

College of Education
COE Student Scholars Travel Support

The College of Education supports the scholarly development of our students. As part of this support the COE provides awards for student travel to conferences to make a presentation or do a poster session. COE majors seeking this support must be enrolled in the semester they apply for the funds. Students are limited to one COE Student Travel award per academic year (September 1 – August 31). Only one award per presentation is possible when there are multiple student presenters. Awards will be made until funds are exhausted. Graduate student scholars have priority for funding, but undergraduate scholars will be considered.

We strongly encourage students receiving COE scholarly travel funds to submit their paper for publication after the conference is over. A student choosing this path will receive greater support for their travel. We also ask that a copy of the manuscript be sent to us when it is submitted along with notification of submission from the publisher/journal. If the student's paper is accepted, please notify us so we can celebrate the student and their faculty mentor(s).

To be eligible for travel support this year, any student receiving a \$500 award from the College in the past must have submitted that work for publication and show proof of their submission along with their request for funding this academic year.

Check the travel support grant you are requesting

- \$200 to in-state conference or national/international conference but without planning to submit for publication
- \$500 for a national/international conference and a commitment to submit for publication the presentation within one year of the conference

If you received the COE \$500 award in the past, you must please complete this section:

In what school year did you get the award and agree to submit a manuscript for publication? _____

Have you submitted the paper presented for publication? ___no ___ yes If yes, which journal or magazine:

Have you sent to us proof of submission? ___no ___ yes If yes, what is its status under review, accepted, rejected

All students seeking travel support for presenting at a conference complete this section

Student Name: _____ Email: _____ Date: _____

Student ID #: _____ Sponsoring Faculty Member: _____

Conference: _____

Dates: _____ Location: _____

Title of presentation: _____

Other presenters: _____

Students requesting \$500 for a conference and who will be submitting their work for publication complete this section

Names of two possible journals 1. _____
to which you could submit a
manuscript 2. _____

Return completed forms and attachments to the Dean's Office in the College of Education, Porter 310, or send to EMU_COE@emich.edu . Bring or attach the following:

1. This form with all appropriate sections completed.
2. A copy of the presentation abstract and letter of acceptance for the conference.
3. An unofficial copy of your transcript showing your enrollment for this semester.
4. (IF REQUIRED) Verification of submission of past presentations for publication.