

EASTERN MICHIGAN UNIVERSITY

UNIVERSITY HEALTH AND SAFETY

COMMITTEE MEETING MINUTES

February 21, 2025

Attendees:

Michelle Cesen – PPAT
Laura Drabczyk – Risk & Emergency Mgmt.
Chris Grant – Facilities & Grounds
Tracey Grant - UAW 1976 and ORDA
Tanya Johnson – Science Complex Manager
Emily McKinnie – Housing & Residence Life

Auggie Mickevicius - EHS
Lisa Mitchell – FT Lecturers
LaMar Stewart - AAUP
Crystal Walrath - UACDC
Kathryn Wilhoff – EHS

Absent:

Timothy Allen, Audrey Farrugia, Don Gregory, Candice Hunter, Kristen Klochko, Charles Krey, Matt Lige, James McEvers, Pat McGill, Mary-Elizabeth Murphy, Jeffrey Norris, John Sidelinker, Clifford Sims, Tiffany Smith, Cathy Steiner, Shana Thompson, Joseph Torres and Mia VanSlyke

1. This meeting was conducted via Zoom.
2. The activity report for January/February was sent to the committee members prior to the meeting. There were no items for discussion.
3. Laura Drabczyk is working with Chris Grant and Beth Lancaster on the vehicle verification report. Laura thanked Auggie Mickevicius on the follow-up work from the insurance walkthroughs.
4. Auggie Mickevicius asked the committee to share with their staff and unions that people need to remember to wear good and appropriate winter shoes/boots in parking lots to avoid injuries. Kathryn Wilhoff reminded everyone that when an employee is injured at work, the [Workers' Compensation Injury and Illness Report](#) needs to be filled out and submitted to Benefits at Human Resources. For injuries to non-employees, the [Injury Report for Non-Employees](#) should be completed and submitted to Risk and Emergency Management.
5. Chris Grant noted that snow and ice removal is ongoing. 100 tons of salt will be delivered next week and another 100 tons is on order. He reported the Alexander building has ice issues due to the roof design and the Grounds crew tries to stay on top of. Chris gave Chad Humble kudos for the great job he is doing covering for Roy Rose while he has been off.
6. Emily McKinnie reminded everyone next week is Winter Break and the room safety checks will be performed as with other breaks. Downing, Phelps and Sellers will be closed for the break. Terry from Gilbane wants to know the rule for how far out they need to salt from the buildings. Chris Grant indicated the buildings need to be salted out to the point that the Physical Plant equipment can reach the uncovered area, there is not a specific set amount of feet. Gilbane also needs to clear the emergency exits.

7. Michelle Cesen noted that Beth Stoner retired and Beth Heiss has been hired. PPAT would like the beverage vending machine returned to Boone as they hold many classes in the building for outside customers.
8. Lisa Mitchell was updated by Kathryn on the Pray-Harrold signage status. The stairwell signs are on order and the directional signs on the corners are correct but the ones in the middle of the hallway need to be swapped.
9. LaMar Stewart reported the AAUP will be negotiating the salary reopener.
10. Crystal Walrath stated the minimum wage increased to \$12.48 on 2/21 and part-time employees are now due sick time, 1 hour for every 30 worked.
11. Tanya Johnson reported at the end of April there will be a total electrical shutdown of Mark Jefferson. There is a lot of coordination that needs to take place to make this happen to protect the animals, plants and research.
12. Kathryn noted the following:
 - a. Jim continues to provide various laboratory safety trainings to new student researchers.
 - b. Auggie is working on evaluation of PageUp training data for compliance with training requirements.
 - c. Auggie is also following up on the insurance audits and conducting building inspections.
 - d. Kathryn is updating the Confined Space Entry program.
 - e. Monthly Narcan trainings have been canceled due to poor participation. Please contact Auggie to schedule a Narcan training.

**The next Health and Safety Committee Meeting is Friday
March 21, 2025 at 9:00 a.m. via Zoom.**