



Eastern Michigan University IELTS Center Registration and Fee Information

3 ways to register for IELTS:

1. Register online

- Click "[Find a Test Date and Register Now](#)".
- Select the type of module (General or Academic).
- Follow the instructions to register. Make sure to select the "MI-Ypsilanti" IELTS Center.
- Follow the instructions to complete the application.
- Email (IELTS@emich.edu) a clear copy of your (valid) passport or national identity card.
- Pay the USD \$225 IELTS Fee [online](#) or with cash in-person.

2. Apply in-person at the EMU IELTS Center

- 318 King Hall, Eastern Michigan University, Ypsilanti, MI 48197
- Email (IELTS@emich.edu) a clear copy of your (valid) passport or national identity card.
- Pay the USD \$225 IELTS Fee [online](#) or with cash in-person.

3. Download an application

- [Complete the application](#) and mail it to our center: 318 King Hall, Ypsilanti, MI, 48197
- Email (IELTS@emich.edu) a clear copy of your (valid) passport or national identity card.
- Pay the USD \$225 IELTS Fee [online](#) or with cash in-person.



Applications must be completed fully.

- ▶ Answer all questions completely, including the candidate signature and date of submission.
- ▶ Pages 1, 2, 3, and 4 must be submitted. Candidates can keep pages i, ii, iii, iv.
- ▶ Make sure the test date is available before submitting the application.
- ▶ **You do not need to upload a photo to your application.**
- ▶ Incomplete applications will not be processed.
- ▶ Submit complete applications as soon as possible. Seats fill up quickly. Please include a 2nd (alternative) test date option on your application.
- ▶ Please read the important [Information for Candidates](#) before taking the IELTS exam.

Applications must include a clear photocopy of a valid passport. This must be the same document that is listed on the application. The photocopy must include the name, photo, passport number, date of birth, date of expiration, and signature (if any). Candidates must bring the same passport on test day.

Applying for Canadian Immigration? If you are taking the test to immigrate to Canada, you should order an additional score report to be sent to your home. It is your responsibility to give this additional score report to your immigration office. To do this, two actions are required. 1. On your application, select "Immigration" to the question, "Why are you taking the test?" and select "Canada" for the question, "Which country are you intending to go to". 2. On page 2 of the application, add your personal address. There is no charge for this additional score if you have not already ordered 5 other scores. If your application is now closed and you need to order this extra score, please email the following to ielts@emich.edu:

Dear Staff,

My name is (full name) and I am taking the IELTS Exam on (date) in order to immigrate to Canada. Please add one additional score report to my application. My personal address is: _____

(Signature)

Passport or National Identity Card:

EMU IELTS must receive a clear photocopy of valid identification (passport or national identity card) within 5 days of submitting a complete application. This must be the same document that is listed on the application. The photocopy must include the name, photo, passport number, date of birth, date of expiration, and signature (if any). Candidates must bring the same identification on test day.

Fees:

1. The exam cost is \$225. **Pay online** using Visa®, MasterCard® or Discover®. **Pay in-person** with cash, personal check, or credit card. **Pay by mail** using money order or cashier's check. Mail money orders and cashier's check to EMU IELTS: 318 King Hall, Ypsilanti, MI 48197. *To keep your reservation, payment must be received with 5 days of submitting a complete application.*

Registration Confirmation:

Once the application is complete, the passport copy and payment have been received, we will confirm your registration. We will confirm by email using the email address provided on the application. Your confirmation will include the test module booked, test date/time, and test location. Please allow 2 weeks for EMU IELTS to process applications.