

**EASTERN MICHIGAN UNIVERSITY  
UNIVERSITY HEALTH AND SAFETY  
COMMITTEE MEETING MINUTES**

**January 17, 2025**

**Attendees:**

Laura Drabczyk – Risk & Emergency Mgmt.  
Chris Grant – Facilities & Grounds  
Tracey Grant - UAW 1976 and ORDA  
Tanya Johnson – Science Complex Manager  
Jeffrey Norris – Rec/IM

Lisa Mitchell – FT Lecturers  
Clifford Sims - Athletics  
Tiffany Smith – UAW 1975  
Cathy Steiner – Student Center  
Kathryn Wilhoff – EHS

**Absent:**

Timothy Allen, Michelle Cesen, Audrey Farrugia, Don Gregory, Candice Hunter, Kristen Klochko, Charles Krey, Matt Lige, James McEvers, Pat McGill, Emily McKinnie, Auggie Mickevicius, Mary-Elizabeth Murphy, John Sidelinker, LaMar Stewart, Shana Thompson, Joseph Torres, Mia VanSlyke and Crystal Walrath

1. This meeting was conducted via Zoom.
2. The activity report for December/January was sent to the committee members prior to the meeting. There were no items for discussion.
3. Chris Grant reported the following:
  - a. In Roy's absence, a new person is running the snow crew. There are also a few new Grounds crew members. Therefore, there is a learning curve. If there are any areas needing attention, please let him know.
  - b. Kathryn Wilhoff noted the exit door from the mechanical room at Bowen is block by plowed snow. Chris will have it addressed.
4. Jeff Norris reported there is a swimming and diving meet this Friday and rental events on Saturday and Sunday. Great snow removal around the Jones Pool.
5. Lisa Mitchell reported the stairwell signs are missing on the third floor and the directional signs may be incorrect. Kathryn reported the stairwells sign replacement is in progress and she will investigate the directional signs.
6. Cathy Steiner noted they're expecting 490 people for the MLK luncheon on Monday. Later next week Winterfest will be held in the Student Center with 88 tables to promote student organizations.
7. Tanya Johnson noted the following:
  - a. The Mark Jefferson lighting retrofit project is on pause.

- b. A request to have a total shutdown of the electrical system over winter break may not be able to take place as the temperatures for the vivarium cannot be maintained.
- 8. Tracey Grant had nothing to report from the PT Union. She did ask Chris Grant to review the area by the MLK statue before Monday. Chris will address later today.
- 9. Cliff Sims reported it is a very busy season with winter sports. There will be a track meet next week in Bowen and the MAC Track Championship will be held at EMU this year.
- 10. Kathryn noted the following:
  - a. Jim McEvers has been very busy training new laboratory student employees and researchers.
  - b. HR emailed training reminders to the campus in late 2024. EHS is seeing an increase in the number of people completing the Safety Awareness and Hazard Communication trainings.
  - c. Kathryn gave a reminder about it being flu, COVID, RSV and Norovirus season. Please remind faculty, staff and students to stay home if you are sick, cover when you cough and WASH YOUR HANDS!!!!

**The next Health and Safety Committee Meeting is Friday  
February 21, 2025 at 9:00 a.m. via Zoom.**