

Eastern Michigan University
Occupational Therapy Program
Health and Safety Protocol for Students & Faculty in Classroom Activities
Updated December 2021

In order to support the health and safety of faculty and students in the classroom, all members of the OT Program community must closely follow the Procedures as outlined below.

Infection Control Procedures:

Prior to coming to campus:

- Review the University Protocol and Guidelines found at the EMU Safe website:
<https://www.emich.edu/emusafe/index.php>
- Adhere to recommended screening processes prior to coming to campus (e.g. Covid Daily Pass Screening) and respond truthfully to each screening question.
- Contact EMU Telehealth with questions regarding coming to campus with symptoms or having been exposed to others who are sick or have symptoms:
<https://www.emich.edu/emusafe/telehealth.php>
- If you are not cleared by the COVID Daily Pass or EMU Telehealth to come to campus, do not come to campus. Please notify others (students or instructor) of your situation to make arrangements.

Once on campus:

- Maintain University guidelines (e.g. masking) throughout your time in the University buildings.
- Practice proper hand washing technique/hand hygiene while participating in lab sessions.
- Sanitize all working areas and equipment before and after use. Cleaning supplies are located in each classroom/lab.
- All blood and bodily fluid will be treated as potentially infectious. All soiled materials with blood/body secretions should be treated as possibly infectious
- Wear gloves and protective eyewear if you anticipate contact or splash with blood or bodily fluids. Non-latex gloves and eyewear are available in each classroom/lab.

General Safety Procedures:

- No unauthorized personnel should be present in any classroom.
- Students will wear safe clothing appropriate to the classroom and lab activities (e.g. appropriate shoes for transferring clients, etc.)
- Faculty will remind students to incorporate safe practices before and during all skill labs.
- Students will continually be monitored by faculty for practice of safety skills.
- Students who are not compliant with one or more of the safe practices during lab sessions, will be advised of the failure and re-instructed by faculty, as necessary.
- Failure to follow safe practices on a lab practical will result in the student failing the lab practical and will have to retake it per instructions in the syllabi.
- Blatant disregard for safety of a classmate instructor, and/or him/herself will result in disciplinary action determined on an individual basis. Some possibilities include but are not limited to failure of the lab practical, failure of the course, removal, and removal from the program.
- Students will be instructed in safe use of all equipment or have access to manuals/instructions to review for safety.
- The OT faculty will inspect electrical equipment. Deficiencies will be reported if found.
- The OT faculty will inspect wheelchairs and other non-electrical equipment and repairs or replacements ordered as needed.
- Safety, emergency, and evacuation information are posted and maintained by the University in each classroom and are located at the EMU Emergency Management website:
<https://www.emich.edu/publicsafety/emo/>