

## BI-WEEKLY (PT,PE,CS,CA,CP,PS,FM,TM,EC,AH,VF)

MONTH EXPENSED/COMMENTS	PAF/EPAFS Due to HR *	RUN ID	PAY PERIOD BEGIN (Query Date)	PAY PERIOD END	WTE Employee Deadline by 11:59 p.m.	WTE Approver Deadline by 11:59 p.m.	CHECK DATE
August	08/04/25	BW17	07/27/25	08/09/25	08/11/25	08/12/25	08/21/25
September	08/18/25	BW 18	08/10/25	08/23/25	08/25/25	08/26/25	09/04/25
	09/01/25	BW19	08/24/25	09/06/25	09/08/25	09/09/25	09/18/25
October	09/15/25	BW20	09/07/25	09/20/25	09/22/25	09/23/25	10/02/25
	09/29/25	BW21	09/21/25	10/04/25	10/06/25	10/07/25	10/16/25
	10/13/25	BW22	10/05/25	10/18/25	10/20/25	10/21/25	10/30/25
November **	10/27/25	BW23	10/19/25	11/01/25	11/03/25	11/04/25	11/13/25
	11/07/25	BW24	11/02/25	11/15/25	11/13/25	11/13/25	11/26/25
December **	11/24/25	BW25	11/16/25	11/29/25	12/01/25	12/02/25	12/11/25
	12/05/25	BW26	11/30/25	12/13/25	12/10/25	12/10/25	12/23/25
January **	12/22/25	BW1	12/14/25	12/27/25	12/17/25	12/17/25	01/08/26
	01/05/26	BW2	12/28/25	01/10/26	01/12/26	01/13/26	01/22/26
February	01/19/26	BW3	01/11/26	01/24/26	01/26/26	01/27/26	02/05/26
	02/02/26	BW4	01/25/26	02/07/26	02/09/26	02/10/26	02/19/26
March	02/16/26	BW5	02/08/26	02/21/26	02/23/26	02/24/26	03/05/26
	03/02/26	BW6	02/22/26	03/07/26	03/09/26	03/10/26	03/19/26
April	03/16/26	BW7	03/08/26	03/21/26	03/23/26	03/24/26	04/02/26
	03/30/26	BW8	03/22/26	04/04/26	04/06/26	04/07/26	04/16/26
	04/13/26	BW9	04/05/26	04/18/26	04/20/26	04/21/26	04/30/26
May	04/27/26	BW10	04/19/26	05/02/26	05/04/26	05/05/26	05/14/26
	05/11/26	BW11	05/03/26	05/16/26	05/18/26	05/19/26	05/28/26
June	05/25/26	BW12	05/17/26	05/30/26	06/01/26	06/02/26	06/11/26
	06/08/26	BW13	05/31/26	06/13/26	06/15/26	06/16/26	06/25/26
July	06/22/26	BW14	06/14/26	06/27/26	06/29/26	06/30/26	07/09/26
	07/06/26	BW15	06/28/26	07/11/26	07/13/26	07/14/26	07/23/26
August	07/20/26	BW16	07/12/26	07/25/26	07/27/26	07/28/26	08/06/26

\*NOTE\*\* PAFs/ ePAFs which are correct, complete (including all appropriate signatures), and received by the appropriate HR office by the

"due to" date listed above are guaranteed to be processed to the corresponding check date. Late PAFs/ ePAFs will be processed as time permits.

REV 06/25

\*\*NOTE for WTE:

BW 24 all submissions required by 9 AM and approvals required by 10 AM Thursday 11/13/2025

BW 26 all submissions by 9 AM and approvals required by 10 AM Wednesday 12/10/25

BW 1 all submissions by 9 AM and approvals required by 10 AM Wednesday 12/17/25