

Earn Codes**Temporary Staff Hours**

001 Regular Pay

Hours must be recorded in Earnings and Hours area for temporary employees to be paid

002 Secondary Pay (dollar amount only)

013 Secondary Pay (hours only)

Used for hours worked in excess of employee's regular hours whose appointment is less than 100%

003 Employee Consultant

017 Overtime Clerical

011 Overtime Pay @ 1.5

018 Overtime Maintenance

015 Overtime @ straight time (PT)

019 Overtime Food Service

016 Overtime Security

Student Payroll

401 Enrolled Student - Regular Pay

470 CO - Op Student

402 Enrolled Student - Dollar Amt. Back Pay

480 Graduate Assistant Regular

411 Enrolled Student - Overtime

482 Graduate Assistant Federal Work Study

450 Federal College Work Study

483 Graduate Assistant Michigan Work Study

451 Federal College Work Study - Dollar Amt. Back Pay

490 Enrolled Mandatory Gratuities

460 Michigan College Work Study

491 Enrolled Student Tips

461 Michigan College Work Study - Dollar Amt. Back Pay

Lost Time

700 Sick Pay

730 Holiday Pay and Seasonal Pay

701 Sick Personal Pay (Non-Faculty)

740 Bereavement Pay Immediate Family

702 Family Sick Pay

745 Unscheduled Shutdown

703 Sick Bereavement Pay

750 Jury Duty

706 Sick Bank Pay Faculty

770 Personal No Pay

707 Sick Bank Pay (Non-Faculty)

780 Working out of Class (FM dollar amt. only)

720 Annual Leave (reduces annual leave accrual)

UNB Union Business No Pay

720 Annual Leave (reduces annual leave accrual)

Compensatory Time

800 Compensatory Time @ 1.5

810 Compensatory Time @ 1.0

810 Compensatory Time @ 1.0

810 Compensatory Time @ 1.0

Uniform Allowance

680 Uniform Allowance - AFSCME

682 Uniform Allowance - Detectives

681 Uniform Allowance - P/Officers