

## PARALEGAL ARTICULATION AGREEMENT GUIDE

### Macomb Community College – Associate of Applied Science in Legal Assistant Eastern Michigan University – Bachelor of Science in Paralegal

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#### Macomb Community College Courses: Transfer to Eastern Michigan University as:

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##### Michigan Transfer Agreement (MTA) Requirements (30 credits)

Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the EMU General Education Application Requirements of one Perspectives on a Diverse World course, one Learning Beyond the Classroom experience, and one writing intensive course in the major. Courses listed below for the MTA also satisfy program requirements at EMU and/or MCC. MCC approved MTA courses can be found on [Macomb's website](#).

<b>1. A course in English Composition</b>		
ENGL 1180 or 1210 .....	3-4	WRTG 120 (University Elective).....3-4
<b>2. A Second course in English Composition or Communication</b>		
** ENGL 1190 or 1220 Communications 2 or Composition 2 .....	3-4	WRTG 121 Composition II: Researching the Public Experience 3-4
<b>3. A course in Mathematics</b>		
Choose one from the approved MTA list .....	4	University Elective .....
<b>4. Two courses in Natural Sciences from different disciplines (one lab required)</b>		
Choose from the approved MTA list.....	8	University Electives .....
<b>5. Two courses in Humanities and Fine Arts from different disciplines</b>		
Choose from the approved MTA list.....	6	University Electives .....
<b>6. Two courses in Social Sciences from different disciplines</b>		
*2 Choose one: (First part of two course sequence) .....	3-4	First course in two-course sequence.....3-4
ECON 1160 or SOCY 1010		ECON 201 or SOCL 105
Choose a second course from the approved MTA list .....	3	University Elective .....

**If needed, complete an additional course in the above categories to meet the 30 credit minimum for the MTA.**

**EMU's Perspectives on a Diverse World requirement:** Complete one course from the following list:

**These courses also satisfy an MTA area:** **Communication:** SPCH 2300; **Natural Science:** BIOL 1310; ENVS 1050; **Humanities:** ENGL 2740, 2800, 2810; HUMN 2100; INTL 2000, 2300, 2800; MUSC 1040; **Social Sciences:** ANTH 1000, 1100; ECON 2110; GEOG 2000; HIST 1260, 1700, 2375, 2520, 2650; INTL 2000, 2300, 2800; POLS 1600; or SOCY 2550.

**These courses apply, but do not satisfy the MTA:** BUSN 2100

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##### MCC Legal Assistant Program Requirements (50 credits)

*ACCT 1080 Principles of Accounting .....	4	ACC 240 Principles of Financial Accounting (3)+1 .....	4
BCOM 2050 Business Communications .....	4	MGMT 202 University Elective (3)+1 .....	4
BCOM 2060 Advanced Business Communications .....	4	MGMT 000 University Elective .....	4
<sup>1</sup> BLAW 1080 Business Law and the Legal Environment .....	4	LAW 293 Legal Env of Business (3)+1 (Interdisc Rest Elective) ..	4
BLAW 1090 Business Law 2 .....	4	LAW 000 University Elective .....	4
*ITCS 1010 Computer & Info Processing Principles.....	4	BMMT 201 Microcomputers for Business Applications (3)+1 .....	4
LEGA 2010 Michigan Legal System and Ethics .....	2	LEGL 000 University Elective .....	2
LEGA 2030 Legal Research and Writing 1 .....	3	LEGL 000 University Elective .....	3
LEGA 2040 Legal Research and Writing 2 .....	3	LEGL 000 University Elective .....	3
LEGA 2090 Legal Procedure .....	4	LEGL 000 University Elective .....	4
<sup>1</sup> LEGA 2100 Mechanics of Real Estate Law .....	3	LEGL 315 Land Transaction & Real Estate (LEGL Rest Elective) ..	3
*LEGA 2110 Principles of Family Law (program elective) .....	2	LEGL 313 Family Law (3)-1 .....	2
LEGA 2120 Administration of Estates .....	2	LEGL 000 University Elective .....	2
*LEGA 2210 Electronic Evidence and Discovery.....	4	LEGL 396 Electronically Stored Info & eDiscovery (3)+1 .....	4
*LEGA 2220 Comp Litigation Support Concepts (program elective) ..	3	LEGL 212 Law Office Administration and Technology .....	3

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##### EMU Requirements that may be taken at MCC or EMU (6 credits)

<sup>1</sup> LAWE 1400 Crime Causation .....	3	CRM 301 Criminology.....	3
*2 Choose one: (Second part of two course sequence) .....	3	Second course in two-course sequence .....	3
ECON 1170 or SOCY 1100		ECON 202 or SOCL 202	

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**Credits at MCC:..... 86      Credits that transfer to EMU..... 86**

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\* Required for EMU's BS in Paralegal. If not transferred, must be completed at EMU

\*\* Required for admission to EMU's Paralegal program. See page 3, #5 for grade requirements for these courses.

<sup>1</sup> Applies to the requirement for Restricted Electives at EMU. Additional options are available at EMU if courses are not completed at MCC.

<sup>2</sup> EMU Paralegal Required Foundational Course Combination: Choose ECON 201 & 202 or SOCL 105 & 202 (MCC ECON 1160 and 1170 or SOCY 1010 and 1100)

**Sign up with us:** If you let us know you are using this articulation agreement, we can stay in touch with you and provide information and advising to you while you are still at your community college.

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#### Completion of the BS in Paralegal at EMU

#### **Major Requirements (42 credits)**

##### **Required Courses (27 credits)**

*LEGL 211	Introduction to the Legal System.....	3
* <sup>2</sup> LEGL 304W	Legal Writing, Research & Analysis I.....	3
LEGL 305	Adv Legal Writing, Research, & Analysis II.....	3
LEGL 311	Probate, Estates and Wills.....	3
LEGL 400	Adv Legal Writ, Research and Analysis III.....	3
LEGL 404	Transactional Law.....	3
LEGL 405	Civil Litigation, Investigation & Procedure I.....	3
LEGL 406	Civil Litigation, Investigation and Procedure II ..	3
<sup>1</sup> LEGL 488L4	Legal Internship.....	3

##### **Business & Information Processing Core (6 credits)**

BMMT 213	Advanced Spreadsheet Applications.....	3
BMMT 496	Records Administration Using Database.....	3

##### **Restricted Electives (9 credits)**

Paralegal Electives ..... 6

Choose 2 courses from the following that have not been taken:

- LEGL 300 Marijuana Law (3)
- LEGL 315 Land Transaction and Real Estate (3)
- LEGL 320 Cyber Law and Compliance (3)
- LEGL 379 Special Topics (3)
- LEGL 415 Bankruptcy Law (3)
- LEGL 416L4 Paralegal Capstone (3-6)
- LEGL 418 Women and Law (3)
- LEGL 479 Special Topics (3)

Interdisciplinary Electives ..... 3

Choose 1 course from the following that has not been taken:

- BMMT 205, 220, 395
- CRM 301, 338, 370, 460
- LAW 293, 393, 403
- LEGA 202, 379, 479
- PDET 311
- PHIL 355W
- PLSC 302, 305, 312, 313, 316, 317, 364, 365, 385, 386
- Other Law-Related Course (permission req from dept)

**Credits at EMU: ..... 42**

**Transfer Credits: ..... 86**

**Minimum Credits to Graduate: ..... 124**

*\* Required for Admission to EMU's Paralegal program. Grade requirements can be found on page 3 #5 on this guide.*

*<sup>1</sup> Satisfies EMU's "Learning Beyond the Classroom" requirement.*

*<sup>2</sup> Satisfies the Writing Intensive requirement.*

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#### Additional Information:

1. Each institution will determine the satisfaction of their individual program and degree requirements. Both institutions agree to accept transferrable courses from each other and from other regionally accredited institutions. MCC courses indicated with an \* are required for EMU's BS in Paralegal. Substitutions for these courses must be approved by the EMU program coordinator.
2. Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the General Education Application Requirements of one "Perspectives on a Diverse World" course, one "Learning Beyond the Classroom" experience, and a "Writing Intensive" course in the major. The Perspectives on a Diverse World requirement may be transferred to EMU.  
*To use the Michigan Transfer Agreement (MTA), students must have an official community college transcript, with the "MTA Satisfied" endorsement sent to EMU's Admissions Office. Students who do not have "MTA Satisfied" on their community college transcript, will be required to satisfy EMU's general education requirements as applied to transfer students. The MTA may be completed after admission to EMU, however, students should inform their advisors or they may be advised to complete additional courses for the general education program. If already on the transcript, the MACRAO designation will be accepted at EMU after August 2019.*
3. Only courses with a grade of "C" or better (2.0 on a 4.0 scale) will be accepted for transfer to either institution.
4. Under this agreement, EMU will waive the 60-hour rule and require that a minimum of 30 credit hours must be completed in EMU courses, with at least 15 hours in the program at the 300-level or above. Of the last 30 hours completed before graduating, a minimum of 10 credit hours must be in courses offered by EMU. A minimum of 124 credit hours, completed in-residence or accepted in transfer, is required for graduation.
5. Admission to the BS in Paralegal requires the following minimum admission criteria:
  - (1) Admission to the University as an undergraduate or second bachelor's degree candidate;
  - (2) Completion of the WRTG 121 [ENGL 1190 or 1220 at MCC] with a grade of "B" or higher;
  - (3) Completion of LEGL 211 with a grade of "B-" or higher;
  - (4) Completion of LEGL 304W Legal Writing, Research, & Analysis I with a grade of "C+" or higher; and
  - (5) A cumulative GPA of at least 2.5 on a 4.0 scale.
6. Students must satisfy all admission requirements at the time of application for admission to EMU, including submitting transcripts from all previously attended colleges. MCC students will receive equal consideration with other students for course registration and financial aid.
7. Students are encouraged to contact EMU's BS in Paralegal program coordinator before applying to EMU. To facilitate advising and the evaluation of transcripts, [sign up for this articulation agreement](#), and bring a copy of this articulation guide to all advising sessions.

#### Effective Dates: September 1, 2019 until August 31, 2022.

This is a renewal of an agreement made in June 2003 and renewed in September of 2007, 2010, and January 2014. This agreement is consistent with the 2019-2020 catalog. Students have until summer 2027 to graduate from Eastern Michigan University following this agreement. In the event that a student does not complete the program within seven years, they may be required to have their credits reevaluated using the requirements of the current articulation guide

#### Contacts:

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