E | AVIATION

Admission to the Aviation Flight Technology Program
(Second Admission Policy)

Requirements for Admission

Upon acceptance into EMU, students are coded as *Aviation Flight - Intent*. To be considered for admission, students must meet the following requirements and submit an application.

1. A minimum EMU cumulative GPA of 2.3 (C+ average). If a student has not yet established an EMU GPA, a combined GPA of 2.3 from all transfer institutions will be accepted.
2. The following courses (or equivalent transfer credit or documentation) are to be completed prior to admission with a grade of **"C" or higher** and count toward the total credit hours required for this major.
    a. AVMT 110 - Aircraft Maintenance
    b. AVMT 120 - Flight Operations
    c. AVT 100 - Introduction to Air Transportation
3. The following courses (or equivalent transfer credit or documentation) are to be completed prior to admission with a grade of **"B" or higher** and count toward the total credit hours required for this major.
    a. AVFO 170 - Aviation Ground Instruction
    b. AVFO 175a - Private Pilot Certification
    c. AVFO 175b - Private Pilot Certification
4. Complete the Private Pilot Certificate within one calendar year of initial registration for AVFO 175a.

Additional Information
- If the FAA Private Pilot Written Exam was completed before entering EMU, the student must present the official FAA Private Pilot Written Exam score as documentation of successfully passing the exam. Appropriate credit for AVFO 170 will be applied to the student's academic transcript.
- If the Private Pilot license was obtained before entering EMU, the student must present the FAA Private Pilot license. (Presenting the written exam score, as stated above, is not necessary.) Appropriate credit for AVFO 170, AVFO 175a, and AVFO 175b will apply to the student's academic transcript.

Application Process
1. Attend a mandatory meeting as scheduled by the aviation faculty. These meetings will be held once a semester to discuss application procedures, program policies, program costs, and other topics pertinent to completion of the aviation curriculum.
2. Complete all of the requirements for admission that are listed above.
3. Submit an application, with appropriate documentation, by October 1, February 1, or July 1. Application forms are available online at emich.edu/aviation, or from the Aviation, Program Coordinator.

Decision Notification Process

Students will be notified by my.emich email after the aviation faculty makes a decision. The program faculty will notify the student no later than three weeks before the start of the semester following the application.

Retention Policy

In addition to the secondary admission requirements, students are required to:
- Maintain a cumulative GPA of at least 2.3 (C+) on a 4.0 scale. A student whose cumulative GPA falls below 2.3 will be placed on program probation for the next succeeding term (or two semesters if the student is a part-time student—defined as taking 11 credits or less). If the student fails to raise his or her cumulative GPA to 2.3 or higher with the grades earned during the probationary term(s), the student will be dismissed from the program. Students may reapply for admission once their GPA is raised to 2.3 or higher.
- A student who fails to earn a B grade or higher in any AVFO course will not be permitted to progress in the flight program.