

Digital Divas
EMU College of Engineering & Technology

TICKET RESERVATION SYSTEM

STEP-BY-STEP GUIDE

STEP 1

**GO TO:
EMICH.EDU/DIGITALDIVAS/SESSIONS**


STEP 2

REVIEW FALL 2019 BREAKOUT SESSION DESCRIPTIONS

Click the green “+” to see the drop-down screen with each sessions’ descriptions.

Fall 2019 Breakout Sessions

This list will be updated as more sessions are confirmed.

| | |
|--|-----------------------------|
| Brick by Brick | - |
|  <p>Brick by Brick Session Offerings: AM only Location: EMU Student Center - Room 310A</p> <p>Hosted by: EMU Construction Management Program</p> <p>In this session participants will work on a construction project while learning about the different careers in the construction industry. Students will be given information about a construction project, and act in the role of Construction Manager, Civil Engineer, Designer, or Architect. Students will create a building with materials that will be provided in a given time period. The challenge of this project is that the building must:</p> <ol style="list-style-type: none">1. Stand on the floor by itself.2. Be a unique, new design to represent their creativity.3. Fulfill constructional requirements of this project. | Buy Tickets |
| Building Bridges to your Future | + |
| Design & Create your Mobile App | + |
| Digital Decisions: Choose Your Own Adventure | + |
| Diva Cosmetics | + |
| Diva's Digital Branding 101 | + |
| EMU Campus Tour | + |


STEP 3

CLICK ANY
“BUY TICKETS”
BUTTON

This will link you to an external Eventbrite page. All “Buy Tickets” buttons on our main website will redirect you to the same Eventbrite webpage.

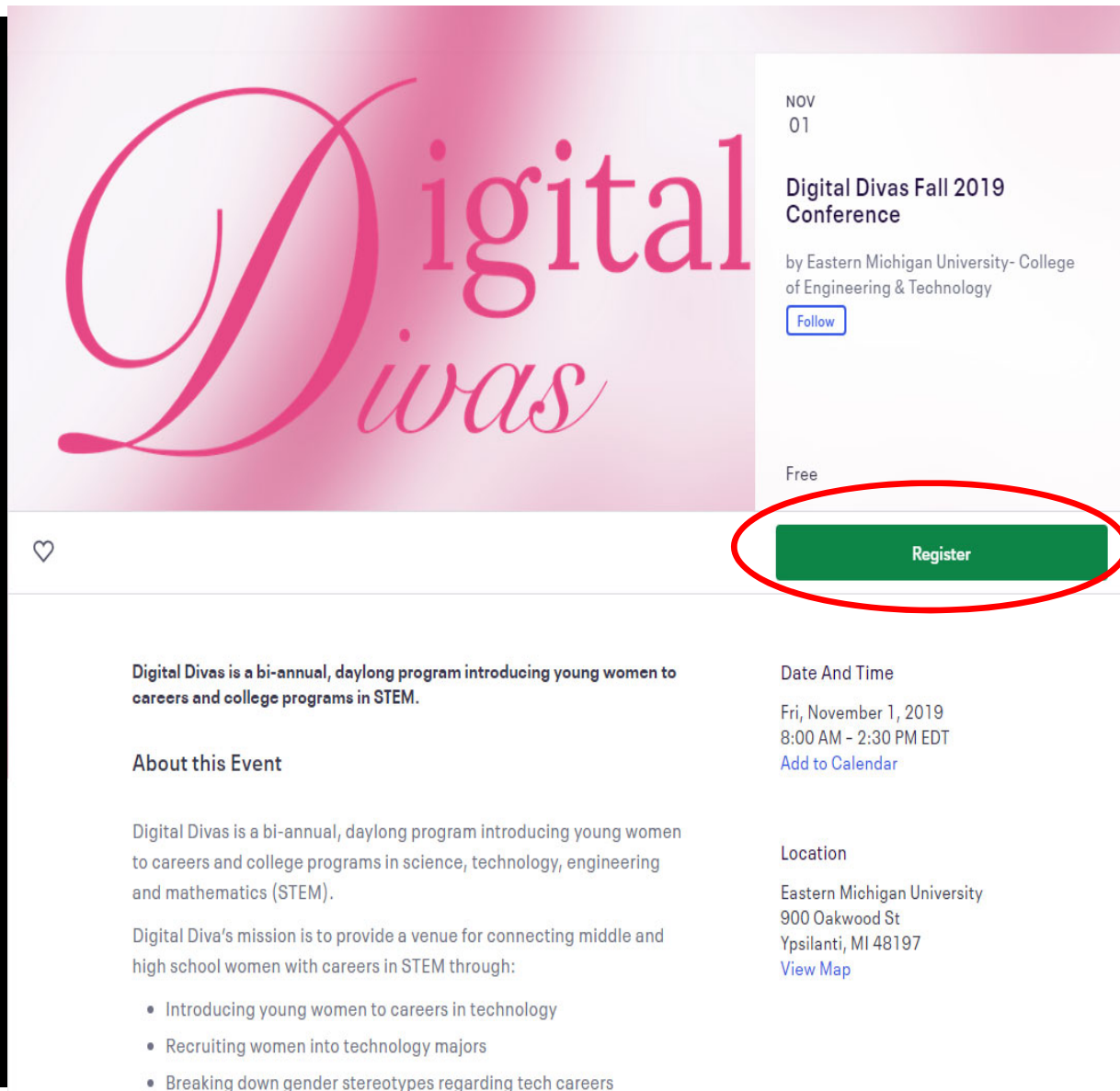
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| Diva Cosmetics | + |
| Diva's Digital Branding 101 | + |
| EMU Campus Tour | + |

STEP 4

CLICK
“REGISTER”



The screenshot shows a Facebook event page for 'Digital Divas Fall 2019 Conference'. The event is scheduled for November 1, 2019, from 8:00 AM to 2:30 PM EDT. It is a free event. The page features a large pink graphic with the text 'Digital Divas' in a mix of serif and script fonts. A green 'Register' button is highlighted with a red circle. The event description states it is a bi-annual, daylong program introducing young women to careers and college programs in STEM. The location is Eastern Michigan University, 900 Oakwood St, Ypsilanti, MI 48197.

NOV 01

Digital Divas Fall 2019 Conference

by Eastern Michigan University- College of Engineering & Technology

[Follow](#)

Free

[Register](#)

♡

Digital Divas is a bi-annual, daylong program introducing young women to careers and college programs in STEM.

About this Event

Digital Divas is a bi-annual, daylong program introducing young women to careers and college programs in science, technology, engineering and mathematics (STEM).

Digital Diva's mission is to provide a venue for connecting middle and high school women with careers in STEM through:

- Introducing young women to careers in technology
- Recruiting women into technology majors
- Breaking down gender stereotypes regarding tech careers

Date And Time
Fri, November 1, 2019
8:00 AM - 2:30 PM EDT
[Add to Calendar](#)

Location
Eastern Michigan University
900 Oakwood St
Ypsilanti, MI 48197
[View Map](#)

STEP 5

SELECT THE NUMBER OF STUDENT RESERVATIONS

Note: Each reservation includes one (1) AM ticket and one (1) PM ticket which you will select on an upcoming screen.

Ex. 1: If you are a teacher reserving the tickets for your entire class of 30, select 30 from the drop-down menu.

Ex. 2: If you have your students reserve their own tickets, they should select 1 from the drop-down menu.

Digital Divas Fall 2019 Conference

Fri, Nov 1, 2019 8:00 AM - 2:30 PM EDT

Session Reservations

Free

430 REMAINING Sales end on Oct 25, 2019

[Less](#) ^

1. Select the number of STUDENTS you wish to reserve tickets for from the drop-down menu.

(Note: each reservation includes an AM and PM ticket)

2. Provide your personal information

3. Select your AM & PM choices

4. Submit your order and look for the automated email confirmation from Eventbrite.

Powered by [eventbrite](#)

English (US) v

Digital Divas

Order Summary

| | |
|--------------------------|--------|
| 1 x Session Reservations | \$0.00 |
|--------------------------|--------|

| | |
|--------------|---------------|
| Total | \$0.00 |
|--------------|---------------|

Register

STEP 6

CLICK
“REGISTER”

Digital Divas Fall 2019 Conference

Fri, Nov 1, 2019 8:00 AM - 2:30 PM EDT

Session Reservations

Free

1 ▾

430 REMAINING Sales end on Oct 25, 2019

[Less](#) ^

1. Select the number of STUDENTS you wish to reserve tickets for from the drop-down menu.

(Note: each reservation includes an AM and PM ticket)

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English (US) ▾

Digital Divas

Order Summary

| | |
|--------------------------|--------|
| 1 x Session Reservations | \$0.00 |
|--------------------------|--------|

| | |
|--------------|---------------|
| Total | \$0.00 |
|--------------|---------------|

Register

STEP 7

COMPLETE CONTACT INFORMATION

The Contact Information section is required. The email address supplied in this section is where the order confirmation/tickets will be sent.

Checkout
Time left 57:04

Each attendee must reserve tickets individually.

Contact Information

First name * Last name *

Email * Confirm email *

Eventbrite will send tickets to this email.

Ticket 1 • Session Reservations

Prefix
Choose one

First name * Last name *

First name is required. Last name is required.

Email

Register

Digital Divas

Order Summary

| | |
|--------------------------|---------------|
| 2 x Session Reservations | \$0.00 |
| Total | \$0.00 |

STEP 8

COMPLETE TICKET SESSION SELECTION

- 1.) A Name is required for each reservation.
- 2.) Select your school from the drop-down menu.
- 3.) Choose the AM session and PM session for each student.

Checkout
Time left 59:32

Ticket 1 - Session Reservations

First name * Last name *
First name is required. Last name is required.

Email
digital_divas@emich.edu

Cell phone

School/ Organization Name *

AM Ticket Selection *

PM Ticket Selection *

Register

Digital Divas

Order Summary

| | |
|--------------------------|---------------|
| 2 x Session Reservations | \$0.00 |
| Total | \$0.00 |

STEP 9

COPY DATA FROM A PREVIOUS TICKET

If you are reserving multiple students and they will attend the same sessions, you can save time by copying the fields from another ticket in your cart by using the “copy data from” drop-down menu.

Note: This will copy all data from a previous ticket, including the name. All you would need to do is change the name.

Checkout
Time left 59:24

Ticket 2 · Session Reservations

Copy data from
Other attendee

First name * Last name *

Email

Cell phone

School/ Organization Name *

Choose one

AM Ticket Selection *

Choose one

PM Ticket Selection *

Register

Digital Divas

Order Summary

| | |
|--------------------------|---------------|
| 2 x Session Reservations | \$0.00 |
| Total | \$0.00 |

STEP 10

CLICK “REGISTER”

Once you fill out all the information for each ticket submit your order by clicking “Register.”



Checkout
Time left 59:24

Ticket 2 · Session Reservations

Copy data from
Other attendee

First name *

Last name *

Email

Cell phone

School/ Organization Name *

Choose one

AM Ticket Selection *

Choose one

PM Ticket Selection *

Register

Digital
Divas

Order Summary

2 x Session Reservations \$0.00

Total \$0.00

STEP 11

VIEW AND PRINT YOUR TICKETS

View and print your tickets by clicking “view tickets” or follow the link in your email inbox.

YOU'RE GOING TO

Digital Divas Fall 2019 Conference

2 TICKETS SENT TO
digital_divas@emich.edu [change](#)

ORGANIZER MESSAGE

Show Details ▾

Thank you for reserving your breakout session tickets! We look forward to having you join us on campus. We will send periodic updates and reminders leading up to the conference.

LOCATION

Ypsilanti, MI

DATE

Fri, Nov 1, 2019 8:00 AM - 2:30 PM EDT

ORDER #

1095627517

[View Tickets](#)



Thanks for your order!

eventbrite

QUESTIONS?

Aaron Kempa ☎ (734) 487-4698

✉ *Digital_divas@emich.edu*

🔗 *Emich.edu/digitaldivas/sessions*