# E | AVIATION

## Flight Status Update

| Last Name | First Name | AVFO Flight Course | Date |
|---|---|---|---|

| **Short-Term Leave:** | **Long-Term Leave:** | **Dropping, Withdrawing, Transferring or Graduating:** |
|---|---|---|
| ☐ Vacation Leave | ☐ Semester Leave | ☐ Dropping or Withdrawing from the course |
| ☐ Break Leave | ☐ Summer Leave | ☐ Transferring out |
| ☐ Medical (submit docs) | ☐ Medical (submit docs) | ☐ Switching Majors (including Aviation Management) |
| | | ☐ Graduating from the Aviation Flight Program |

| Semester | Date Leaving | Date Returning | Semester Leaving | Last Flight Date |
|---|---|---|---|---|

**Leave Reason:** ☐ Financial ☐ Other: _____

**Short-Term Leave:**

I understand my scheduling limitations imposed on my flight availability will cause delay in my training and/or learning. **I understand taking a short-term leave will possibility increase my flight training time and cost. I understand if I do not return by the return date, I will be giving up my assigned flight spots, and I will have to re-apply in the event of my return.**

**Student Initials:** _____

**Long-Term Leave:**

I understand that in taking a long-term leave, I will delay my flight training progress and I may not finish my training within the required time as per the second admission and retention policy, which may lead to my dismissal from the aviation flight program. **I understand taking a long-term leave will possibility increase my flight training time and cost. I understand if I do not return by the return date/semester, I will be giving up my assigned flight spots, and I will have to re-apply in the event of my return.**

**Student Initials:** _____

**Dropping, Withdrawing, Transferring or Graduating:**

I understand that I will be giving up my assigned flight spots, and I will have to re-apply in the event of my return.

**Student Initials:** _____

| **Student Signature** | **Date** | **Flight Instructor Acknowledgment** | **Date** |
|---|---|---|---|

**Office Use:**

**The student's leave request was [APPROVED] [DENIED].**

☐ **Student was advised: If the student leaves he/she will NOT make Second Admission Requirements.**

**Comments:** _____

_____

| **Lead Flight Instructor** | **Date** | **Chief Flight Instructor** | **Date** |
|---|---|---|---|