

Preliminary Educational Contract

(To be completed by the end of the first week of placement)

This contract is to include expectations *for* the first *four* weeks of placement at which time an Ongoing Educational contract is to be negotiated.

Date:

Student:

Field Instructor:

ID#: Field Liaison:

Agency:

Address:

Telephone Number:

Weekly supervision time and day:

Basic work expectations for student (include: hours, days, times, and rules for making up missed time and/or overtime; and any other basic expectations).

Training and meetings student is expected to attend- (specify time, place, days, etc.).

Policies and procedures student is expected to know (include personnel and agency).

How is student to become familiar with agency and community resources?

Other initial assignments:

Student Signature

Field Instructor's Signature

I agree that the electronic signatures appearing on this agreement are the same as handwritten signatures for the purposes of validity, enforceability, and admissibility.