## MEMORANDUM OF UNDERSTANDING BY AND BETWEEN EASTERN MICHIGAN UNIVERSITY AND THE EASTERN MICHIGAN CHAPTER OF THE AMERICAN ASSOCIATION OF UNIVERSITY PROFESSORS

## **Prorated Summer Course Compensation**

- A. The University will allow under-enrolled courses to run during the summer term under the following conditions:
  - 1. The summer course does not affect enrollment in fall or winter semesters (e.g., courses do not fill to capacity in the previous fall and winter)
  - 2. The summer course does not affect course offerings in fall or winter
  - 3. The University retains the right to schedule and cancel courses
- B. Prorated Compensation for Under Enrolled Undergraduate Courses:
  - 1. Salary for any undergraduate course with an enrollment under fifteen students will be prorated. An amount of \$9,000 or 10% of academic year salary, whichever is less, will be prorated for undergraduate courses taught with under fifteen students.
  - 2. An undergraduate course would have a minimum enrollment of ten students to not be considered for cancellation.
  - 3. Prorated salary for undergraduate students shall be computed as:

\$9,000 
$$x$$
  $\frac{enrolled\ students}{15}$  or  $10\%\ of\ Academic\ Year\ Salary\ x$   $\frac{enrolled\ students}{15}$  (whichever is less)

- C. Prorated Compensation for Under Enrolled Graduate Courses:
  - 1. Salary for any graduate course with an enrollment under ten students will be prorated. An amount of \$9,000 or 10% of academic year salary, whichever is less, will be prorated for graduate courses taught with under ten students.
  - 2. A graduate course would have a minimum enrollment of seven students to not be considered for cancellation.
  - 3. Prorated compensation for undergraduate students shall be computed as:

$$$9,000 x \frac{enrolled students}{10}$$

or

10% of Academic Year Salary 
$$x = \frac{\text{enrolled students}}{10}$$
 (whichever is less)

EMU to AAUP Proposal #: 1 Date: 09/03/2022

Date

- D. If, for any reason, a course does not meet a minimum of ten students enrolled in an undergraduate class and seven students enrolled in a graduate class, the class can be cancelled at the University's discretion.
- E. Department Input Documents must be revised to reflect the requirements of this MOU to be eligible for prorated summer compensation in lieu of course cancellation, to clearly explain the process for Faculty summer teaching assignments, in the event a course is to be paid at a prorated summer salary.

This MOU is effective upon ratification of the parties and shall expire August 31, 2027.
Tentative Agreement

Date

James P. Greene

EMU Chief Negotiator

Matthew Kirkpatrick

AAUP Chief Negotiator