

## Accounting Intern

At Jacobs, we're challenging today to reinvent tomorrow by solving the world's most critical problems for thriving cities, resilient environments, mission-critical outcomes, operational advancement, scientific discovery and cutting-edge manufacturing, turning abstract ideas into realities that transform the world for good. With \$13 billion in revenue and a talent force of more than 55,000, Jacobs provides a full spectrum of professional services including consulting, technical, scientific and project delivery for the government and private sector.

Our Corporate Finance and Accounting team is looking for an Accounting Intern to complete a broad variety of administrative tasks. Based in Dallas, TX and reporting to our Corporate Accounting Manager, your responsibilities will include:

1. Recording journal entries related to corporate accruals associated with restructuring program costs and other
2. Drafting first pass Jacobs consolidated USGAAP fluctuation analyses explanations for required "group wide" Jacobs SOX controls and EY quarterly and annual audit processes
3. Corporate Accounting SOX compliance controls self-testing support for internal and EY SOX controls audit compliance
4. Dallas corporate office ad hoc invoice accounting coding and approval processing
5. Assorted audit support schedules preparation support for EY auditors
6. Ad hoc Oracle and HFM account and PU analyses requests
7. Other duties as directed

You'll prioritize conflicting needs; handle matter's expeditiously, proactively, and follow-through on projects to successful completion, often with deadline pressures. Bring your team-focus, adaptability, and attention to detail, and we'll help you grow, together.

### Here's What You'll Need:

- Enrolled in at least your junior year within an Accounting curriculum at an accredited university
- Ability to demonstrate proficiency in Microsoft Office (Outlook, Word, Excel)
- Be local to the Dallas/Ft. Worth, TX area

Ideally, You'll Also be able to demonstrate and have:

- Strong organization skills that reflect ability to perform and prioritize multiple tasks seamlessly
- Strong interpersonal skills
- Ability to build relationships with stakeholders
- Strong written and verbal communication skills
- Ability to successfully manage multiple projects effectively
- Proven ability to handle confidential information with discretion, be adaptable to various competing demands, and demonstrate the highest level of customer/client service and response
- Ability to achieve high performance goals and meet deadlines in a fast-paced environment