

Minutes of the Faculty Senate

September 21, 2011

3:00-5:00PM, SC310A

Attending: M Bombyk (SW), P Koehn (P&A), J Carbone (SHS), K Saules (PSYCH), D Chou (CIS), S McCracken (CMTA), J Jones (MATH), M Reedy (ART), J Scazzero (ACCT&FIN), B Winning (BIO), D Crary (ECON), P Smith (TED), S Gray (WGST), G Edwards (CHEM), C Mayda (G&G), T Brewer (GRAD), D Barton (MKT), A Rahman (ACCT&FIN), J Texter (SET), J Koolage (H&P), K Kustron (STS), W Zirk (MAD), R Baier (LIB), M Evett (COSC), S Nelson (NURS), P Francis (L&C), R Orrange (SAC), K Banerji (MGMT), M Zwiggeler (WL), J Carroll (Provost's Office)

1. (3:00) Approval of agenda (approved as amended)
2. (3:05) Approval of minutes of September 7, 2011 (approved as amended)
3. (3:10) Moving the Faculty Senate office to 216 Halle
 - a. We have been offered a room in Halle.
 - b. EB thinks it's swell.
 - c. No flooding or mold.
 - d. Still hoping for space in McKinney, that will be delayed until funding is available.
 - e. Approved
4. (3:15) Appointments: [Candidates are in brackets]
 - a. Faculty Senate Executive Board
 - i. Technology Issues: Randy Baier (Approved)
 - b. Continuing Education Advisory Council [Daryl Barton, Marketing; John Carbone, H&S; Russ Larson, ENG; Victor Chaisson, HPHP][John Carbone, H&S elected]
 - c. Library Advisory Committee (Normally these are 3 year terms, but we are initiating a staggered cycle this year) (Approved as given, 1 abstain)
 - i. CAS (arts) 3 years [Jesse Kauffman, H&P]
 - ii. CAS (science) 2 years
 - iii. CHHS 1 yr
 - iv. COB 3 yr [Linda Isenhour, MGMT]
 - v. COE 2 yr [Joe Ramsey, TED]
 - vi. COT 1 yr
 - d. EEFC (Approved as given)
 - i. COE (is Steve Camron)
 - ii. CAS#1 (is Matt Evett) [Matt Evett COSC]
 - iii. CHHS (is Sandra Hines) [Sandra Hines, NURS]
 - e. Non-academic IT Advisory Committee (was Rachel Cheng)

- f. IT Infrastructure Advisory Committee (James Banfield's term expired) [Krish Narayanan, COSC] (Approved)
 - g. Academic IT Advisory Committee (Approved as listed)
 - i. CAS [Gina Luttrell, ENG]
 - ii. COB
 - h. Lecturer's Outstanding Teaching Award Review Committee [Sandra Saucier, NURS; Daryl Barton MKTG&LAW] [Sandra Saucier, NURS elected]
 - i. Faculty Development Advisory Committee (Approved as listed)
 - i. COB (is Kunal Banerji) [Joe Scazzero, ACCT], K Banerji is alternate
 - ii. CAS-humanities (is Solange Simoes) [Doris Field, CMT]
5. (3:35) Motion defining a schedule for faculty appointments to the EEFC [David Crary] (See attached)
- a. Trying to establish regular rotation for elections for various committees.
 - b. Contractual committee, slightly expanded scope to include buildings.
 - c. Terms will be specific to colleges.
 - d. One appointment to the committee will be selected by the FS as co-Chair.
 - e. We are voting to approve the procedure, the co-Chair will be appointed at a later meeting.
 - f. Approved unanimously
6. (3:45) Status report from Faculty Development Center [Lisa Klopfer]
- a. Handout lists all programs and efforts led by the FDC.
 - b. Not just a set of programs, also a location for activities that faculty can do that they can't do elsewhere.
 - c. Consultation on teaching and course design.
 - d. Colloquia and workshop days
 - e. Seminars, short-term and long-term
 - f. At a minimum, LKlopfer would like us to find a leader for these efforts, someone to take the programs forward.
 - g. External vs homegrown leaders:
 - i. External leaders are not beholden to anyone.
 - ii. Can be a specialist.
 - iii. Doesn't have to be a superstar.
 - iv. Homegrown folks know the faculty and the university, but may have biases.
 - v. Search is still open, JCarroll is checking.
 - h. No Endowed Fund. Ruth Nelson gave money before to work on the infrastructure.
 - i. May be issues with keeping good people at the top, as the support structure has eroded.
 - j. WMU has a similar holistic structure; other universities break up the services as parts of other programs. WMU has a bigger staff.

- k. Member: makes sense to keep the structure we have, maintain the program, and appoint an interim, until the new Provost is selected.
- 7. (4:05) Associate provosts' remarks [Jim Carroll, Rhonda Longworth]
 - a. RE the FDC, do we want an AP line or not?
 - b. Status of "programs identified for review"
 - i. Input can come in the form of course revisions, regardless of changes.
 - ii. Can come from a Departmental instruction committee on so on through the chain of command.
 - iii. This is what we mean by "Program Review"
 - c. Strategic Growth Initiative
 - i. 800K set aside for new initiatives and growth initiatives.
 - ii. DH's had this information on 8/19.
 - iii. Pre-proposals due 9/30
- ~~8. (4:15) Motion defining a policy for allocation of the Halle faculty offices under Faculty Senate control [Matt Evett]~~
- 9. (4:25) Committee reports
 - a. University Budget Council [Mahmud Rahman]
 - i. Met once in order to plan for the coming year.
 - ii. Requests nominations from CAS, CoB, HHS
 - iii. Need to be selective about the nominations – there are a large number of committee and subcommittee activities!
 - iv. Committee meets Tuesdays, 10-12
 - b. EEFC [David Crary]
 - i. Has not met since April
 - ii. PH is open
 - iii. There are tech-desks available, sketchy at the moment.
 - iv. Fully-operational tech-desks will be the model for the rest of the University.
 - v. Key office has been overwhelmed.
 - vi. Children's Center has moved to Fletcher, Rackham is getting some light remodeling for the Nursing program.
 - vii. Some talk of getting space in Goddard for faculty offices, moving towards an Integrated Arts Center of some kind.
 - viii. JCarroll: \$1.9 million set aside for Rackham remodel.
 - c. Provost search committee: <http://www.emich.edu/provostsearch/> [Matt Evett]
 - i. Met twice
 - ii. Culled list down to 11 or so.
 - iii. Candidates without experience at the Dean level or above were culled.
 - d. Graduate Council [Tim Brewer]
 - i. Trying to form a Graduate Vision committee to provide information about why a Graduate College is important, etc.
 - ii. Must be sold to the Regents as well.
- 10. (4:45) President's Remarks

- a. Meeting with the eFellows Committee
 - i. IT cut funding for eFellows
 - ii. Work of committee benefits faculty
 - iii. MEvett asked them to come up with a brief report to present to the FS.
- b. Next FS meeting: October 5. Next FSEB meeting is Sept. 28
- c. Report on Board of Regents meeting of Sept. 20
 - i. Presentations from a number of people about Advising
 - ii. Every college does it differently
 - iii. BoR seemed receptive to changes in Advising systems.
- d. Photographer coming 10/5. Clean up.
- e. E-Mail system: not changing e-mail system.

From David Crary, 8/31/11

Educational Environment and Facilities Committee Membership:

This Committee was initiated in fall of 2006 as a classroom technology committee, and was renamed, given an expanded mission, and incorporated into the EMU-AAUP contract that was reached in April 2007 for 2006-2010. The committee structure and duties were redefined slightly in the EMU-AAUP contract reached in August 2010 for 2010-2012. There are seven faculty and seven administrators on the committee, and the committee provides advice to the Provost on equipment and facilities related to the academic mission of the university including instructional space and faculty offices. By contract, there is to be one faculty member on the committee from each college and the library, except that there shall be two faculty members from the College of Arts and Sciences due to its size. Faculty members are appointed to the committee by Faculty Senate. Administrative appointments typically are associate deans in charge of facilities for each college/library, and someone from the Provost's office. The committee is co-chaired by one faculty and one administrative member of the committee. The faculty co-chair is selected by Faculty Senate from among the faculty membership, and the administrative co-chair is selected by the Provost from the administrative membership. By convention, an additional faculty member is appointed by Faculty Senate to serve as an alternate. Since its inception in fall 2006, new faculty appointments have been made only when a vacancy has occurred via an appointee voluntarily leaving the committee or accepting an administrative appointment.

It is recommended that:

- 1) A three year election cycle shall be established with staggered terms.
- 2) The three year cycle for terms of office shall be specific to each college/library rather than to an individual appointed to represent a college. Thus, if an appointee from a college resigns after two years of a three year term, a new appointee would be name to fill the remaining one year of the three year term.
- 3) Incumbents shall be eligible for reappointment for multiple terms, but contested elections are always encouraged.
- 4) Elections shall occur in April of each year with term of office starting that September.

5) Appointment of the faculty co-chair of the committee shall be for one year, with election occurring in April and term beginning that September.

If we follow seniority in activating a regular election cycle, we will have:

College:	Incumbent(Appt):	New Election:	New Term:	Next election:
COE	Steven Camron('06)	Fall 2011	9/'11-8/'14	April 2014
CAS#1	Matt Evett('06)	Fall 2011	9/'11-8/'14	April 2014
CHHS	Sandra Hines('07)	Fall 2011	9/'11-8/'14	April 2014
LIB	Eric Owen('06-7?)	April 2012	9/'12-8/'15	April 2015
CAS#2	David Crary('08)	April 2012	9/'12-8/'15	April 2015
COB	Mary Vielhaber('09)	April 2013	9/'13-8/'16	April 2016
COT	Steven Webber('11)	April 2013	9/'13-8/'16	April 2016
Co-chair:	David Crary('10)	Fall 2011	9/'11-8/'12	April 2012
Alternate:	Bob Winning('09)	Fall 2011	9/'11-8/'12	April 2012

*****Procedure for electing alternate??