

**Department or Office: Clinical Experiences Office, Associate Dean**

**Goal 2. Build and maintain community partnerships as integral and essential dimensions of who we are actively seeking, forming, and maintaining deep mutually beneficial collaborative partnerships**

(NOTE: One objective of this planning sheet is to address CAEP AFI 1 (received in 2018): *The EPP does not have a plan to co-select, prepare, evaluate, support, and retain high-quality clinical educators.* (Component 2.2)

**Objective**

Develop and deepen collaborative relationships with local school administrators to develop to identify, provide training for, and facilitate long-term relationships with cooperating teachers who host EMU student teachers in their classrooms and who provide feedback on the student teachers to the EMU supervisors in their schools responsible for those students.

**Strategies**

- a. Develop relationships with local administrators by reaching out personally.

**FY20:**

- a) The Field Experience Director will visit all the schools where we had student teachers in FY19 and will have in FY20 to introduce himself and seek the collaboration of the principals.
- b) Use these visits to establish a good relationship between EMU and the school.
- c) Solicit information on what EMU could do better to facilitate good EMU/School relationships and practical collaboration in hosting student teachers.
- d) Determine whether or not the EMU requirements for cooperating teachers are clear and understandable.
- e) Create feedback form for principals to provide feedback on supervisors in their schools.
- f) Use feedback from principals in the semester evaluations of supervisors recommending adjustments as indicated.

**FY20-FY24:**

- a) Develop and report plans to build these relationships and use them to improve our programs and to better serve local schools.

- b. Survey K-12 administrators in building hosting our student teachers regarding their needs and perspective about placing student teachers.

**FY20:**

- a) Send the survey instrument created and validated in FY19 to all principals in schools with student teacher placements in fall 2019 and to all school administrators where we placed student teachers in FY19 in September 2019.

- b) Tabulate the results and share with the COE Leadership Team and with the administrators who responded to the survey by November 2019.
- c) Use the survey data to create make changes and/or create a plan for improving our relationships, for providing better formation, and/or to implement better follow-up for the winter 2020 collaborating teachers.

**FY21-FY24:**

- d) In September, send the survey instrument to all principals in schools with student teacher placements in fall semester.
  - e) By the end of November, tabulate the results and share with the COE Leadership Team and with the administrators who responded to the survey.
  - f) Use the survey data to create make changes and/or create a plan for improving our relationships, for providing better formation, and/or to implement better follow-up for the winter semester. .
  - g) Modify survey annually as needed and indicated by results obtained.
- c. Provide principals/administrators with list of our requirements for cooperating teachers.
- 1) **FY20-FY24**
- a) By the end of each semester, distribute cooperating teacher requirements to all administrators with who we hope to work in the next semester.

**Measurable Outcomes**

- a. After fall and winter semesters produce a report of schools visited and schools still to visit. Summary of what was learned and how these visits are helping improve our clinical experiences.
- b. Semester survey was administered, tabulated, and disseminated.
- c. Changes to practices or policies were recorded and implemented
- d. Feedback on the EMU student teacher supervisors was gathered and disseminated to the appropriate individuals.

**\$ needed**

- a. **FY20-FY24**
  - a. \$300 to host a meeting with principals.

**Data Sources**

- a. Records from
  - a. meeting with supervisors.
  - b. meetings with schools and their representatives
- b. Survey data
- c. Feedback data

**Person responsible for Data**

- a. David DeVries
- b. Beth Kubitskey

**Parked strategies and notes for later-year consideration**