

EASTERN MICHIGAN UNIVERSITY
UNIVERSITY HEALTH AND SAFETY
COMMITTEE MEETING MINUTES
September 20, 2024

Attendees:

Michelle Cesen – PPAT
Audrey Farrugia - AAUP
Tracey Grant – UAW 1976
Candice Hunter – Human Resources
Emily McKinnie - Housing
Pat McGill – DPS Officer's

Auggie Mickevicius - EHS
Jeffrey Norris – Rec/IM
Tiffany Smith – UAW 1975
Joseph Torres – DPS Sergeant's
Kathryn Wilhoff – EHS

Absent:

Timothy Allen, Laura Drabczyk, Chris Grant, Don Gregory, Tanya Johnson, Kristen Klochko, Charles Krey, Kevin Lawson, Matt Lige, James McEvers, Lisa Mitchell, Mary-Elizabeth Murphy, John Sidelinker, Clifford Sims, LaMar Stewart, Shana Thompson, Mia VanSlyke and Crystal Walrath

1. This meeting was conducted via Zoom.
2. The activity report for August/September was sent to the committee members prior to the meeting. The following items were discussed:
 - a. Pat McGill inquired about the outdoor stairs from Seller to the Lake House, item 9gg. Kathryn explained there was a trip and fall incident that occurred at the top of the steps where it meets the blacktop. Sand and small stones in a recessed area in the blacktop appears to be the cause and the recessed area will be filled when cold patch is available.
 - b. Pat also asked about the Housing dryer checks, item 9hh. Kathryn replied dryer exhaust ducts/hoses are frequently found disconnected from the dryer and she has requested clamps be placed on the ducts/hoses to maintain the connection to the dryer. When the dryers are used while the ducts/hoses are disconnected it creates a potential for carbon monoxide and an excessive lint build-up hazard. WASH has been notified to correct the problem. Pat said he would check out the laundry areas for this hazard when he makes his rounds through the Housing buildings.
3. Joe Torres noted Pat McGill will be spending more time on the road patrolling until vacant positions are filled within DPS.
4. Pat McGill noted drivers are ignoring stop signs. He referred to the Lakeview parking area. There is large bold stop bar painted on the pavement yet it is not being obeyed. He suggested a stop sign be installed. Kathryn will contact Chris Longerbeam to get this corrected. Joe Torres offered to temporarily install a sandwich type stop sign. Pat also mentioned the temporary stop sign installed on West Circle Drive by the stairs to the Bowen lot for the reverse direction traffic flow, is place too far from the street and it is not noticed by drivers. Kathryn also notified Chris Longerbeam about this safety concern
5. Jeff Norris stated construction work on the brick walls in front of the Rec/IM building continues. The northeast turret repair is still leaking so work continues. The northwest turret mold abatement has not been scheduled.

6. Candice Hunter told the committee that the two Human Resource Departments were merging and creating a single department. The university president made a formal announcement prior to the meeting. Kathryn stated that Kathleen Stacy was a good pick to lead the transition.
7. Emily McKinnie reported the following:
 - a. Many secured doors in Housing are being propped open with rocks and other items. Joe Torres added that he has witnessed Gilbane employees propping doors as well and he advised them to stop the practice. Both Emily and Joe asked the committee if they see people propping doors to either inform the offenders to stop propping doors or report it to DPS or housing immediately.
 - b. Emily told the committee in spite of being informed not to flush wipes down the toilets, it is a growing problem and clogs are a frequent occurrence.
 - c. She reported the September fire drills have been completed and residence have evacuated as required.
 - d. Housing staff will be participating in ALICE Training.
 - e. She informed the committee thirty-eight people participated in NARCAN overdose intervention training.
 - f. Emily inquired if AEDs were installed at Westview. Kathryn replied she placed AEDs in the cabinets on the 1st and 3rd floor.
 - g. Staff in Phelps and Sellers inventoried fire extinguishers and their placements. They found four where the charge was low in the red zone of the gauge.
8. Audrey Farrugia asked what information she should be sharing with and from the AAUP union. She wants to create a “google document” form that would be used to create communication between the union and the safety committee. Kathryn replied, any safety related improvements or actions would be good to share. As well as any safety concerns that are noticed throughout campus. Ideally contacting EHS directly for safety concerns is preferred so action and corrections will happen sooner. An accessible means of communicating is a welcomed effort.
9. Auggie Mickevicius announced there is an upcoming Property Loss Insurance: building risk audit taking place Oct. 15th & 16^h. He noted in his recent tours of buildings, housekeeping and mechanical rooms were in disarray creating potential safety hazards. He asked the committee to notify employees in their perspective areas to review the work sites and cleanup and eliminate any safety hazards or concerns before the auditor arrives. Kathryn added her encouragement to review stairwells being used for storage, non-luminated exit lights, loose handrails, if repair or replacement is needed, submit a work order request or contact EHS. She reminded the committee these types of hazards can contribute to higher insurance premiums.

Auggie also reported a slight interest in NARCAN Training asking the committee to help encourage EMU community members to complete the training.
10. Kathryn Wilhoff stated that Narcan and AED/CPR training sessions are scheduled through December. Employees and student employees are welcome to enroll. Students are also encouraged to take the Narcan training.

**The next Health and Safety Committee Meeting is Friday
October 18, 2024 at 9:00 a.m. via Zoom.**