

UNIVERSITY FACULTY COUNCIL MINUTES – MEETING THREE

October 5, 2005, 3 – 5 p.m.

Tower Room, McKenny Union

104 Pierce Hall [Faculty.council@emich.edu](mailto:Faculty.council@emich.edu) 487-0196

**I. Call to order**

Vice-President Matt Evett called the meeting to order at 3:06

**II. Approval of the minutes of September 21, 2005**

The minutes were approved.

**III. Committee Appointments**

Central Scheduling Taskforce

The last two faculty representatives were unanimously endorsed. They are

CHHS representative: Tony Moreno

COB representative: Joseph A. Scazzero

**IV. Call for Nominations: If interested or you know of someone who is, please let Daryl Barton know.**

**A. Pre-Professional Coordination Taskforce – 6 appointments**

Two representatives from CAS and one from each of the other colleges.

The task force will look at coordinating advising, tracking students, adequacy of preparation, assessment of the programs, etc.

Konnie Kustron (COT) has agreed to chair the task force.

Two people were nominated: Mike Angell (BIO) and B. Pyle (PLS).

**B. Public Safety Oversight Committee – 2 yr appt**

This committee is mandated by state law and meets only once a year unless there is a grievance against a police officer in which case this committee handles the grievance.

Sally McCracken (CTA) is interested in serving.

**C. University Research and Sabbatical Leave Committee – 3 yr appt**

Library Lisa Klopfer (Library) has served out Woody Beal's appointment, and she is willing to be appointed for another term.

CHHS Richard Douglass was nominated.

**D. Request for nominations for Distinguished Faculty Awards.**

The website is [www.emich.edu/public/aa/Info\\_Faculty.htm](http://www.emich.edu/public/aa/Info_Faculty.htm)

**V. Connie Schaffer—Interim Chief Information Officer and Executive Director of ICT**

There now are many wireless areas on campus.

EMU is very active in Educause, a college and university systems exchange for ICT people working on technological issues in higher education. How to educate the next generation is a real challenge; the students seem to take the orientation of "Engage me or enrage me." There is lots of information available at the website, [www.educause.edu](http://www.educause.edu).

The current technology fee was instituted in '01 for five years, and it will expire in '06. The next fees will be for 3 years, because this seems to be a better period for predicting what is needed.

In answer to questions, the following was mentioned or requested.

- a. Would it be possible to get e-mail addresses which the students actually use in an easier format than now available?
- b. There are spam filters which you can personally install. Ask the ICT helpdesk or go to [mailfilter@emich.edu](mailto:mailfilter@emich.edu)
- c. Would it be possible to make the shared drive available off-campus? Without such access it can be very difficult to answer students' questions.
- d. There are about eight different packages which are used by faculty to teach online. These need to be studied in order to decide which are best.
- e. Departmental laboratories are falling through the cracks; however, it is hoped that there will be a sufficient numbers of good computers available at some future time as a result of continued refresh. Maintenance of the machines is a problem. ICT only covers open labs and not labs which are used for classes.
- f. Having students pay for their own paper use would radically reduce the amount of paper they would use, and this is recommended.
- g. Adobe site licenses are needed, so that Adobe is available to send material which cannot be altered.
- h. It would be wonderful to have ICT give workshops about what is available, because neither students, nor faculty, can ask questions about programs they do not know exist.
- i. The failure to have a technology literacy requirement as part of the new Gen Ed is very troubling. It is counter to the requests by industry, government, and those who study the types of education which would help people get jobs. It seems that Faculty Council's willingness to pass the Gen Ed program in principle was a major mistake, and the proposed Gen Ed program is a major liability for EMU rather than a help.

## **VI. Committee Reports**

### **A. UTAC – Debi Silverman**

Requests for e-fellowships for the Winter term will be sent out soon. The maximum award is \$2500. Students pay for this out of the technology fee; therefore, a student will be added to the selection committee. Priority is for projects which involve students, and beyond this to (1) classroom learning strategies which require a laptop/LCD projector, (2) blended courses, (3) use of personal response systems, or (4) Gen Ed courses which integrate technology or can utilize interdisciplinary or team teaching, so that on-campus classrooms are freed up. There is an adequate supply of money, so grants can be for bulbs.

It has been recommended that the money continues to be listed as coming from the technology fee rather than folding the technology fee into the general fee, so that it is clear to students how this money is spent.

There will be an inventory of all on-campus and off-campus hardware and software.

### **B. Cherry Commission – Matt Evett**

The commission is especially concerned with the drop-out rate of FTIACs (First Time in Any College students), and the slowness of graduation. Currently it takes an average of 6 years to graduate. In two weeks a report

will be presented to Faculty Council. Lidia Lee also serves on this commission, and she also can answer questions.

**C. Parking – Debi Silverman for Sandra Nelson**

The Pease lot has been reconfigured; there has not been a loss of parking spaces in it. People who had reserved spots and retired frequently passed their spots on to other individuals through initial shared use, and this practice will be stopped, because it negates the waiting list.

**D. Energy Awareness Week – Alida Westman for Chris Mayda**

There are many activities scheduled by different departments for the week of November 7 – 11. Please consider attending and letting your students attend for extra-credit.

The FCEB (Faculty Council Executive board) is requested to contact Physical Plant and make Tony Catner aware of the energy waste involved in the heating of students' rooms to the point that they are having problems finding ways to cool their rooms down enough to be habitable.

**VII. Discussion – Topics and Speakers for future meetings**

The following were suggested. They are not in any particular order.

- 1- Copyright laws, online postings, etc. Rachel Cheng and Rita Bullard (e-reserves). Faculty are liable, and the university has not provided much guidance out of concern that it too becomes liable.
- 2- Student issues. Wellness and health. (EMU has very heavy students despite a large athletic budget.) FERPA. Plagiarism. Jennifer Schrage (Student Judicial Services)
- 3- Lobbying in Lansing. Whom are we attracting to come study at EMU? Juanita Reid and Rita Abent (Marketing)
- 4- How is the space in the new student union used? Greg Peoples (Ombudsman), Student Affairs (Jennifer Schrage, perhaps).
- 5- Classroom buildings. Renovation plans for Pray-Harrold, Mark Jefferson, and plans for a new science complex.
- 6- EMU Faculty Experts, Pam Young and Dick Schwarze, photographer. While at Faculty Council, Dick Schwarze could take the pictures of representatives for the FC website.

Other requests were:

- 1- An electronic copy of the Faculty Council Bylaws.
- 2- Having representatives submit their reports electronically before Faculty Council meetings, especially reports dealing with reorganization, scheduling, and retention.

**VIII. Announcements**

- The Fourth **Faculty Council** meeting for the 2005-2006 Academic Year will be held on **October 19**, 3 to 5 p.m., in the Tower Room of McKenny Union.
- The Fourth Faculty Council Executive Board Meeting for the 2005-2006 Academic Year will be held on **October 12**, 3 to 5 p.m., in the Faculty Council Offices.

- **Academic Affairs Division Leadership Meeting, October 20, 9 – 10:30,** McKenny Ballroom. All Faculty Council representatives are invited. If you cannot attend, please send your alternate.
- Note. Please make sure you read your e-mail regularly. It is the primary method of communication regarding upcoming Faculty Council meetings and announcements. Please reduce your accumulated e-mail; otherwise, OVERQUOTA will appear, and you will not receive current materials.

**IX. Adjournment**

The meeting adjourned at 5:00 p.m.

Respectfully submitted,

Alida Westman

**Present:** M. Rahman (ACC); V. Okafor (AFS); M. Reedy (ART); M. Coffman (BIOL); S. McCracken (CTA); M. Evett (COSC); D. Crary (ECON); S. Krause (ENGL); I. Ahmad (CIS); M. Zinggeler (FLABS); S. Rutherford (GEO/GEOL); L. Watson (HIST/PHIL); M. Paciorek (HPHP); D. Clifford (HEALTH SCI); C. Haddad (TECH STUDIES); G. Mitchell (ENGIN TECH); E. Broughton (L & C); L. Shirato (HALLE); J. C. Jones (MATH); A. Bigelow (NURS); J. Porter (PHY/AST); E. Martin (PLS); A. Westman (PSY); R. Orrange (SAC); M. Bombyk (SWK); L. Lee (SPED); S. Norton (WMST).

**Ex-Officio:** N. Contas (ASSISTANT V.P. OF ACADEMIC SERVICES)

**Guests:** C. Schaffer (INTERIM CHIEF INFORMATION OFFICER AND EXECUTIVE DIRECTOR OF ICT); D. Silverman (FC UTAC REPRESENTATIVE); P. Zimmer (GRAD COUNCIL), M. Chan (HEALTH SCI).

**Absent:** CHEM; MGMT; MKT; MUS; TED