

**Goal 1.** Enact viable and effective programs in an inclusive and equitable community of practice.  
**Benchmark 1.** Increase enrollments and retention of students at all levels

### Objective

4. Reduce or eliminate all scheduling conflicts for courses taken in the same semesters that are part of COE undergraduate degrees.

### Strategies

- a. Know which courses are typically taken together (based on annual UG course offering plans, input from advisors, and departmental analysis of past patterns in graduate enrollment). Ensure that these are offered at times and on days that maximize a student's ability to take them all (e.g., they are not offered at the same time, are offered in sensible patterns on specific days, etc.)
- b. Review plans for days/times course sections are offered for fall and winter semesters as early as possible and no later than when the semester's courses are uploaded into the University system initially.
- c. Place into rooms that are a close fit between room capacity and section capacity.
  - i. **FY20:**
    1. Determine which courses are typically taken together or are on the annual UG course offering plans and schedule them in fall and winter semesters in patterns that maximize a student's ability to take all of them in the semesters listed on the published plans.
    2. Partner with CAS methods group and departments to incorporate their courses typically taken by our students into this semester and schedule planning
    3. All sections placed in rooms which match as closely as possible the section caps.
    4. Sections meeting off-schedule are grouped with other off-schedule sections to efficiently use classrooms.
  - ii. **FY21-FY24:**
    1. Review and update day/time scheduling based on issues raised by students, advisors, or changes in plans.
    2. Goal is to have no scheduling conflicts for students following the published plans.

### Measurable Outcomes

- a. The numbers of course conflicts in the schedule at the first day of classes in each semester. A list of course sections that conflicted in the current FY prior to developing the next FY schedule.

### \$ needed

- a. N/A
- b. N/A

Admin led

**Data Sources**

- a. The list of UG and graduate courses from each department that are uploaded initially for each semester.
- b. Records from our advisors, faculty, and departments on conflicts reported by students.

**Persons responsible for Data**

- a. Wendy
- b. David
- c. Beth

**Parked strategies and notes for later-year consideration**