

ARTICULATION AGREEMENT GUIDE

Schoolcraft College – **AA or AGS**
Eastern Michigan University – **BS in Paralegal**

Schoolcraft College Courses:

Eastern Michigan University Courses:

Michigan Transfer Agreement (MTA) Requirements (30 credits)

Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the General Education Application Requirements of one Perspectives on a Diverse World course, one Learning Beyond the Classroom experience, and a Writing Intensive course in the major. Courses listed below for the MTA also satisfy program requirements at EMU and/or SC. For SC approved MTA courses go to the community college's website. Students without an MTA or MACRAO endorsement must complete EMU's general education program.

1. A course in English Composition

ENG 101 English Composition I 3	WRTG 120 Composition I 3
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2. A course in English Composition or Communication

* ENG 102 English Composition 2 3	WRTG 121 Composition II (GEEC) (B or higher) 3
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3. A course in Mathematics

Choose one from the approved MTA list 4	General Transfer Credit 4
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4. Two courses in Natural Sciences from different disciplines (one lab required)

Choose two from the approved MTA list 7-8	General Transfer Credit 7-8
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5. Two courses in Humanities and Fine Arts from different disciplines

COMA 103 Fundamentals of Speech 3	COMM 124 Found of Speech Communication (GEEC) 3
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Choose one from the approved MTA list 3	General Transfer Credit 3
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6. Two courses in Social Sciences from different disciplines

* Choose one from: SOC 201 or ECON 201 3-4	SOCL 105 or ECON 201 (GEKS) 3-4
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Choose one from the approved MTA list 3	General Transfer Credit 3
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If needed, complete additional credits in any of the above categories to meet the 30 credit minimum for the MTA.

EMU's Perspectives on a Diverse World requirement: Complete one course from the following list:

These courses also satisfy an MTA area: **Natural Science:** BIOL 104; GEOG 212; **Humanities:** COMA 240; ENG 170, 275; HIST 138; HUM 201, 202, 203, 204; **Social Sciences:** ANTH 112, 201, 214; GEOG 133; HIST 138; POLS 207, 209; SOC 210, 211. **These courses apply, but do not satisfy the MTA:** BUS 240; EDUC 200; SPE 100

SC AA or AGS Program Requirements (30 credits)

* ACCT 201 Principles of Accounting 1 4	ACC 240 Principles of Financial Accounting (3)+1 4
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¹ BUS 207 Business Law 1 3	LAW 293 Legal Env of Business (Group 2 Rest Elect) ... 3
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CJ 211 Criminal Law 3	CRM 460 Criminal Law II (Group 2 Rest Elective) 3
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¹ CJ 212 Criminology 3	CRM 301 Criminology (Group 2 Rest Elective) 3
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* Choose one from: SOC 205 or ECON 202 3-4	SOCL 202 or ECON 202 (GEKS) 3-4
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* Choose one from: CIS 115 or 120 3	BMMT 201 Microcomputers for Business Applications 3
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Complete additional requirements for AA or AGS 10-11	General Transfer Credit 10-11
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EMU Requirements and Electives that may be Taken at SC or EMU (9 credits)

Open Electives 9	General Transfer Credit 9
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Credits at SC: 69	Credits that transfer to EMU 69
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*Required for EMU's BS in Paralegal. If not transferred, must be completed at EMU.

¹ Applies to the 9 credits of Interdisciplinary Electives required for the program. Additional options available at EMU.

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Completion of the BS in Paralegal at EMU

Admission to the Paralegal Program

Students who wish to pursue this major must apply for admission to the program.

Applications for a winter term are due by Dec. 1 of the preceding fall term. Applications for a fall term are due by April 1 of the preceding winter term.

- Completion of WRTG 121 (ENG 102) with a grade of “B” or higher.
- Completion of LEGL 211 - Introduction to the Legal System with a grade of “B-” or higher.
- Completion of LEGL 304W - Legal Writing, Research and Analysis I with a grade of “C+” or higher.
- A cumulative GPA of at least 2.5 on a 4.0 scale.

Students satisfying these criteria are eligible to apply for admission to the program, but admission is not guaranteed.

Visit the [Paralegal program at EMU](#) for more information on applying, program policies, and course schedule information.

Major Requirements (51 credits)

Required Courses (33 credits)

LEGL 211	Introduction to the Legal System	3
LEGL 212	Law Office Administration and Technology	3
^{1,2} LEGL 304W	Legal Writing, Research and Analysis I	3
LEGL 305	Adv Legal Writing, Research, and Analysis II	3
LEGL 311	Probate, Estates and Wills	3
LEGL 313	Family Law	3
LEGL 400	Adv Legal Writing, Research & Analysis III	3
LEGL 404	Court Rules, Forms and Drafting Contracts	3
LEGL 405	Civil Litigation, Investigation and Procedure I	3
LEGL 406	Civil Litigation, Investigation and Procedure II	3
³ LEGL 488L4	Legal Internship	3

Business & Information Processing (9 credits)

BMMT 213	Advanced Spreadsheet Applications	3
BMMT 496	Records Administration Using Database	3
LEGL 396	Electronically Stored Info & eDiscovery	3

Group 1 Restricted Electives (9 credits)

LEGL 300	Marijuana Law (3)
LEGL 315	Land Transaction and Real Estate (3)
LEGL 318	Women and the Law (3)
LEGL 320	Cyber Law and Compliance (3)
LEGL 379	Special Topics (3)
LEGL 415	Bankruptcy Law (3)
³ LEGL 416L4	Paralegal Capstone (3-6)
LEGL 479	Special Topics (3)

Credits at EMU: 51

Transfer Credits: 69

Minimum Credits to Graduate: 120

¹ Satisfies EMU's Writing Intensive Requirement

² Satisfies EMU's Learning Beyond the Classroom

Note: LEGL 488L4 is a 150-hour internship that must be completed at EMU Legal Resource Center.

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Additional Information:

1. Each institution will determine the satisfaction of their individual program and degree requirements. Both institutions agree to accept transferable courses from each other and from other regionally accredited institutions. SC courses indicated with an * are required for EMU's BS in Paralegal. Substitutions for these courses must be approved by the EMU program coordinator.
2. Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the General Education Application Requirements of one "Perspectives on a Diverse World" course, one "Learning Beyond the Classroom" experience, and a "Writing Intensive" course in the major. The Perspectives on a Diverse World requirement may be transferred to EMU.
To use the Michigan Transfer Agreement (MTA), students must have an official community college transcript, with the "MTA Satisfied" endorsement sent to EMU's Admissions Office. Students who do not have "MTA Satisfied" on their community college transcript, will be required to satisfy EMU's general education requirements as applied to transfer students. The MTA may be completed after admission to EMU, however, students should inform their advisors or they may be advised to complete additional courses for the general education program. If already on the transcript, the MACRAO designation will be accepted at EMU after August 2019.
3. Only courses with a grade of "C" or better (2.0 on a 4.0 scale) will be accepted for transfer to either institution.
4. Under this agreement, EMU will waive the 60-hour rule and require that a minimum of 48 credit hours must be completed in EMU courses, with at least 15 hours in the program at the 300-level or above. Of the last 30 hours completed before graduating, a minimum of 10 credit hours must be in courses offered by EMU. A minimum of 120 credit hours, completed in-residence or accepted in transfer, is required for graduation.
5. Students must satisfy all admission requirements at the time of application for admission to EMU, including submitting transcripts from all previously attended colleges. SC students will receive equal consideration with other students for course registration and financial aid.
6. Program admission criteria:
 - Completion of WRTG 121 (ENG 102) with a grade of "B" or higher.
 - Completion of LEGL 211 - Introduction to the Legal System with a grade of "B-" or higher.
 - Completion of LEGL 304W - Legal Writing, Research and Analysis I with a grade of "C+" or higher.
 - A cumulative GPA of at least 2.5 on a 4.0 scale.
7. Students are encouraged to contact EMU's Undergraduate Admissions Office before applying to EMU. To facilitate advising and the evaluation of transcripts bring a copy of this articulation guide to all advising sessions.

Effective Date: September 1, 2023 until August 31, 2026.

This agreement is consistent with the 2023-2024 catalog. Students have until summer 2031 to graduate from Eastern Michigan University following this agreement. In the event that a student does not complete the program within seven years, they may be required to have their credits reevaluated using the requirements of the current articulation guide.

Contacts:

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Eastern Michigan University
EMU Undergraduate Admissions
Student Center, Suite 220
734.487.6453; transfer_admissions@emich.edu
[Schedule an appointment](#)