMU. To facilitate advising and the evaluation of transcripts, [sign up for this articulation agreement](#), and bring a copy of this articulation guide to all advising sessions.

Effective Dates: September 1, 2018 until August 31, 2021.

This is a renewal of an agreement made in February 2005 and renewed in September 2008 and May 2012. This agreement is consistent with the 2018-2019 catalog. Students have until summer 2026 to graduate from Eastern Michigan University following this agreement. In the event that a student does not complete the program within seven years, they may be required to have their credits reevaluated using the requirements of the current articulation guide.

Contacts:

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