

## BI-WEEKLY (PT,PE,CS,CA,CP,PS,FM,TM,EC,AH,VF)

MONTH EXPENSED/COMMENTS	PAF Due to HR	RUN ID	PAY PERIOD BEGIN	PAY PERIOD END	WTE Employee Deadline by 11:59 p.m.	WTE Approver Deadline by 11:59 p.m.	CHECK DATE
<b>August</b>	08/13/21	BW17	08/01/21	08/14/21	08/16/21	08/17/21	08/26/21
<b>September</b>	08/27/21	BW 18	08/15/21	08/28/21	08/30/21	08/31/21	09/09/21
	09/10/21	BW19	08/29/21	09/11/21	09/13/21	09/14/21	09/23/21
<b>October</b>	09/24/21	BW20	09/12/21	09/25/21	09/27/21	09/28/21	10/07/21
	10/08/21	BW21	09/26/21	10/09/21	10/11/21	10/12/21	10/21/21
<b>November</b>	10/22/21	BW22	10/10/21	10/23/21	10/25/21	10/26/21	11/04/21
	11/05/21	BW23	10/24/21	11/06/21	11/08/21	11/09/21	11/18/21
<b>December</b>	11/12/21	BW24	11/07/21	11/20/21	11/17/21	11/17/21	12/02/21
	12/03/21	BW25	11/21/21	12/04/21	12/06/21	12/07/21	12/16/21
	12/09/21	BW26	12/05/21	12/18/21	12/13/21	12/13/21	12/23/21
<b>January</b>	12/22/21	BW1	12/19/21	01/01/22	01/03/21	01/04/21	01/13/22
	01/07/22	BW2	01/02/22	01/15/22	01/17/22	01/18/22	01/27/22
<b>February</b>	01/21/22	BW3	01/16/22	01/29/22	01/31/22	02/01/22	02/10/22
	02/04/22	BW4	01/30/22	02/12/22	02/14/22	02/15/22	02/24/22
<b>March</b>	02/18/22	BW5	02/13/22	02/26/22	02/28/22	03/01/22	03/10/22
	03/04/22	BW6	02/27/22	03/12/22	03/14/22	03/15/22	03/24/22
<b>April</b>	03/18/22	BW7	03/13/22	03/26/22	03/28/22	03/29/22	04/07/22
	04/01/22	BW8	03/27/22	04/09/22	04/11/22	04/12/22	04/21/22
<b>May</b>	04/15/22	BW9	04/10/22	04/23/22	04/25/22	04/26/22	05/05/22
	04/29/22	BW10	04/24/22	05/07/22	05/09/22	05/10/22	05/19/22
<b>June</b>	05/13/22	BW11	05/08/22	05/21/22	05/23/22	05/24/22	06/02/22
	05/27/22	BW12	05/22/22	06/04/22	06/06/22	06/07/22	06/16/22
	06/10/22	BW13	06/05/22	06/18/22	06/20/22	06/21/22	06/30/22
<b>July</b>	06/24/22	BW14	06/19/22	07/02/22	07/04/22	07/05/22	07/14/22
	07/08/22	BW15	07/03/22	07/16/22	07/18/22	07/19/22	07/28/22

**August**

07/22/22

BW16

07/17/22

07/30/22

08/01/22

08/02/22

08/11/22

NOTE: PAFs which are correct, complete (including all appropriate signatures), and received by the appropriate HR office by the "due to" date listed above are guaranteed to be processed to the corresponding check date.

REV 04/2021

**\*\*NOTE for WTE:**

**BW 24 all submissions required by 9 AM and approvals required by 10 AM Wednesday 11/17/21**

**BW 26 all submissions by 9 AM and approvals required by 10 AM Monday 12/13/21**