

STUDENT (GS,RE,FW)

MONTH EXPENSED/COMMENTS	DATE DUE (5:00 p.m.) Epafs	RUN ID	PAY PERIOD BEGIN (Query Date)	PAY PERIOD END	WTE Employee Deadline	WTE Approver Deadline	CHECK DATE
August							
Last summer student pay	08/14/24	BS18	08/04/24	08/17/24	08/19/24	08/20/24	08/29/24
September							
First fall student & GA pay	08/28/24	BS19	08/18/24	08/31/24	09/02/24	09/03/24	09/12/24
	09/11/24	BS20	09/01/24	09/14/24	09/16/24	09/17/24	09/26/24
October							
	09/25/24	BS21	09/15/24	09/28/24	09/30/24	10/01/24	10/10/24
	10/09/24	BS22	09/29/24	10/12/24	10/14/24	10/15/24	10/24/24
November							
	10/23/24	BS23	10/13/24	10/26/24	10/28/24	10/29/24	11/07/24
	11/06/24	BS24	10/27/24	11/09/24	11/11/24	11/12/24	11/21/24
December							
	11/13/24	BS25	11/10/24	11/23/24	11/20/24	11/20/24	12/05/24
LAST PAY FALL GA	12/02/24	BS26	11/24/24	12/07/24	12/09/24	12/10/24	12/19/24
January							
LAST PAY FALL STDN.	12/09/24	*BS1	12/08/24	12/21/24	12/16/24	12/16/24	01/02/25
First winter student & GA pay	12/30/24	BS2	12/22/24	01/04/25	01/06/25	01/07/25	01/16/25
	01/15/25	BS3	01/05/25	01/18/25	01/20/25	01/21/25	01/30/25
February							
	01/29/25	BS4	01/19/25	02/01/25	02/03/25	02/04/25	02/13/25
	02/12/25	BS5	02/02/25	02/15/25	02/17/25	02/18/25	02/27/25
March							
	02/26/25	BS6	02/16/25	03/01/25	03/03/25	03/04/25	03/13/25
	03/12/25	BS7	03/02/25	03/15/25	03/17/25	03/18/25	03/27/25
April							
	03/26/25	BS8	03/16/25	03/29/25	03/31/25	04/01/25	04/10/25
Last Winter Pay for GA	04/09/25	BS9	03/30/25	04/12/25	04/14/25	04/15/25	04/24/25
MAY							
Last Winter Student Pay	04/23/25	BS10	04/13/25	04/26/25	04/28/25	04/29/25	05/08/25
Students will terminate on 04/26/2025 and will need to be rehired if employment continues after 04/26/2025							
FIRST PAY SUMMER GA & STDN.	05/07/25	BS11	04/27/25	05/10/25	05/12/25	05/13/25	05/22/25
June							
	05/21/25	BS12	05/11/25	05/24/25	05/26/25	05/27/25	06/05/25
	06/04/25	BS13	05/25/25	06/07/25	06/09/25	06/10/25	06/18/25
July							
	06/18/25	BS14	06/08/25	06/21/25	06/23/25	06/24/25	07/03/25
	07/02/25	BS15	06/22/25	07/05/25	07/07/25	07/08/25	07/17/25
	07/16/25	BS16	07/06/25	07/19/25	07/21/25	07/22/25	07/31/25
August							
	07/30/25	BS17	07/20/25	08/02/25	08/04/25	08/05/25	08/14/25
LAST PAY SUMMER GA & Student	08/13/25	BS18	08/03/25	08/16/25	08/18/25	08/19/25	08/28/25
September							
First Fall Student & GA pay	08/27/25	BS19	08/17/25	08/30/25	09/01/25	09/02/25	09/11/25

ePAFs which are correct, complete (including all appropriate signatures), and received by the appropriate HR office by the "due to" date listed above are guaranteed to be processed to the corresponding check date. Late ePAFs will be processed as time permits.

Students will terminate on 04/26/2025 and will need to be rehired if employment continues after 04/26/2025

REV 03/24

****NOTE for WTE: BS 1 all submissions by 9 AM and approvals required by 10 AM on Monday 12/16/2024**

****NOTE for WTE: BS 25 all submissions by 9 AM and approvals required by 10 AM on Wednesday 11/20/2024**