

## PARALEGAL ARTICULATION AGREEMENT GUIDE

Lansing Community College – AB in Paralegal  
Eastern Michigan University – BS in Paralegal

### Lansing Community College Courses:

### Eastern Michigan University Courses:

#### Michigan Transfer Agreement (MTA) Requirements (30 credits)

Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the EMU General Education Application Requirements of one Perspectives on a Diverse World course, one Learning Beyond the Classroom experience, and one writing intensive course in the major. Courses listed below for the MTA will also satisfy program requirements at LCC or EMU. Students who do not transfer to EMU with the MTA or MACRAO endorsement will be required to complete EMU's general education program. [LCC courses approved for the MTA.](#)

#### Credits from the AB in Paralegal that apply toward the MTA (15 credits)

1. **A course in English Composition**  
ENGL 121 Composition I ..... 4      WRTG 120 University Elective ..... 3
2. **A course in English Composition or Communication**  
COMM 130 Fundamentals of Public Speaking ..... 3      CTAC 124 Foundations of Speech Communication ..... 3
3. **A course in Mathematics**  
Choose one from: MATH 119 or 120 ..... 4      University Elective ..... 4
4. **Two courses in Natural Sciences from different disciplines (one lab required)**  
Choose one from: BIOL 120 or 121 ..... 4      University Elective ..... 4
5. **Two courses in Humanities and Fine Arts from different disciplines**  
*See courses that can be taken at LCC or EMU. If not completed at LCC, general education must be completed at EMU.*
6. **Two courses in Social Sciences from different disciplines**  
*See courses that can be taken at LCC or EMU. If not completed at LCC, general education must be completed at EMU.*

#### LCC Paralegal Program Requirements (45 credits)

- |   |   |
|---|---|
| * CITF 110 Introduction to Computer Information Systems ..... 3 | BMMT 101 sub for BMMT 201 ..... 3                                 |
| LEGL 110 Editing Legal Documents ..... 2                        | LEGL 000 University Elective ..... 2                              |
| 2* LEGL 115 Paralegal Career/Ethics ..... 3                     | LEGL 211 Introduction to the Legal System ..... 3                 |
| 2,3* LEGL 125 Legal Research and Writing I ..... 4              | LEGL 304 Legal Writing/, Research and Analysis I (3+1) ..... 4    |
| LEGL 160 Critical Thinking in Law ..... 3                       | LEGL 000 University Elective ..... 3                              |
| LEGL 210 Litigation Procedures ..... 4                          | LEGL 000 University Elective ..... 4                              |
| LEGL 211 Tort Law ..... 2                                       | LEGL 000 University Elective ..... 2                              |
| 1 LEGL 215 Business Law – Basic Principles ..... 3              | LAW 293 Legal Environment of Business (Interdisc Elective) .... 3 |
| 1 LEGL 216 Commercial Transactions ..... 3                      | LAW 000 University Elective sub for Interdisc Elective ..... 3    |
| LEGL 217 Business Organizations ..... 3                         | LAW 000 University Elective ..... 3                               |
| * LEGL 225 Legal Writing and Research II ..... 3                | LEGL 305 Advanced Legal Writing, Research & Analysis II ..... 3   |
| * LEGL 228 Computer Applications for the Law Office ..... 3     | LEGL 212 Law Office Administration and Technology ..... 3         |
| Choose 1 elective: LEGL 218, 251, 280 ..... 3                   | AACR Gen Credit ..... 3   |
| Choose 1 elective: LEGL 229, 251, 280 ..... 3                   | AACR Gen Credit ..... 3   |
| * MGMT 234 Diversity in the Workplace ..... 3                   | MGMT 000 Perspectives on a Diverse World Requirement ..... 3      |

**Note: LEGL 270 does not transfer as academic credit to EMU**

#### EMU Requirements and Electives that May be Taken at LCC or EMU (27-28 credits)

- |  |   |
|--|---|
| Choose two Humanities & Fine Arts from the approved MTA list ..... 6 | University Elective ..... 6                                       |
| Choose one Social Science from the approved MTA list ..... 3         | University Elective ..... 3                                       |
| Choose one Natural Science from the approved MTA list ..... 3        | University Elective ..... 3                                       |
| * ACCG 210 Principles of Accounting I ..... 4                        | ACC 240 Principles of Financial Accounting (3)+1 ..... 4          |
| 2* ENGL 122 Composition II ..... 4                                   | WRTG 121 (Program Admission Requirement, B or higher (3)+1) ... 4 |
| * Choose one course combination from the following: ..... 7-8        | [ECON 202 and ECON 201] or [SOCL 105 and SOCL 202] ..... 7-8      |
| [ECON 201 and 202] OR [SOCL 120 and SOCL 255]                        |   |

**Credits at LCC: ..... 87-88      Credits that transfer to EMU ..... 82**

\* Required for EMU's BS in Paralegal program. If not transferred, must be completed at EMU.

<sup>1</sup> Applies toward the 9 required hours in Interdisciplinary Electives in the Paralegal program. If not transferred from LCC, must complete requirement at EMU.

<sup>2</sup> Program admission requirement: must earn a B- or higher in LEGL 115, a C+ or higher in LEGL 125 and a B or higher in ENGL 122

<sup>3</sup> LEGL 125 transfers to EMU as LEGL 304. Students will be required to take an approved writing intensive course at EMU.

**Sign up with us: If you let us know you are using this articulation agreement we can stay in touch with you and provide information and advising to you while you are still at your community college.**

## PARALEGAL ARTICULATION AGREEMENT GUIDE

Lansing Community College – AB in Paralegal  
Eastern Michigan University – BS in Paralegal

### Completion of the BS in Paralegal at EMU

#### Major Requirements (42 credits)

##### Required Courses (21 credits)

LEGL 311	Probate, Estates and Wills .....	3
LEGL 313	Family Law .....	3
LEGL 400	Adv Legal Writing, Research & Analysis III .....	3
LEGL 404	Court Rules, Forms and Drafting Contracts .....	3
LEGL 405	Civil Litigation, Investigation and Procedure I .....	3
LEGL 406	Civil Litigation, Investigation and Procedure II .....	3
<sup>2</sup> LEGL 488L4	Legal Internship .....	3

##### Business & Information Processing (9 credits)

BMMT 213	Advanced Spreadsheet Applications .....	3
BMMT 496	Records Administration Using Database .....	3
LEGL 396	Electronically Stored Info & eDiscovery .....	3

##### Restricted Electives (12 credits)

###### Paralegal Electives (Choose 9 credits)

LEGL 300	Marijuana Law (3)
LEGL 315	Land Transaction and Real Estate (3)
LEGL 318	Women and the Law (3)
LEGL 320	Cyber Law and Compliance (3)
LEGL 379	Special Topics (3)
LEGL 415	Bankruptcy Law (3)
LEGL 416L4	Paralegal Capstone (3)
LEGL 479	Special Topics (3)

###### Interdisciplinary Electives (Choose 3 credits)

<sup>1</sup> PHIL 355W	Philosophy of Law (3) (recommended)
BMMT 205	Women in Business (3)
BMMT 220	Adv Document Creation, Collab & Comm (3)
BMMT 395	Workplace Training and Technology (3)
CRM 301	Criminology (3)
CRM 338	Women, Crime and Justice (3)
CRM 370	White Collar Crime (3)
CRM 460	Criminal Law II (3)
CTAC 357	Interviewing as Communication (3)
LAW 293	Legal Environment of Business (3)
LAW 393	Law of Business Enterprises (3)
LAW 403	Employment Law (3)
LEGA 202	Disabled in the U.S.A. (3)
LEGA 379/479	Special Topics (3)
PDET 311	Engineering Intellectual Property (3)
PLSC 302	Criminal Law & Politics (3)
PLSC 305	Law & Policy in a Constitutional Democracy (3)
PLSC 312	Constitutional Law: Institutions & Process (3)
PLSC 313	Constitutional Law: Civil Rights & Liberties (3)
PLSC 316	Mock Trial and Legal Process (3)
PLSC 317	Constitutional Law (3)
PLSC 364	Legislative Process (3)
PLSC 365	Women and Politics (3)
PLSC 385	Judicial Process and Behavior (3)
PLSC 386	U.S. Supreme Court Simulation (3)

Additional Law-Related Course 3 hrs Permission from program is required

<sup>1</sup> Satisfies EMU's Writing Intensive Requirement.

<sup>2</sup> Satisfies EMU's Learning Beyond the Classroom Requirement.

#### Writing Intensive

One writing intensive course is required for graduation. PHIL 355W is recommended to fulfill the requirement as well as an interdisciplinary elective for the Paralegal major.

**Credits at EMU: ..... 42**

**Transfer Credits: ..... 82**

**Minimum Credits to Graduate: ..... 124**

#### Sample Sequences for completing the program:

*Courses are not offered every semester, consult the program advisor to develop a program of study.*

#### Fall Semester (12 credits)

LEGL 313	F .....	3
LEGL 400	F, pre-reqs: LEGL 304 and 305 .....	3
LEGL 404	F, pre-req: LEGL 304 .....	3
BMMT 213	F, pre-req: BMMT 201 .....	3

#### Winter Semester (12 credits)

BMMT 496	W, pre-req: BMMT 201 .....	3
LEGL 311	W .....	3
Paralegal Restricted Electives	.....	6

#### Summer Semester (6 credits)

LEGL 396	S, pre-req: BMMT 201 .....	3
LEGL 488L4	F,W,S, pre-req: LEGL 211, 304, 404 .....	3

#### Fall Semester (9 credits)

LEGL 405	F, pre-req: LEGL 404 .....	3
Interdisciplinary Restricted Elective	.....	3
Paralegal Restricted Elective	.....	3

#### Winter Semester (3 credits)

LEGL 406	W, pre-req: LEGL 405 .....	3
----------	----------------------------	---

## PARALEGAL ARTICULATION AGREEMENT GUIDE

Lansing Community College – AB in Paralegal  
Eastern Michigan University – BS in Paralegal

### Additional Information:

1. Each institution will determine the satisfaction of their individual program and degree requirements. Both institutions agree to accept transferrable courses from each other and from other regionally accredited institutions. LCC courses indicated with an \* are required for EMU's BS in Paralegal. Substitutions for these courses must be approved by the EMU program coordinator.
2. Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the General Education Application Requirements of one "Perspectives on a Diverse World" course, one "Learning Beyond the Classroom" experience, and a "Writing Intensive" course in the major. The Perspectives on a Diverse World requirement may be transferred to EMU.  
*To use the Michigan Transfer Agreement (MTA), students must have an official community college transcript, with the "MTA Satisfied" endorsement sent to EMU's Admissions Office. Students who do not have "MTA Satisfied" on their community college transcript, will be required to satisfy EMU's general education requirements as applied to transfer students. The MTA may be completed after admission to EMU, however, students should inform their advisors or they may be advised to complete additional courses for the general education program. If already on the transcript, the MACRAO designation will be accepted at EMU after August 2019.*
3. Only courses with a grade of "C" or better (2.0 on a 4.0 scale) will be accepted for transfer to either institution.
4. Under this agreement, EMU will waive the 60-hour rule and require that a minimum of 30 credit hours must be completed in EMU courses, with at least 15 hours in the program at the 300-level or above. Of the last 30 hours completed before graduating, a minimum of 10 credit hours must be in courses offered by EMU. A minimum of 124 credit hours, completed in-residence or accepted in transfer, is required for graduation.
5. Students must satisfy all admission requirements at the time of application for admission to EMU, including submitting transcripts from all previously attended colleges. LCC students will receive equal consideration with other students for course registration and financial aid.
6. Secondary admissions requirements:
  - Completion of WRTG 121 (LCC ENGL 122) with a grade of B or higher
  - Completion of LEGL 211 (LCC LEGL 115) with a grade of B- or higher
  - Completion of LEGL 304 (LCC LEGL 125) with a grade of C+ or higher
  - Cumulative GPA of at least a 2.5 on a 4.0 scale
7. Students are encouraged to contact EMU's BS in Paralegal program coordinator before applying to EMU. To facilitate advising and the evaluation of transcripts, sign up for this articulation agreement and bring a copy of this articulation guide to all advising sessions.

### **Effective Date: September 1, 2019 until August 31, 2022.**

This agreement is consistent with the 2019-2020 catalog. Students have until summer 2027 to graduate from Eastern Michigan University following this agreement. In the event that a student does not complete the program within seven years, they may be required to have their credits reevaluated using the requirements of the current articulation guide.

### **Contacts:**

**Lansing Community College**  
Public Service Careers  
West Campus, Room M127  
517.483.1570

**Eastern Michigan University**  
Paralegal Program  
734.487.1161  
paralegal\_emu@emich.edu