

Foreign Currency Transaction Request

Please complete this form and attach all backup for foreign currency transactions. *NOTE: Foreign Currency Transactions confirmation or rejection of payment notification can take up to a minimum of 7-14 business days depending upon the complexity of the transaction due to the Office of Foreign Asset Control's regulations at time of initiation.*

Beneficiary Info

Person or Entity Name:	
Address:	
City:	
State/Province:	
Postal Code:	
Country:	
Email:	
Foreign Currency:	
Delivery Method:	

Bank Info for Beneficiary

Bank Name:
Branch Name:
Acct No/IBAN No:
Routing Code:
Routing Code Type:
Bank Address:
City
State/Province
Postal Code
Country

Detailed Description of Request (please attach additional page(s) if necessary)

FOAPAL: _____ / _____ / _____ / _____ / _____ / _____
FUND ORG ACCT PROG ACT LOC

Notes to Beneficiary

(i.e. invoice #, customer #, other reference)

Approval Signature

Date

Questions about this form may be directed to Patty McLean at 487-0022 or Tammy Walters at 487-8835.