



NEW HIRE ORIENTATION

1.25.2019 • Halle Library, Room 300 (3rd Floor)

Time	Who	Topic / Main Discussion Points/Presenters
8:00am – 8:30am	Faculty, Lecturers, Staff	Light Refreshments and Check-In
8:30am – 8:45am	Faculty, Lecturers, Staff	Welcome Dr. James Smith, President Dr. Rhonda Longworth, Provost
8:45am – 9:00am	Faculty, Lecturers, Staff	Introduction Activity
9:00am – 10:10am	Faculty, Lecturers, Staff	Who We Are and Where We Are Going EMU Mission, Vision, Values, and Strategic Priorities David Turner, VP UHR Diversity & Inclusion Sharon Abraham, Diversity & Affirmative Action Our Students Joseph Vainner, Associate Director of Admissions How My Role Contributes to the Mission of the University Activity
10:10am – 10:25am	Faculty, Lecturers, Staff	Break
10:25am – 10:50am	Faculty, Lecturers, Staff	Campus Safety / Title IX & Your Responsibilities Catherine Wilman Dr. Melody Werner – Title IX Coordinator
10:50am – 11:20am	Faculty, Lecturers, Staff	Professional Development Opportunities & Other Resources Learning & Organizational Development Faculty Development Center My.emich.edu Overview Parking Staff ID Cards EMU Credit Union (EMUCU) EMU Dining Services
11:20am – 12:00pm	Faculty, Lecturers, Staff	Breakout Meetings Faculty/Lecturer Panel Discussion - Room 300 (3 rd Floor) Staff - Room 302 (3 rd Floor)

12:00pm – 12:45pm	Faculty, Lecturers, Staff	Lunch (Carillon Room - 3 rd Floor)
12:45pm – 1:30pm	Faculty, Lecturers, Staff	New Employee Reception (Carillon Room - 3 rd Floor) Staff-report to departments after reception
1:30pm – 2:00pm	Faculty, Lecturers	Instructional, Scholarly, Service Resources and Classroom Technology (Room 300) Dr. Peggy Liggitt, Faculty Development Center Director
2:00pm – 2:30pm	Faculty, Lecturers	Introduction to Canvas© - Learning Management System Bill Jones, Director of Instructional Technology and Information Management and Center for eLearning Staff
2:30pm – 2:40pm	Faculty, Lecturers	Break
2:40pm – 3:30pm	Faculty, Lecturers	Syllabus, Classroom Behavior Management, Academic Concern Resolution Process, and Letters of Accommodation Julia Heck, Ombuds Office Associate Director Sean Woolf, Student Conduct and Community Standards Associate Director Sonia Chawla, Research Compliance Officer LaMarcus Howard, Disability Resource Center Associate Director
3:30pm – 4:00pm	Faculty, Lecturers	Lecturers Meet with EMU-FT Union, Faculty Meet with AAUP Union Union representatives

**Professional Headshots will be available throughout the day