

Hello Professor,

I am a student registered with the Disability Resource Center (DRC), and I am requesting accommodations for my exams, tests, and quizzes. Attached you will see my Letter of Accommodation. I would like to test with my testing accommodations at the CATE Lab, which is Cc'd on this email (cate_lab@emich.edu). Please let me know the dates and times of all upcoming exams, tests, and quizzes. If some dates are tentative, the CATE Lab will schedule me for those dates and change them when you or I indicate. Even having tentative dates helps as we plan ahead. I need to know the following information for each exam, test, and quiz::

Date of exam/test/quiz:

The time that exam/test/quiz will be given to the class:

Amount of testing time allowed for the class:

Thank you for your help and if you have any questions, please let me and the CATE Lab know.