

**EASTERN MICHIGAN UNIVERSITY**  
**UNIVERSITY HEALTH AND SAFETY**  
**COMMITTEE MEETING MINUTES**  
**March 15, 2024**

**Attendees:**

Michelle Cesen – Great Lakes OSHA Educ. Ctr.  
Laura Drabczyk – Risk & Emergency Mgmt  
Chris Grant – Facilities  
Candace Hunter – Academic HR  
Tanya Johnson – MJ Science Complex  
Kevin Lawson – Student Center

Lisa Mitchell – FT Lecturers  
Jeffrey Norris – Rec/IM  
Tiffany Smith – UAW 1975  
Joseph Torres - DPS  
Crystal Walrath - UACDC  
Kathryn Wilhoff – EHS

**Absent:**

Timothy Allen, Audrey Farrugia, Cathy Gable, Don Gregory, Candace Hunter, Kristen Klochko, Charles Krey, Matt Lige, James McEvers, Emily McKinnie, Pat McGill, Auggie Mickevicius, Mary-Elizabeth Murphy, John Sidelinker, Clifford Sims, LaMar Stewart, Shana Thompson and Mia VanSlyke

1. This meeting was conducted via Zoom.
2. The activity report for February/March was sent to the committee members prior to the meeting. The following item was discussed:
  - a. Lisa Mitchell inquired what the confined space entry update is, item 4a. Kathryn Wilhoff noted confined spaces are places such as the tunnels, insides of air handlers, tanks, vats, etc. These spaces need to be identified to keep workers safe. With all the renovations and new buildings, the confined space inventory needs to be updated for the Physical Plant and others entering into these spaces.
3. Kathryn Wilhoff noted the following:
  - a. Jim has been busy with universal waste program activities.
  - b. Auggie has been doing insurance and valuation walk throughs.
4. Laura Drabczyk thanked Auggie for his participation in the insurance inspections and valuation site visits. Laura also noted the following:
  - a. The Hazard Mitigation Plan will be sent out for comment soon.
  - b. Continuity of Operations Plans need to be updated with more IT information per the Rehman auditors.

5. Chris Grant reported the following:
  - a. Someone removed a section of the fencing for the Ann Street lot, it is now taped off.
  - b. Sidewalk repairs will occur this summer. The south side of the Student Center lot and the north side of the Village Commons among other areas will be repaired.
  - c. The Salt Bay needs to be repaired which will require relocation of the salt during the repair.
  - d. Engage EMU has passenger vehicles they need inspected. Chris is helping coordinate the inspections.
  - e. In approximately a month, the dumpsters will be placed for move-out.
6. Crystal Walrath reported summer financial aid applications are available on the [Financial Aid website](#).
7. Joseph Torres noted he is training three new officers.
8. Michelle Cesen reported the following:
  - a. The OSHA Training Center has a booth at the Great Lakes Safety Conference held in April.
  - b. The OSHA classes have been very busy.
9. Kevin Lawson noted the Graduate Research Fair is today.
10. Jeff Norris noted the following:
  - a. Roof work on the east side of the Jones Pool is in progress
  - b. Last week's swim meet went very well.

**The next Health and Safety Committee Meeting is Friday  
April 19, 2024 via Zoom.**