Helping Interventions in a Multicultural Society  
(HIMS/CHI-ED)

Graduate Certificate

This program is designed for individuals who already possess a master’s degree in a helping field (e.g., counseling, social work, psychology, criminal justice, nursing, etc.) or who are concurrently completing such a graduate degree. The Advanced Certificate Program is a 12-15 semester-hour program that provides training in working with diverse populations in a variety of settings. Candidates selected for this program are expected to make a major commitment to their graduate training and to enroll in coursework on a regular basis. The program includes a 100 clock-hour supervised counseling practicum experience. The program does not meet the academic and internship requirements for limited licensure as a professional counselor (LLPC) in the State of Michigan and cannot be used to supplement a previous master’s degree to become eligible for the LLPC. Information on requirements to become eligible for licensure as a professional counselor is available in the Student Handbook for Counseling Programs.

Admission Requirements

1. Complete the Graduate School Application online at emich.edu/graduate/apply/.
2. ALL APPLICATION MATERIALS MUST BE SUBMITTED ONLINE.
3. Applicants must have graduated from a regionally accredited institution of higher education with a master’s degree in a helping field or be currently enrolled in such a graduate program.
4. International students must meet the language requirements of the Graduate School.
5. Evidence of academic potential for continued graduate-level student as evidenced by a graduate grade point average of a 3.3 on the previously completed master’s degree.
6. Personal Statement: A statement focusing on the applicant’s motivation and rationale for seeking admission to the specific program as well as his or her background and goals related to professional studies.
7. Experience: Documented work experience in the form of a resume of the applicant’s experience as a helping professional, the majority of which involves working with diverse populations. This experience may consist of paid, professional roles or structured volunteer experiences in organized work settings.
8. Résumé: A focused summary of program-relevant educational, career and/or life experiences.
9. Three recommendations: These must be completed on rating forms available from the department office or website. They should be completed by professionals with knowledge of the applicant’s suitability for graduate work (e.g., supervisors, undergraduate professors) in helping professions.

Admission Process

Applications for Graduate Admission are processed in rolling admissions for candidates to begin their program of study in the Fall or Winter. Candidates who choose to begin taking courses in the Summer sessions should be aware that they may not have access to the recommended sequence of courses.

1. The Office of Admissions will receive and gather ALL required documents online. Contact the Office of Admissions via:
   Email: documents_admissions@emich.edu
   Phone: 734.487.3400

2. Each applicant will receive a rating on the following criteria: academic potential; the quality and extensiveness of career/life/educational experiences; professional goals/objectives; and recommendations. Based on these ratings, applicants may move to the second phase of the process.

3. Applicants admitted to the second phase of the admission process will be invited to campus to participate in a personal interview. They will also receive information about programs of study, faculty expectations, and related topics such as professional counselor licensure. Applicants may be asked to submit additional materials at this time. Based on evaluation of all materials and the interviews, admissions decisions will be made. Denied applicants who wish to reapply may do so after a consultation with the coordinator of the certificate program to understand the basis of their denial.

4. The admissions appeal procedure provides each applicant with the opportunity to formally appeal the admissions decision. Appeals must be based on an applicant’s perception that his/her due process rights were violated during the admissions process. The procedure is not intended for applicants who do not meet minimum standards for admission as outlined above. Appeal must begin within five working days of the start of the semester following the admissions decision. Applicants wishing to appeal must contact the coordinator of the certificate program to obtain written information regarding the appeal procedure.

5. Program advisors will be assigned after students have been admitted to the Helping Interventions in Multicultural Society certificate program. The advisor will assist the student in developing the program of graduate study that is required for full admission to the certificate program for Helping Interventions in Multicultural Society. Students must meet with their advisor to develop a formal program.

All courses and subsequent changes must be approved by the advisor. Transfer credit can be used toward graduation only if it has been reviewed and accepted by the student’s advisor and is within Graduate School guidelines. **The certificate program must be completed within a three-year period.**

Proposed Program of Study

The following outline describes the general program requirements leading to the Helping Interventions in Multicultural Society graduate certificate.

**Required Core Courses (11 hours)**

- COUN 505 Counselor Development: Basic Skills (3)
- COUN 571 Cross-cultural Counseling (3)
- COUN 660 Case Management (2)
- COUN 671 Advanced Multicultural Counseling (3)

**Elective Courses (4 hours)**

- COUN 590-592 Special Topics (1-3)
- CTAC 511 Readings Interracial/Interethnic Comm (2)
- CTAC 647 Intercultural Communication (3)
- EDLD 509 Educ Leadership in a Pluralistic Society (3)
- PSY 542 Women and Mental Health (2)
- SOCL 502 Racial and Cultural Minorities (3)
- SOCL 503 The Family as an Institution (3)
Coordinator
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Additional Department Information
Additional information can be found on the department website.

11/2016