

## International Student Admission Process Instructions

Thank you for your interest in our PhD program in the College of Technology at Eastern Michigan. Once the following eight items are completed, the admissions review process can begin. If any item is missing, this will delay consideration of your application. Item 9 addresses the immigration requirements once you are accepted.

1. Complete the required university application form which can be found at the following URL:  
<http://www.emich.edu/graduate/admissions/>  
Additional information regarding EMU's application process and immigration requirements for International students may be found at: <http://www.emich.edu/international>
2. Submit your international college/university transcripts to [Educational Perspectives](http://www.edperspective.org/emich); web address; [www.edperspective.org/emich](http://www.edperspective.org/emich). Educational Perspectives (EP) is the credential evaluation service that provides evaluations of international educational credentials for applicants to EMU. Order the "Detailed" report (course by course evaluation) for \$135.00.  
Note: A graduate grade point average (GPA) of 3.2 or higher on a 4.0 scale is required for regular admission to the program.
3. Graduate Record Examination (GRE) scores must be submitted to EMU admissions. EMU's school code is: 1201. The general guidelines can be found at the following URL:  
<http://www.emich.edu/cot/phd/admissions/gre.html>
4. For those applicants whose first language is not English, an official TOEFL/MELAB/IELTS/PTE test score must be submitted unless you have completed a degree in the United States. For questions please consult the following URL: <http://www.emich.edu/international> –For details about EMU's English as a Second Language program visit <http://www.emich.edu/esl>
5. Submit a current resume showing information about your past education, extracurricular activities, work history and any work skills you may have learned.
6. Submit a personal statement using the following criteria:
  - Explain your academic and professional background and your desire for further education as it relates to your overall career goals and objectives.

- Explain how your background matches one of the concentrations available in the College of Technology.
  - Include a description of two or three possible research topics you might want to investigate for your dissertation. Why are these topics of interest to you?
  - The statement should be four pages or less in length.
7. Have three references submit recommendation forms (forms may be downloaded from the following URL: <http://www.emich.edu/cot/phd/forms/Recommendation%20Form-1.pdf> ). References should include professors, instructors and/or work supervisors who can assess your ability to successfully complete the research and academic requirements of a Ph.D. program. Personal qualities that we seek include the ability to focus on tasks, complete what is started, and consistently demonstrate thoughtfulness and attention to detail.
  8. Complete the Financial Statement of Responsibility form. This form is for F1 or F3 applicants who are required to demonstrate the ability to cover all expenses while attending EMU. (form may be downloaded from the following URL: <http://www.emich.edu/international/documents/finr-fasp-new.pdf>)
  9. Once admitted, international students will need to meet the immigration requirements. Click on the following <http://www.emich.edu/international> and look for the heading “immigration requirements.”

**If you have questions regarding the Ph.D. program please contact:**

Rebekah L. McDow, Administrative Secretary

Email: [cot\\_dean@emich.edu](mailto:cot_dean@emich.edu)

Dr. Mary Brake, Program Coordinator

Email: [cot\\_dean@emich.edu](mailto:cot_dean@emich.edu)

**To check on the status of your application, you may email the Office of International Admissions at [international.admissions@emich.edu](mailto:international.admissions@emich.edu) or visit their website at <http://www.emich.edu/international>.**