

BI-WEEKLY (PT,PE,CS,CA,CP,PS,FM,TM,EC,AH)

MONTH EXPENSED/COMMENTS	PAF Due to HR	RUN ID	PAY PERIOD BEGIN	PAY PERIOD END	WTE Employee Deadline by 11:59 p.m.	WTE Approver Deadline by 11:59 p.m.	CHECK DATE
September	08/18/16	BW18	08/07/16	08/20/16	08/22/16	08/23/16	09/01/16
	09/01/16	BW19	08/21/16	09/03/16	09/05/16	09/06/16	09/15/16
October	09/15/16	BW20	09/04/16	09/17/16	09/19/16	09/20/16	09/29/16
	09/29/16	BW21	09/18/16	10/01/16	10/03/16	10/04/16	10/13/16
	10/13/16	BW22	10/02/16	10/15/16	10/17/16	10/18/16	10/27/16
November	10/27/16	BW23	10/16/16	10/29/16	10/31/16	11/01/16	11/10/16
	11/10/16	BW24	10/30/16	11/12/16	11/14/16	11/15/16	11/23/16
December	11/24/15	BW25	11/13/16	11/26/16	11/28/16	11/29/16	12/08/16
	12/01/16	BW26	11/27/16	12/10/16	*12/9/2016	12/09/2016*	12/22/16
January	12/12/16	BW1	12/11/16	12/24/16	*12/15/2016*	*12/15/2016*	01/05/17
	01/05/17	BW2	12/25/16	01/07/17	01/09/17	01/10/17	01/19/17
February	01/19/17	BW3	01/08/17	01/21/17	01/23/17	01/24/17	02/02/17
	02/02/17	BW4	01/22/17	02/04/17	02/06/17	02/07/17	02/16/17
March	02/16/17	BW5	02/05/17	02/18/17	02/20/17	02/21/17	03/02/17
	03/02/17	BW6	02/19/17	03/04/17	03/06/17	03/07/17	03/16/17
	03/16/17	BW7	03/05/17	03/18/17	03/20/17	03/21/17	03/30/17
April	03/30/17	BW8	03/19/17	04/01/17	04/03/17	04/04/17	04/13/17
	04/13/17	BW9	04/02/17	04/15/17	04/17/17	04/18/17	04/27/17
May	04/27/17	BW10	04/16/17	04/29/17	05/01/17	05/02/17	05/11/17
	05/11/17	BW11	04/30/17	05/13/17	05/15/17	05/16/17	05/25/17
June	05/25/17	BW12	05/14/17	05/27/17	05/29/17	05/30/17	06/08/17
	06/08/17	BW13	05/28/17	06/10/17	06/12/17	06/13/17	06/22/17
July	06/22/17	BW14	06/11/17	06/24/17	06/26/17	06/27/17	07/06/17
	07/06/17	BW15	06/25/17	07/08/17	07/10/17	07/11/17	07/20/17
August	07/20/17	BW16	07/09/17	07/22/17	07/24/17	07/25/17	08/03/17
	08/03/17	BW17	07/23/17	08/05/17	08/07/17	08/08/17	08/17/17
September	08/17/17	BW18	08/06/17	08/19/17	08/21/17	08/22/17	08/31/17

NOTE: PAFs which are correct, complete (including all appropriate signatures), and received by the appropriate HR office by the "due to" date listed above are guaranteed to be processed to the corresponding check date.

REV 06/16

****NOTE for WTE:**

BW 26 all submissions and approvals required by noon Friday 12/09/2016

BW 1 all submissions and approvals required by noon Thursday 12/15/16