

UNIVERSITY FACULTY COUNCIL MINUTES – MEETING FOUR

November 4, 2009, 3 – 5 p.m.

310 Student Center

www.emich.edu/facultycouncil

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487-0196

I. Call to order

The meeting was called to order at 3:10 p.m.

II. Approval of the Agenda

The agenda was approved unanimously with one modification. The additional item requested concerned information about faculty searches in the College of Education.

III. Approval of the Minutes of October 21, 2009

The corrected minutes were approved unanimously following one rewording, the correction of a name and of the spelling of a name.

IV. H1N1 Policy

The policy has been sent out electronically, and there will be a panel discussion on November 5 in the Student Center.

V. Committee Appointments

A. University Budget Council

Mahmud Rahman (COB) and David Clifford (CHHS) were reappointed by acclamation. Robert Kelly (Library) was appointed by acclamation. A representative from COT and an alternate from CAS are still needed.

B. University Advising Committee

This is a new committee which is working on improving advising at EMU. Jeannette Kindred (CMTA) was elected to represent CAS, and Patrick Koehn (Physics) was elected as alternate. There was unanimous agreement that the person getting the second highest number of votes should be the alternate. David Gore (STS) was appointed by acclamation to represent COT.

C. University Research and Sabbatical Leave Committee (URSLC)

Michael McGuire (Music & Dance) was elected with Margaret Crouch (History & Philosophy) as alternate. There was unanimous agreement that the person getting the second highest number of votes should be the alternate.

D. Campus Disability Advisory Committee (CDAC)

This is a new committee and the composition of the committee is yet to be determined. So far the individuals volunteering to serve on the committee are Sally Burton-Hoyle, Bill Cupples, and Derrick Fries from Special Ed, Marguerite DeBello from Nursing, Pamela Lemerand from Occupational Therapy (with a background in Clinical Psychology and Health Sciences), as well as Genevieve Peden and Sayuri Kubota from World Languages. The vote was tabled (26-0-2) to permit Matt Evett to communicate that Faculty Council strongly supports this advisory committee and to indicate how faculty representation takes place at EMU.

E. University Judicial Board

A panel of faculty members seems to be the best strategy to ensure faculty representation at hearings. The following were unanimously chosen: Perry Francis (Leadership & Counseling), Sandra Nelson (Nursing), Linda Williams (TED), Larry Morton II (Social Work), Geoffrey Hammill (CMTA), and Michael Barnes (Library). Furthermore, Jesús Hernández will come to the next University Faculty Council meeting.

- F. Search Committee for the Assistant VP for Academic Personnel and Contract Administration.** Lidia Lee was appointed by acclamation.
- G. Search Committee for the Assistant VP for Academic Programming.** Cathy Day (World Languages) was appointed by acclamation.
- VI. Administrative Searches Underway**
- A. EMU Government Relations**
Faculty Council strongly recommended that a faculty member serve on this committee, because faculty are a very central part of EMU, write the grants for earmarks, and represent EMU very well. The motion passed unanimously. Marti Bombyk was appointed by acclamation.
- B. Dean of the Graduate School**
The provost reported that no decision has been made about this search.
- VII. Faculty Searches in the College of Education**
Provost Jack Kay indicated that at least one search is likely to take place in COE. He, the dean, and the president are still working on this.
- VIII. Name Change of Faculty Council to Faculty Senate.**
Whereas on April 2, 2008, a motion to rename Faculty Council to Faculty Senate passed (18-1-3), "because this term decreases confusion with other councils on campus, clarifies that this is an umbrella organization, and the terminology is consistent with that used at other universities," and
Whereas such an action necessitates changes to the faculty contract and
Whereas the completion of MOU's can increase the sense of cooperation between the union and the EMU administration and thus facilitate upcoming contract negotiations, it is moved that
The Faculty Council requests that the EMU-AAUP approach the EMU administration to issue an MOU to change the name of the Faculty Council to Faculty Senate as soon as is practicable.
This motion passed (27-0-1).
- IX. Continuous Improvement of Administrators Implementation Committee – Margrit Zinggler**
The committee is working out the details for implementing the MOU. They hope to have the implementation worked out by the end of the Winter term of 2010, so that the deans and the EMU president can be evaluated during the Fall term of 2010.
A representative from CHHS still is needed for the implementation committee.
- X. Creation of the Office of Institutional Accountability and Effectiveness – Provost Jack Kay**
This office combines Strategic Planning, AQIP, Program Review, etc., so that duplication will be reduced and fewer people are needed to do the work. Bob Neely will head the office, and some of his other tasks will be passed on to other individuals.
- XI. Policies and Procedures Regarding University Faculty Council Appointments**
The following motion was unanimously approved.
Whereas one of the principle duties of the Faculty Council is to appoint faculty representatives to University committees, and
Whereas there has been a lack of consistency in how these appointments have been made
The following conditions will apply to future appointments unless superseded by the faculty contract:

1. *By default, terms are for 2 years. Members may be reelected.*
2. *For those committees where the Faculty Council appoints more than one member, terms should be staggered, so that during any year, at least one member will have served the previous year.*
3. *Representation should be from each college when possible. If relevant to the task as determined by the library faculty, the library also should be represented. Due to its large size, when appropriate, CAS may have two representatives.*
4. *If there are regular meeting times, these should be part of the call for nominees. (Frequently meeting times are determined at the first meeting based on the times when those present at the meeting can attend.)*
5. *The Faculty Council President will remind chairs of committees that faculty availability is predicated by their teaching schedules, and that every effort should be made to accommodate these schedules on a semester-by-semester basis.*
6. *The President of Faculty Council shall notify the Faculty Council's Membership Secretary, the people elected, the people not elected, and the chair of the committees, councils, taskforces, boards, etc., as to who were elected.*
7. *The person receiving the second highest number of votes is elected as alternate for the position.*

The following point still needs to be discussed before a vote is taken. *Faculty on 100% administrative release are not eligible to serve as University Faculty Council appointees to committees, councils, taskforces, boards, etc.*

XII. Adjournment and Dates of Next Meetings

The meeting was adjourned at 5:05 p.m.

The dates for the next Faculty Council meetings are 11/18, 12/2, 12/16 if necessary, 1/6/, 1/20, 2/3, 2/17, 3/17, 4/7, 4/21 if necessary, 5/19 (tentative) and 6/16 (tentative).

Respectfully submitted,
Alida Westman

Present: M. Rahman (ACC); D. Pancioli (ART); R. Winning (BIO); D. Chou (CIS); R. Quiel (CMTA); M. Evett (COSC); L. Kolopajlo (CHEM); D. Crary (ECON); J. Texter (ENGIN TECH); C. Mayda (GEO/GEOLOGY); M. Higbee (HIS/PHIL); S. Levine (HHPH); V. Howells (HEALTH SCI); P. Francis (L & C); R. Baier (LIBRARY); D. Barton (MKT); J. Jones (MATH); K. Banerji (MGMT); D. Foster (MUSIC & DANCE); S. Nelson (NURS); D. Jacobs (PHY/AST); E. Martin (PLS); A. Westman (PSY); R. Orrange (SAC); L. Lee (SPED); C. Haddad (STS); M. Bombyk (SWK); E. Lowenstein (TED); S. Simoes (WGST); M. Zinggeler (WORLD LANGUAGES)

Ex-Officio: Jack Kay (PROVOST)

Guest: Tim Brewer (CHAIR OF GRADUATE COUNCIL)

Absent: AAS; ENG