

CONTRACT AMENDMENT NO. 1

HOPE ACADEMY


In accordance with Article IX of the Terms and Conditions of the Contract ("Contract"), dated July 1, 2020, between EASTERN MICHIGAN UNIVERSITY BOARD OF REGENTS ("University Board") and HOPE ACADEMY (the "Academy"), the parties wish to amend the Contract by amending Schedule 7f (Application and Enrollment of Students) and Schedule 7h (Age and/or Grade Range of Pupils).

Therefore, the parties make the following amendments to the Contract:


- Schedule 7f: A new Schedule 7f, attached as Tab A, replaces the current Schedule 7f in its entirety. This Amendment is made to (a) add Pre-K as a grade level the Academy is authorized to offer and (b) to correct a typographical error and state accurately the fact that the Academy is authorized to offer up to the Eighth Grade and has a maximum enrollment of 700 pupils.
- Schedule 7h: A new Schedule 7h, attached as Tab B, replaces the current Schedule 7h in its entirety. This Amendment is made to add Pre-K as a grade level Hope Academy is authorized to offer.

All relevant documents are attached to this Amendment.

This Amendment is hereby approved by the University Board and the Academy through their authorized designees.

By: 
Malverne C. Winborne, Director
University Charter Schools Office
Designee of the University Board

Dated: 8/10/2020

By: 
Academy Board President
Designee of the Academy Board

Dated: 08/12/2020

TAB A

Schedule 7F: APPLICATION AND ENROLLMENT OF STUDENTS

APPLICATION AND ENROLLMENT OF STUDENTS

Pursuant to Applicable Law and the Terms and Conditions of this Contract, including Article VI, Section 6.6, the Academy shall comply with the application and enrollment requirements identified in this Schedule.

Enrollment Limits

The Academy will offer Pre-K through Eighth grade. The maximum enrollment for Pre-K through Eighth grade shall be 700 students. The Academy will annually adopt yearly enrollment caps, subject to the maximum enrollment limitation, prior to its application and enrollment period.

Requirements

Section 504 of the Revised School Code states that public school academies shall neither charge tuition nor discriminate in pupil admissions policies or practices on the basis of intellectual or athletic ability, measures of achievement or aptitude, status as a handicapped person, or any other basis that would be illegal if used by a Michigan public school district.

- Academy enrollment shall be open to all individuals who reside in Michigan. Except for a foreign exchange student who is not a United States citizen, a public school academy shall not enroll a pupil who is not a Michigan resident.
- Academy admissions may be limited to pupils within a particular age range/grade level or on any other basis that would be legal if used by a Michigan public school district.
- The Academy Board may establish a policy providing enrollment priority to siblings of currently enrolled pupils, or to a child of a person who is employed by or at the public school academy or who is on the board of directors of the public school academy.
- The Academy shall allow any pupil who was enrolled in the immediately preceding academic year to re-enroll in the appropriate age range/grade level unless that grade is not offered.
- No student may be denied participation in the application process due to lack of student records.
- If the Academy receives more applications for enrollment than there are spaces available, pupils shall be selected for enrollment through a random selection drawing.

The Academy may give enrollment priority to one (1) or more of the following:

- A sibling of a pupil enrolled in the Academy.
- A pupil who transfers to the Academy from another public school pursuant to a matriculation agreement between the Academy and other public school that provides for this enrollment priority, if all of the following requirements are met:

A. Each public school that enters into the matriculation agreement remains a separate and independent public school.

B. The Academy shall select at least 5% of its pupils for enrollment using a random selection process.

C. The matriculation agreement allows any pupil who was enrolled at any time during elementary school in a public school that is party to the matriculation agreement and who was not expelled from the public school to enroll in the public school academy giving enrollment priority under the matriculation agreement.

- A child, including an adopted child or legal ward, of a person who is employed by or at the Academy or who is on the Academy Board.

Matriculation Agreement

- The Academy Board may enter into a matriculation agreement with another public school academy pursuant to section 504(4) of the Revised School Code.
- However, before the Academy Board approves a matriculation agreement, the Academy shall provide a draft copy of the agreement to the Eastern Michigan University Charter Schools Office (“CSO”) for review.
- Any matriculation agreement entered into by the Academy shall be added to this Schedule 7f through a contract amendment approved in accordance with this Contract.
- Until the matriculation agreement is incorporated into this Contract, the Academy is prohibited from granting an enrollment priority to any student pursuant to that matriculation agreement.

Application Process

- The application period shall be a minimum of two weeks in duration, with evening and/or weekend times available.
- The Academy shall accept applications all year. If openings occur during the academic year, students shall be enrolled. If openings do not exist, applicants shall be placed on the official waiting list. The waiting list shall cease to exist at the beginning of the next application period.
- In the event there are openings in the class for which students have applied,

students shall be admitted according to the official waiting list. The position on the waiting list shall be determined by the random selection drawing. If there is no waiting list, students shall be admitted on a first-come, first-served basis.

- The Academy may neither close the application period nor hold a random selection drawing for unauthorized grades prior to receipt of written approval from the CSO.

Legal Notice or Advertisement

- The Academy shall provide legal notice or advertisement of the application and enrollment process in a local newspaper of general circulation. A copy of the legal notice or advertisement must be forwarded to the CSO.

- At a minimum, the legal notice or advertisement must include:

- A. The process and/or location(s) for requesting and submitting applications.
- B. The beginning date and the ending date of the application period.
- C. The date, time, and place the random selection drawing(s) will be held, if needed.

- The legal notice or advertisement of the application period shall be designed to inform individuals that are most likely to be interested in attending the Academy.

- The Academy, being an equal opportunity educational institution, shall be committed to good-faith affirmative action efforts to seek out, create and serve a diverse student body.

Re-enrolling Students

- The Academy shall notify parents or guardians of all enrolled students of the deadline for notifying the Academy that they wish to re-enroll their child.

- If the Academy Board has a sibling preference policy, the re-enrollment notice must also request that the parent or guardian indicate whether a sibling(s) seeks to enroll for the upcoming academic year.

- An enrolled student who does not re-enroll by the specified date can only apply to the Academy during the application period for new students.

- An applicant on the waiting list at the time a new application period begins must reapply as a new student.

- After collecting the parent or guardian responses, the Academy must determine the following:

- A. The number of students who have re-enrolled per grade or grouping level.
- B. The number of siblings seeking admission for the upcoming academic year per grade.
- C. If space is unavailable, the Academy must develop a waiting list for siblings of reenrolled students.
- D. The number of spaces remaining, per grade, after enrollment of current students and siblings.

Random Selection Drawing

- A random selection drawing is required if the number of applications exceeds the number of available spaces. Prior to the application period, the Academy shall:
 - A. Establish written procedures for conducting a random selection drawing.
 - B. Establish the maximum number of spaces available per grade or grouping level.
 - C. Establish the date, time, place and person to conduct the random selection drawing.
 - D. Notify the CSO of both the application period and the date of the random selection drawing, if needed. The CSO may have a representative on-site to monitor the random selection drawing process.
- The Academy shall use a credible, impartial individual who is not employed by, under contract with, a member of the Board of, or otherwise affiliated with the Academy to conduct the random selection drawing. Further, the Academy shall:
 - A. Conduct the random selection drawing in a manner that is open to parents, community members and members of the public who want to observe the process.
 - B. Use numbers, letters, or another system that guarantees fairness and does not give an advantage to any applicant.
- The Academy shall notify applicants not chosen in the random selection drawing that they were not selected and that their name has been placed on the Academy's official waiting list for openings that may occur during the academic year. Students shall appear on the official waiting list in the order they were selected in the random selection drawing.

TAB B

Schedule 7H: AGE AND/OR GRADE RANGE OF PUPILS

AGE AND/OR GRADE RANGE OF PUPILS

Pursuant to Applicable Law and the Terms and Conditions of this Contract, including Article VI, Section 6.8, the Academy shall comply with the age or grade ranges as stated in this schedule. The Academy will enroll students in Pre-K through Eighth grade. The Academy may add grades through the charter contract amendment process.