

English as a Second Language Student Checklist E

AFTER YOU ARE ADMITTED TO EMU:

- ☐ **Visit the Study in the States website.** This site contains important information from the Department of Homeland Security about visas, travel, arrival, forms and more. (studyinthestates.dhs.gov/students)
- ☐ **Review your I-20.** Make sure the following items are correct: name, date of birth, country of birth, country of citizenship, major, degree level, English language proficiency (I-20 only), and finances.
- ☐ **Pay SEVIS I-901 fee.** Make sure to keep your receipt. You will need your receipt each time you enter the United States.
- ☐ **Schedule your visa appointment.** Contact the U.S. embassy or consulate nearest to you to schedule a visa interview appointment and verify the documents you should bring with you. (www.usembassy.gov)
- ☐ **Questions.** Contact the English as a Second Language Specialist for more information. (nclemen2@emich.edu)

BEFORE TRAVELING TO EMU:

- ☐ **Review the OISS website.** The “New Students” section of the Office of International Students and Scholars (OISS) website includes information about class registration, housing, health insurance, orientation, and travel. (emich.edu/oiss)
- ☐ **Sign-in Duo.** All students must enroll with Duo Security in order to access their my.emich account. Duo is a two-factor authentication system that protects your account from unauthorized access. You can find more information about Duo online. (tiny.emich.edu/duo)
- ☐ **Sign up for International Student Orientation.** During Orientation, you will learn about immigration rules and EMU policies and meet other new students. Orientation is mandatory. (emich.edu/oiss/students/new)
- ☐ **Sign up for SEVIS Check-in.** SEVIS Check-in is mandatory. If you do not attend Check-in, your SEVIS record may be terminated.
- ☐ **Register for classes.** You must have full-time enrollment to maintain your F-1 status. Please contact your Academic Advisor, who will help you select your classes. (nclemen2@emich.edu)
- ☐ **Explore housing options.** On-campus housing information is available online. (emich.edu/residencelife)
- ☐ **Review health insurance information.** Upon registering for classes, you will be automatically enrolled in EMU’s student health insurance plan. Information about health insurance can be found online. (emich.edu/uhs)
- ☐ **Pay Tuition and fees.** You will receive your first eBill after registering for classes. For international payments, EMU has partnered with Flywire to allow you to pay your bill in your home currency.

TRAVELING TO EMU:

- ☐ **Review EMU’s online travel guide.** You can find up-to-date information about traveling to EMU online. (emich.edu/oiss/students/new/travel)

AFTER YOU ARRIVE:

- ☐ **Check your EMU email regularly.** All official university communications will be sent to your my.emich email account.
- ☐ **Update your address in my.emich.** To remain in-status, you must update your permanent and local address in your my.emich account.
- ☐ **Get your student I.D. card.** Have your photo taken for your student I.D. at the EagleOne Office. (268 Student Center)
- ☐ **Attend International Student Orientation.** During Orientation, you will learn about immigration rules and EMU policies and meet other new students. Orientation is mandatory. You MUST attend Orientation.
- ☐ **Attend SEVIS Check-in.** Bring your immigration documents and complete the New Student Information Sheet online. This will allow OISS to register your arrival at EMU.