

UNIVERSITY FACULTY COUNCIL MINUTES – MEETING TEN

February 15, 2006, 3 – 5 p.m.

Tower Room, McKenny Union

www.emich.edu/facultycouncil

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487-0196

I. Call to order

The meeting was called to order at 3:02

II. Approval of the minutes of February 1, 2005

The minutes were approved.

III. Announcements

A. Halle Library

No access to the catalog or the storage racks March 3, 2006, for 3 days.

B. University Faculty Council minutes are now posted on the website,
www.emich.edu/facultycouncil

IV. Guests – President John Fallon III

- The president indicated that he appreciates the primacy of faculty at EMU.
- The **Visioning Process** is meeting for the third time and beginning the hard work at this point.
- **PAC, Bonds, and Budget.** The Friends of EMU – Political Action Committee has been formulated and will contact people for donations. The intent is to establish a fund of at least \$20,000. This figure is not based on the size of the university; there is no relationship between the size of the university and the size of the Pac. EMU now is hiring a Chief Government Relations Officer. This person will promote EMU in Lansing and Washington D.C. EMU has achieved early success. In the governor's budget, \$52 million is earmarked for Pray-Harold; however, the budget still has to be passed by the legislature. EMU's bond rating is very good, and the tuition increase has been leveraged for bonds for capital improvements. Most likely, approximately 110 million is needed to do both Pray-Harold and Mark Jefferson. EMU's operating budget in the governor's budget is very favorable also; EMU at 1.95% is approximately in the middle of the recommended increases.
- **Capital Fund Campaign.** EMU has begun a capital campaign to raise funds. Readiness has been assessed. The campaign will continue quietly until about half the money has been raised, and then the campaign will go public to raise the remainder. EMU also will work with the company which bought the Marriott in order to increase the efficiency of services for guests and to make improvements on the properties.
- **Education for Laid Off Ford Employees.** Ford is laying off people, and for about 5000 the company is making available an educational option. They are looking to EMU to help provide guidance in educating these individuals.
- **Business and Finance Changes; Realignment.** The auxiliary budgets are being reconfigured to improve efficiency. Other academic and

nonacademic realignments also are being explored. Department chairs rather than department heads are being considered.

- **Energy Savings.** Change in light bulbs used would save energy. Some universities are moving to a Mo-Th schedule. Copying this might save energy; however, it would make EMU less attractive for individuals to stay over the weekend. It also may lead to more alcohol consumption and other maladaptive behaviors.
- **Student Retention.** Amount and timing of financial aid is very important for getting students to come and stay at EMU. The most frequent reason for students stopping out is financial and not academic.

V. Guests – Dr. Vernon Polite, Dean of COE, and Dr. Hartmut Hoft, Interim Dean of CAS – discussion of NCATE accreditation and student e-portfolios.

- EMU is a charter member of NCATE, and 30% of the students are in education.
- The last accreditation was in 2003, and the next one is in 2009. At this time 3 years of assessment data are required. This means that assessment must begin no later than Fall 2006, and a Governance Organization which includes people representing the school districts must be in place a.s.a.p.
- The Governance Organization looks at the policies, practices, and procedures of people across campus and will work with the existing councils for faculty input. Both of the deans would like to come to an Executive Board meeting of Faculty Council to work out the details.
- The assessment system uses portfolios, outcomes, and artifacts (learning outcomes; projects, videotapes, etc.). Specifically, each program has a SPA (Specialized Program Assessment) and a rubric scoring system, so that each project entered can be observed, and the scoring can be understood and verified. There are four decision points or gateways for which documentation needs to be made available: entry to university, entry into program, midpoint, endpoint. Each of these points is a decision point about whether the student can continue. For the entry point, scores on standard tests are available (such as, ACT and SAT test scores). Midpoint information is needed.
- Livetext is the system of choice. Faculty can be trained over the summer in 2 hour sessions for an honorarium. Students can be trained, and the cost will be a one-time fee of \$75./student. If the student receives financial aid, this can be used to pay the cost.
- There is a genuine concern about lecturers who get paid very little and may not have the time or motivation to provide assessment information. Further, at participant universities, faculty do indicate a tremendous concern about the workload.

VI. Guests – Graduate School Proposals – Robert Holkeboer

- Faculty Research Fellowship and Proposal to Realign Internal Funding for Research. Some feedback was provided. Feedback will continue

electronically, because the next Faculty Council meeting is a month from now.

- Electronic Theses and Dissertations Proposal. Theses and dissertations will no longer be accepted in paper format.

VII. Announcements

- The **Eleventh University Faculty Council** meeting for the 2005- 2006 Academic Year will be held on March 15, 2006, 3 – 5 p.m. in the Tower Room of McKenny Union.
- The **Eleventh University Faculty Council Executive Board** meeting for the 2005-2006 Academic Year will be held on February 22, 2006, 3 – 5 p.m. in the Faculty Council Office, 104 Pierce Hall
- Please make sure you read your e-mail regularly. It is the primary method of communication regarding upcoming Faculty Council meetings and for announcements. Please reduce your accumulated e-mail; otherwise, OVERQUOTA will appear, and you will not receive current materials.

VII. Adjournment

The meeting adjourned at 5:00 p.m.

Respectfully submitted,
Alida Westman

Present: V. Okafor (AFS); M. Reedy (ART); M. Coffman (BIOL); R. Noss (CHEM); S. McCracken (CTA); M. Evett (COSC); D. Crary (ECON); S. Benninghoff (ENGL); I. Ahmad (CIS); M. Zinggeler (FLABS); C. Mayda (GEO/GEOL); L. Watson (HIS/PHIL) S. Levine (HPHP); D. Clifford (HEALTH SCI); C. Haddad (TECH STUDIES); G. Mitchell (ENGIN TECH); E. Broughton (L & C); L. Shirato (Halle); K. Banerji (MGMT); D. Barton (MKT); J. Jones (MATH); J. R. Smith (MUS/DANCE); J. Porter (PHY/AST); E. Martin (PLS); A. Westman (PSY); R. Oorange (SAC); L. Nybell (SWK); L. Lee (SPED).

Ex-Officio: D. Loppnow (INTERIM PROVOST & VP OF ACADEMIC AFFAIRS); N. Contis (ASSOCIATE V.P. FOR ACADEMIC AFFAIRS, UNDERGRADUATE STUDIES AND CURRICULUM)

Guests: H. Hoft (DEAN, CAS); V. Polite (DEAN, DOE); R. Holkeboer (ASSOCIATE VICE-PRESIDENT OF GRADUATE STUDIES AND RESEARCH); P. Zimmer (PRESIDENT, GRADUATE COUNCIL)

Absent: ACC; NURS; TED; WMST