

# 2019-2020 Dissertation and Thesis Support Grants

## College of Education

Graduate students in the College of Education are eligible to apply for a small grant to support the research expenses associated with their thesis or dissertation work. In alignment with faculty beliefs about scholarship and to advance the College's strategic goals, funding is given only to proposals that have a plan for the active dissemination of the findings (see below for details).

Deadlines for submission to the Dean's Office are rolling with half of the funds earmarked for fall and half for winter semesters. Any remaining funds are available to students in the summer.

**Budgets:** A line-item budget is required with the application for this grant; tell how the funds are to be spent. There are some things for which these funds cannot be used: Stipends or gift cards to pay participants, payments to the student or faculty mentor, and software that is available in the college or university. Any equipment, software, or test materials, unused protocols, etc. that are purchased with these funds are to remain in the department and do not belong to or go with the student after completing their study. Complete the reverse side of this page if equipment, software, or test material are being requested.

If the student's work is accepted for publication or being disseminated in other ways, please notify us so we can celebrate the student's work and their faculty mentor(s).

Student Name: \_\_\_\_\_ EID: \_\_\_\_\_  
Degree (kind and name<sup>1</sup>): \_\_\_\_\_ Study title: \_\_\_\_\_

### Dissemination plan (chose one)

- Grants are awarded for up to \$500.** The student will disseminate their work by submitting parts or all of their thesis or dissertation for publication in national/international journal(s) or as a book or chapter(s) in a book.

Name the journal(s) or book(s) where this will be submitted for publication:

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**OR**

- Grants are awarded for up to \$250.** The student has attached a separate sheet with the description of a public dissemination plan for the results of the completed work being shared outside EMU, but not in a journal, book, or book chapter.

**We agree to disseminate or submit the work for publication according to the award criteria above within one year. We understand that if this student does not disseminate their work within a year, future students of the faculty mentor may not be eligible for thesis or dissertation grants.**

Faculty: (print name) \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student (print name) \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Return completed forms and attachments to the Dean's Office in the College of Education, Porter 310, or send to EMU\_COE@emich.edu . Bring or attach the following:**

1. This form with all appropriate sections on both sides completed.
2. An annotated budget with line items for these funds.

<sup>1</sup> Kind= MA or PhD; name= degree name e.g., PhD Leadership

**2019-2020 Dissertation and Thesis Support Grant Agreement to Return  
Equipment, Software, or Tests Purchased**

If the budget for thesis or dissertation support includes buying any equipment (e.g., software, cameras, client monitors, digital recorders, instruments, protocols ...) then know that they remain the property of the department once the project has been completed.

It is the responsibility of the faculty mentor and the graduate student awarded funds, to make sure all items are returned to the department by the end of the research project. Failure to do so may limit the ability of future students working with this faculty mentor from receiving thesis or dissertation support.

If requesting funds to purchase any of these things, please sign this side of the form verifying you understand and accept the conditions of such purchases. If not asking for funds for these things check the box below.

Faculty Mentor \_\_\_\_\_ Date \_\_\_\_\_

Graduate Student \_\_\_\_\_ Date \_\_\_\_\_

We are not requesting funds for equipment, software, or tests.

**Students or their faculty mentor deliver or submit their application to**

COE Dean's Office 310 Porter or send electronically to  
EMU\_COE@emich.edu

**Questions? Call 734.487.1414 or inquire by email**