

UNIVERSITY FACULTY COUNCIL MINUTES – MEETING SIX

December 6, 2006, 3 – 5 p.m.

5<sup>th</sup> Floor Rec IM Building

www.emich.edu/facultycouncil

daryl.barton@emich.edu

487-0196

**I. Call to order**

The meeting was called to order at 3:10.

**II. Approval of the Agenda and the Minutes of November 15, 2006**

They were approved.

**III. Process for Allocation of New Faculty Positions – Daryl Barton**

When a person retires, the department does not automatically get a replacement position. Positions are allocated competitively. Department Heads make requests to the deans who, in turn, represent the requests to the provost. When the total number of positions to be searched for has been settled at the provost's level, the openings are allocated to the colleges and the library, and within each college to the departments. A position which leads to a failed search is usually made available for a second try, but if the second try also fails, then the position goes back to the pool.

**IV. Resignation of M. Coffman. Pam Becker to replace her.**

Margaret Coffman will retire at the end of this term. She was the chair of the Technological Issues Standing Committee. Pam Becker (COT) was appointed as her replacement.

**V. Guest: Steve Schindler, Manager of the Follett Bookstore, Student Center**

Steve is a 1989 graduate of EMU. He is the manager at the Follett bookstore, and he wants to hear about any complaints which people may have. As he says "I cannot fix a problem if I do not know that it exists." He also promises to make sure that the bookstore will have enough text books on the shelf, and for the first three years this means that they are willing to order more than enough books. Follett does not automatically share with other bookstores the book order information which is received. The website for ordering books will be revamped, so that it is possible to order the book without knowing all of the information about the text. Similarly, it will be possible to indicate that the text for a course is the same as during the last term. Follett also places foreign orders. Prices are competitive. Follett also would like to be a regular bookstore. Please send titles of books to be put on the shelves to Steve.

This month all items are 20% off as a promotion.

The phone number is 734-483-2850, and the e-mail address is 0978mgr@fhg.follett.com

**VI. Guest: Brian Hoxie – Program Review 2007**

Program Review will start up again and be refined as feedback becomes available. The first three departments which will have their programs evaluated are chemistry, art, and HPHP. Data will be provided by the university for the evaluation of any program. This evaluation is necessary for AQIP. An attempt is made to integrate program review with external accreditation, to make everything online, electronic, and brief. Every 7-years there will be an evaluation of both

content and process. Department Heads will send in an annual report, and this report will be evaluated by the department faculty during the Fall term.

Brian is very aware that programs will be reorganized by the Gen Ed proposal.

**VII. Position Statement – Collaboration**

The following position statement was passed unanimously.

The University Faculty Council accepts President John Fallon's invitation to work in collaboration with the AAUP and the administration of Eastern Michigan University towards identifying and promoting qualified individuals to be named by the governor of Michigan to serve on the Board of Regents who are committed to the university's core academic mission and are willing to work with faculty and administrators to create a culture and environment of true shared governance and academic excellence.

**VIII. Faculty/Staff Campaign: University Faculty Council Leadership Scholarship – Account # R16236**

This is a Faculty/Staff Campaign Designation. In Michigan people can receive a tax credit people (\$100, that is, half of a \$200 donation for an individual, and \$200, half of a \$400 donation for a couple, plus a possible decrease in the federal tax people need to pay).

**IX. Future Meetings and Locations.**

- A. The **Seventh UFC** meeting for the 2006-2007 academic year will be held on January 17, 2007, 3 to 5 p.m. on the third floor of the Student Center.
- B. The **Sixth UFC Executive Board** meeting will be held on December 13, 2006, in the University Faculty Council office.
- C. **Please make sure that you read your e-mail** regularly. It is the primary method of communication regarding upcoming Faculty Council meetings and announcements. Please reduce your accumulated e-mail; otherwise, OVERQUOTA will appear, and you will not receive current materials.
- D. University Faculty Council minutes, documents, committee reports, etc., are now posted on the website, [www.emich.edu/facultycouncil](http://www.emich.edu/facultycouncil)

**X. Adjournment**

The meeting adjourned at 4:40 p.m.

Respectfully submitted,

Alida Westman

**Present:** M. Rahman (ACC); V. Okafor (AFS); M. Reedy (ART); M. Coffman (BIOL); R. Nord (CHEM); S. McCracken (CTA); I. Ahmad (CIS); M. Evett (COSC); J. Rice (ECON); T. Shay (ENGIN TECH); R. Larsen (ENG); M. Zinggeler (FLABS); S. Rutherford (GEO/GEOL); D. Clifford (HEALTH SCI); S. Levine (HPHP); E. Broughton (L & C); L. Klopfer (Library); K. Banerji (MGMT); D. Barton (MKT); J. C. Jones (MATH); J. R. Smith (MUS/DANCE); G. Rubenfeld (NURS); E. Behringer (PHY/AST); A. Lottie (PLS); A. Westman (PSY); L. Lee (SPED); P. Becker (TECH STUDIES); P. Smith (TED); S. Norton (WMST)

**Ex-Officio:** D. Loppnow (PROVOST & V.P. FOR ACADEMIC AFFAIRS)

**Guests:** Steve Schindler (FOLLETT BOOKSTORE); Brian Hoxie (DIRECTOR, ACADEMIC PROGRAMMING); Bill Miller (DIRECTOR, COURSE AND PROGRAM DEVELOPMENT); Laura George (DH, ENGLISH LANGUAGE AND LITERATURE).

**Absent:** HIS/PHIL; SWK; SAC

