

**EASTERN MICHIGAN UNIVERSITY
UNIVERSITY HEALTH AND SAFETY
COMMITTEE MEETING MINUTES**

January 19, 2024

Attendees:

Michelle Cesen – Great Lakes OSHA Educ. Ctr.
Laura Drabczyk – Risk & Emergency Mgmt.
Chris Grant – Facilities
Pat McGill – DPS Officers Union
Auggie Mickevicius – EHS

Lisa Mitchell – FT Lecturers
Clifford Sims – Athletics
Tiffany Smith – UAW 1975
Kathryn Wilhoff – EHS

Absent:

Timothy Allen, Audrey Farrugia, Cathy Gable, Don Gregory, Candace Hunter, Tanya Johnson, Kristen Klochko, Charles Krey, Kevin Lawson, Matt Lige, James McEvers, Emily McKinnie, Mary-Elizabeth Murphy, Jeffrey Norris, John Sidelinker, LaMar Stewart, Shana Thompson, Joseph Torres, Mia VanSlyke and Crystal Walrath

1. This meeting was conducted via Zoom.
2. The activity report for December/January was sent to the committee members prior to the meeting. The following items were discussed:
 - a. Kathryn Wilhoff welcomed and introduced Michelle Cesen as a new member of the safety committee. Michelle is a Program Coordinator for the Great Lakes OSHA Education Center.
 - b. Lisa Mitchell inquired about item 3e regarding shredding stations at Pray-Harrold. Kathryn explained there is discussion going on regarding centralizing shredding resources in the building to reduce the expense of having shredders in each department.
 - c. Lisa then asked how the clean-up from the fire suppression flood at Pray-Harrold was progressing. Kathryn and Auggie reported the clean-up went well with EMU Custodians responding immediately and Belfor responding shortly after and the affected area was cleaned up.
3. Auggie Mickevicius encouraged everyone to report any unusual conditions of buildings or areas when they are noticed. The fire suppression rupture in Pray-Harrold may have been avoided if an investigation for abnormal (colder than normal) conditions were made sooner. Kathryn added a reminder to submit work orders for things like areas being too cold or too hot. She asked everyone to not take it for granted that someone else has submitted a work order request.

4. Lisa Mitchell asked if the HVAC systems for individual rooms are turned off when the rooms are vacant? Kathryn replied some building system management controls are used for overnight energy conservation but not individual rooms.
5. Chris Grant reported he and his crew have been busy keeping up with the snow, ice and very cold weather on a daily basis. The extreme cold has been a challenge but they are making significant progress and will be ready for the weekend events.
6. Laura Drabczyk reported the following:
 - a. An email was sent out notifying the campus community for the EMU Hazard Mitigation Plan update. This program is asking for feedback on the plan.
 - b. Laura complimented Auggie on his support of the Property Insurance Audit.
7. Michelle Cesen introduced herself as a Program Coordinator and was pleased to be able to meet the committee.
8. Pat McGill reported on the dryer fire in the Pittman laundry room. He asked the committee to share his caution message with their departments, about the use of electrical devices and overloading electrical circuits which can cause fires. He reminded the committee of the ongoing "Alice" and RAD self-defense training sessions that are available to the EMU community.
9. Clifford Sims reported on a recent flood in the Bowen Fieldhouse offices and that several sporting events scheduled for the weekend.
10. Kathryn noted the following EHS updates:
 - a. Jim McEvers was able to dispose of over a ton of chemicals from the Coatings Research Building. He has also recently coordinated two other chemical clean-outs on campus.
 - b. Working on creating a protocol to dispose of chemicals no longer needed after the research has been completed so no legacy chemicals are left behind when a student or researcher leaves the University.
 - c. 17 Campus wide employees completed NARCAN Train the Trainer.
11. Reminder to all EMU community members when you are sick please stay home or isolate during the communicable stage of the illness. This will help reduce the spread of illnesses.

**The next Health and Safety Committee Meeting is Friday
February 16, 2024 via Zoom.**