

# Minutes for Faculty Senate

November 2, 2011

3:00-5:00PM, SC352

In Attendance: M. Evett (FSP), P Francis (L&C), R Baier (Lib), M McVey (TED), K Saules (PSY), M Rahman (Acct & Fin), P Majeske (STS), S McCracken (CMTA), J Texter (SET), B Winning (BIO), R Longworth (Provost's Off), D Barton (MKT), L Lee (SPED), M Reedy (ART), R Orrange (SAL), J Carbone (SHS), J Koolage (CAS), B Rubble (Const), D Chou (CIS), C Mayda (GEG), S Gray (WGST), T Brewer (CHEM/Grad Council), Margrit Zinggeler (WL), Ron Woods (AA), D Crary (ECON)

Call to Order (3:12 pm)

1. Approval of agenda (Approved)
2. Approval of the minutes of the 10/19 meeting (attached)
  - a. Minutes were amended (FSP Evett has clean copy)  
Approved as amended (2 abstentions)
3. Appointments:
  - a. Student Success Council
    - i. CAS [filling out rest of Mark Higbee's term]  
**Voting for SSC was postponed to next meeting.**
  - b. Parking and Transportation Committee (2)
    - i. No Nominees
  - c. Library Advisory Committee (Normally these are 3 year terms, but we are initiating a staggered cycle this year)
    - i. CHHS (1 yr) [Julie Slack, NURS]  
**Approved on voice vote**
  - d. EEFC
    - i. COE (3 yr) [Caroline Gould, TED]  
**Approved on voice vote**
  - e. GenEd Course Vetting (monthly, M 3:30-5:00) (3 yr. term)
    - i. U.S. Diversity
    - ii. Natural Sciences [Bob Winning, BIO]
    - iii. Arts
    - iv. College of Business [Daryl Barton, MKT]  
**Nominees being sought**
4. Increasing transparency in the allocation of faculty hires.
  - a. 19 positions moving forward for next academic year
  - b. Request greater transparency for the process. Previous process included
    - Dept request to Dean
    - Dean gathered and ranked all request and forwarded to Provost
    - Provost would evaluate and rank all requests and forward to President
    - President makes decision

Additionally there has been a history of 2-3 faculty on a committee that helped choose how many faculty lines would be approved and to which college. Dean's would make case to the committee and provost. No history of faculty members on committee protecting their college or department. This operated for ~4 years before being discontinued a three years ago.

Pros & Cons of past systems were discussed in hopes of offering some guidance to the new provost on creating a more transparent system. There is a desire to have more information about decisions and a greater understanding on how those decisions are made concerning faculty lines.

FSEB will take this up at their next meeting.

5. Process of hiring an interim FDC director. (Might we use the FDAC?)
  - a. Mahmud & Matt have sommunicated with the Provost's office concerning the search for an interim director for the FDC.
  - b. Matt Noted this would be a quick search as the current interim director will be leaving for India in January.

**M/S: FSP Evett will contact members of the FDAC and former members of the FDC Search committee and asked interested persons to form a search committee, choose a chair, and work with the provost's office to conduct a search for an interim director for the FDC.**

**Passed on voice vote unanimously**

6. (3:45) Cross-committee appointments
  - a. Student Affairs and Enrollment committees? [see SEM handout]
    - i. Instructional and Infrastructure Capacity Management: *possible co-assignment of an EEFC faculty member*
    - ii. Enrollment Target and Budget Forecasting: *possible co-assignment of a UBC faculty member*

Question and discussion concerning the propriety of having dual appointments to the committees or if other nominees should be sought.

**M/S: M Rahman & D Crary ask current committee members of EEFC & Enrollment Committee desire to serve a cross-committee appointment. If no one is found to serve, Rahman & Crary will seek other faculty for appointment.**

**Passed on voice vote unanimously**

7. Associate provosts' remarks [Rhonda Longworth]
  - The provost's office is working on increasing and clarifying communication between their office and the faculty. Akosua Dow is working with Jim & Rhonda to put more information in the newsletter.
  - This information is great for use with the BoR to keep them updated on faculty work and accomplishments.
  - Call for nominees for Outstanding Faculty Awards has been sent to Departments.
  - Lansing Issues
    - There are increasing and new requirements for reports on various subjects to the legislature. This is being used by Lansing to understand our need for funding.
      - Example: Report on justifying any rejection of transfer credit.
      - Justify every program's accreditation
  - a. Allocation of distributed indirect costs (IDC's).
    - Discussion concerning how grant IDCs are distributed within university.
      - IDC are negotiated with Federal government and other agencies
      - There is encouragement to have faculty who have discretionary accounts to use those accounts more frequently. Approximately \$2,000,000 is in D accounts that the legislature is questioning, especially when we are requesting additional funds.
      - FS discussion noted that these funds are used by PI to fund various other projects and research.
      - Provost's office is asking for a rational for the legislature to help them understand why that money is not used quickly.
8. Status reports:
  - a. Improvements to Faculty Senate reporting structure [Matt Evett]

FSEB is dividing up committee assignments and contacting those committees they are assigned to determine their status and actions. FSEB will report next meeting about what they discover.
  - b. Status of the Technology Fee (and other fees) [Matt Evett]

FSP Evett spoke with C Powell concerning this fee. It now goes to the General Fund. Evett is now trying to find out how the money is being used. He also discovered that 40% of IT's budget comes from this fee. FSP Evett is trying to get J Lumm (CFO) to come to the FS and share with us how the money is being used and where it is going.

It was noted that the BoR created this tech fee and will be interested in knowing where it is going, as of now, it appears to be a tuition increase.

9. (4:20) Committee Reports

- a. Provost search [Matt Evett]  
A new provost was announced during our meeting (Kim Schatzel).
- b. Strategic Planning [Matt Evett]. Strategic Planning survey to be launched today, 11/2/11.  
FSP Evett reminded everyone to participate in the SP survey that was emailed recently.
- c. GRAD Council: T Brewer reported that the GC is looking at the structure of the Graduate school, surveying other school concerning how they structure their GS. Also looking into how IDC are being used for undergraduate education and not for graduate education.

10. President's Remarks

- a. Next FS meeting: Nov. 16, in SC310. Next FSEB meeting is Nov. 9, SC304.

**Appointments**

*Julie Slack, 2011-10-25*

Sandy:

I would be willing to serve on the Library Advisory Council.

Brief statement of interest:

This is my 5th year at EMU. I have been the library liaison for the School of Nursing from 2008-2011. I am very interested in the library as I have a passion for readily accessible information for student and faculty use.

Kindest regards

Julie

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Julie Ann Slack,MSN,RN  
Assistant Professor  
School of Nursing  
206D Marshall

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From Jim Carroll, 10/14/2011

In consultation with President Martin and the Deans, with input from the faculty, the Provost's Office is announcing 19 tenure-track searches this year in areas of growth and need to bring new faculty to campus for Fall 2012.

FY12 Faculty Searches

Number	College	Dept/School	Area
1	CAS	BIO	Terrestrial Ecologist
2	CAS	CHEM	Organic Synthesis
3	CAS	CMTA	Production/Media Studies
4	CAS	ECON	Applied Microeconomics
5	CAS	ENGL	First Year Writing
6	CAS	M&D	Applied Clarinet
7	CAS	PLSC	Public Administration
8	CAS	PSY	Social Psychologist
9	CAS	SAC	Criminology
10	CHHS	HS	Dietetics
11	CHHS	HS	Health Administration
12	CHHS	NURSING	Psychiatric Nursing
13	CHHS	SW	Mental Health
14	COB	CIS	Information Systems
15	COB	MGT	Human Resources
16	COB	MKT	Marketing Research
17	COE	L&C	Educational Leadership
18	COT	STS	Aviation Flight Technology
19	COT	STS	Information Assurance

James J. Carroll III  
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### **Ideas concerning Faculty Senate's shared governance structure**

The status quo and some weaknesses:

- Our by-laws create 8 standing committees: Academic Issues, Budget and Resources, Institutional Issues, Intercollegiate Athletics Advisory Committee, Student Issues, Honorary Degree and Distinguished Faculty, Procedures and Elections, Technology Issues. Many of these Senate committees have not met in years. Since the by-laws were written, a plethora of university committees have arisen. Some are now enshrined in the Contract. What to do about overlap?
- Our current structure is more reactive than proactive. Generally committees come to us only when there is a crisis.
- We are sometimes unaware that our appointees have stopped attending committees.
- Without interaction with the faculty, a committee appointee may become isolated.

Possible remedies:

- Have the 8 standing Senate committees serve as a “funnel”/overseers to gather information from the appointees to a set of related university committees. For example, the Student Issues committee could oversee the Student Success Council, the Judicial Appeals Board, and the University Judicial Board.
- When appropriate, the standing committees shall invite faculty appointees to report on the workings of their committees before the Senate.
- The chair of each Senate standing committee is already a member of the Senate Executive Board. They would be responsible for coordinating the oversight of “their” university committees. This would entail regular contact with appointees, including collection of the minutes from the committees, and ensuring that these minutes are added to the Senate web site.
- The chair of each Senate standing committee shall convene, each semester, at least one meeting of the appointees to the committees overseen by that standing committee.

When new committees are created, the Faculty Senate Executive Board shall assign them to one of the standing committees for oversight.

**BALLOT**

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