EMU’s Master of Arts in Educational Leadership for General Administration is a 38 credit hour higher education program that may be of particular interest to professional educators who are either prospective or practicing higher education administrators.

Career opportunities related to higher education administration are: academic administration, continuing education administration, institutional research, and other various administrative positions.

Courses are conveniently offered nights or weekends in hybrid, face-to-face and online formats.

Eastern Michigan University is accredited by the US Higher Learning Commission.

**Admission Requirements**

For admission an applicant must:

1. Complete the Graduate School Application online at emich.edu/graduate/apply/.
2. **ALL APPLICATION MATERIALS MUST BE SUBMITTED ONLINE.**
3. Have earned a valid undergraduate degree from an accredited four-year institution of higher education. Official transcripts must be submitted. Official electronic transcripts can be sent to transcripts_admissions@emich.edu.
4. International students must meet the language requirements of the Graduate School.
5. Applicants must have a 2.70 undergraduate GPA or a 3.0 GPA in the second half of the undergraduate program. A 3.3 GPA or better on a previous graduate degree.
6. Submit recommendations from two professional supervisors and/or supervising professors that can address the quality of the applicant’s professional work.
7. Submit a resume detailing their professional and educational goals.
8. Complete a personal statement describing the reasons to pursue a graduate degree program in higher education including career and educational goals. The essay must be a minimum of 250 words and will be reviewed as an indicator of writing ability.

**Admission Process**

The **rolling** admission process for the certificate is as follows:

1. The Office of Admissions will receive and gather ALL required documents online.

Contact the Office of Admissions via:

Email: documents_admissions@emich.edu
Phone: 734.487.3400

2. Completed applications that contain the required
GPAs, recommendation forms, and the resume will be forwarded to the coordinator of advising for the educational leadership program.

3. Completed applications will be reviewed by the faculty review committee. Those applicants who have submitted acceptable GPAs, the resume, personal statement and recommendation forms will be admitted and assigned an advisor. The master’s degree program must be completed within a six-year period.

An application may be deemed “questionable” due to a combination of low GPA, fair or poor recommendations, poor writing ability and/or statements that are inconsistent with the student’s goals as an administrator. These “questionable” applications will be reviewed by the faculty who will assess verbal skills, writing skills, educational background and GPAs.

4. All applicants will be notified.

5. All decisions by the faculty regarding admissions are final.

**Proposed Program of Study**

The General Administration Master’s Degree consists of a basic concentration (18 credit hours), general administration emphasis (11 hours) and elective courses (9 credit hours) for a total of 38 credit hours.

**Required Courses (18 hours)**

EDLD 509 Ed. Leadership in a Pluralistic Society (3)
EDLD 551 Contemporary College Students (3)
EDLD 613 Intro to Higher Education (3)
EDLD 614 Law for Higher Education (3)
EDLD 622 Org & Admin of Higher Education (3)
EDPS 667 Principals of Educational Research (3) or
EDLD 638 Assessment & Prog Eval in Higher Ed. (3)

**General Administration Emphasis (11 hours)**

EDLD 633 History of American Higher Education (3)
EDLD 634 Higher Education Finance (3)
EDLD 635 Policy Analysis in Higher Education (3)
EDLD 687 Master’s Internship in Ed. Leadership (2)

**Elective Courses (9 hours)**

Students select courses in consultation with their graduate advisor.

**Internship / Portfolio**

Culminating activities include an internship, an exit interview and portfolio requirement that must be fulfilled before graduation. See the L&C website for details.

**Advisor Information**

Elizabeth Broughton, Ed.D.
ebroughto@emich.edu

Ron Flowers, Ed.D.
Department Head
rflowers@emich.edu

**Additional Department Information**

Information regarding the following can be found on the department website:

- Course Substitutions / Program Changes
- Courses Outside the Program
- Internships

7/6/2016