

UNIVERSITY FACULTY COUNCIL MINUTES – MEETING ELEVEN

February 16, 2005, 3 – 5 p.m.

Tower Room, McKenny Union

Faculty Council Office: 104 Pierce Hall, 487-0196

e-mail: [Faculty.council@emich.edu](mailto:Faculty.council@emich.edu)

- I. Call to order – Vice-President Sharon Erenburg  
The meeting was called to order at 3:05 p.m. It was called to order and presided over by Vice-President Sharon Erenburg, because President Daryl Barton had other professional obligations which took precedence.
- II. Approval of the minutes of February 2, 2005  
The minutes were approved with a spelling correction to the name of Maureen McCormack under IV. C.
- III. Implementing the Gen Ed Revision – Interim Provost Don Lopnow  
The Interim Provost distributed copies of the Gen Ed Implementation proposal as modified by him and a letter addressed to Faculty Council President Daryl Barton as he indicated his rationale for changes, additions, and deletions.  
He indicated that he had studied the comments from Faculty Council and that he had incorporated or responded to them.  
He also indicated that implementation will be delayed until Fall '07, so that quality work can be achieved.  
The Undergraduate Studies and Curriculum Leadership Team is renamed the General Education Transition Team.  
All colleges are to be represented on the Evaluation Subcommittee.  
If additional help is needed to make sure that electronic portfolios, etc., are checked promptly, then this help will be provided.  
On p. 4, new wording is needed. The Provost interpreted the recommendation that the Course Vetting Committee and the Evaluation Committee meet as a willingness to modify the proposal from the beginning. He would like to see revisions delayed for about three to five years. However, the Faculty Council Executive Board (FCEB) meant to provide for the opportunity to disambiguate issues, since the whole proposal was presented and approved *in principle* only.  
The test courses for the Honors College also will need to be vetted. But the students who have taken these test courses will be grandfathered in with respect to their requirements.  
Specifics of vetting for interdisciplinary courses still need to be worked out.  
The Provost also added some other provisions. Specifically, a department head appointed by the Provost will be added to the Gen Ed Advisory Committee and also to the Evaluation Subcommittee to ensure that the perspectives of department heads are taken into account as decisions are made.

The provost will add three faculty members appointed by the provost to the Course Vetting Committee in order to make sure that there is enough diversity and substantive representation on the committee.

The Provost urges that the FCEB meet with the Directors of the Gen Ed Transition Team, so that the process for appointing faculty representatives will be a collaborative process and the process will be clearly established. A. Blakeslee and M. Crouch are the Co-Directors of the Gen Ed Transition Team, and M. Shichtman and M. Ziefert are members of the team. Their roles will be assumed by a permanent Director of Gen Ed in January '06. The search for a Gen Ed Director will begin in the Fall '05.

#### IV. Appointments

##### A. Grand Marshals – Lidia Lee

Lidia has started a new rotation. She will provide the rotations, so that faculty know what to expect. For this April graduation, for the morning commencement, the marshals will come from African American Studies (1 marshal), Art (2), Biology (2), Chem (1). For the afternoon, marshals will come from Accounting (1), CIS (1), MGMT (1), L & C (2), HPHP (2), Health Sci (1).

Lidia will contact the Department Heads in order to make sure that faculty names are forwarded by March 15.

*After the Faculty Council Meeting, Lidia learned that Charlie and David Anderson will serve as marshals for both the morning and afternoon commencements. The 2 L & C marshals have been asked to serve at a later date. She also suggests that on a regular basis two faculty marshals are faculty who received a Distinguished Faculty Award.*

##### B. University Employee Wellness Program Committee

Michael Paciorek was appointed.

##### C. Reinvigorated Parking Committee

J. Boyless (COT), B. Leopard (CAS) were appointed. At the last meeting, Sandra Nelson (CHHS) and Maureen McCormack (COE) were appointed.

A representative from COB is still needed. **If you know of someone who is interested, or if you are interested, please let Daryl Barton know.**

##### D. 2005 University Reward and Recognition Committee

Margrit Zingeler was appointed as the Chair of Distinguished Awards.

##### E. University Computer Refresh Committee

Debi Silverman was appointed as the Chair of Technology Issues.

She reported that there is a college representative from each of the colleges on the committee. The deans have sent faculty members, but these represent the deans and not the faculty. Most disconcerting, there is no representation of the secretaries/clericals.

##### F. Faculty Council Scholarship Taskforce – 3 FC reps

**If you are interested or you know of someone who is, please let Daryl Barton know.**

##### G. Advisory Committee Taskforce – 4 FC reps

The committee will need to decide whether it is best to have two separate committees for the Governor's Advisory and the Legislative Advisory, or whether it is better to have one committee.

Carol Haddad volunteered. Three more volunteers are needed. **If you are interested, please let Daryl Barton know.**

**V. Gen Ed Implementation Committees: call for names**

If you are interested, please list explicitly the area in which you want to be considered.

Marjorie Ziefert is willing to write a synopsis of the role of each of the committees.

The Faculty Council Executive Board will meet with the Gen Ed Transition team, so that the process for appointing faculty representatives will be a collaborative process and the process will be clearly established.

Lori Watson is willing to serve, but it is unclear in which area she is willing to serve

A. Course Vetting Subcommittee: 11 members

- Effective Communication: 1 member
- Quantitative Reasoning: 1 member  
Chris Gardiner is willing to serve.
- U.S. Diversity: 1 member  
Kathy Chamberlain is willing to serve.
- Global Awareness: 1 member
- Natural Sciences: 1 member
- Arts: 1 member
- Social Sciences: 1 member
- Humanities: 1 member
- Three faculty appointed by the Provost to achieve diversity

B. Upper Level Writing Intensive Course: 4 members

C. Learning Beyond the Classroom: 4 members

D. Faculty/Staff Development: 4 members

E. Evaluation: 5 members

**VI. Board of Regents proposed motion – graduate school**

The Board of Regents recommends that a definition of full-time enrollment be defined as one credit hour for doctoral students who have completed all course work and have only the comprehensive examination, dissertation, and/or internship to complete.

This policy applies only to doctoral students. The recommendation was approved.

**VII. Technology Proposal – Matt Evett**

Don Loppnow indicated earlier during the meeting that he does not want to see modification of the proposal for the first three to five years. Matt will go talk with the Provost to find out what the options are for making sure that students become technologically competent.

Imtiaz Ahmad indicated that he believes the issue needs to be looked at very broadly, and the groups with expertise in the area should get together and discuss possible options.

The issue needs to be defined carefully also. Are we concerned about Media Fluency, Technological Fluency, and/or Informational fluency? Informational fluency usually goes hand in hand with a content, for example, knowledge of chemistry.

Some of the basic skills can be learned during orientation workshops.

One possible strategy would be to have representatives of the 5 colleges with relevant knowledge get together with AQIP, the President's Commission on Technology, etc. These groups do consider the skills needed to do well at EMU.

VIII. eLearning Standards – Debi Silverman

Debi will e-mail the standards to all of the representatives for vote at the next Faculty Council meeting.

IX. President's Future of Instructional Delivery Commission

Debi Silverman handed out a questionnaire to the representatives as a test run of the questionnaire. The representatives filled out the questionnaire.

X. Announcements

- The TWELFTH Faculty Council meeting for the 2004-2005 Academic Year will be held on March 16, 2005, 3 – 5 p.m., in the Tower Room of McKenny Union.
- The tenth Faculty Council Executive Board (FCEB) meeting will be held on February 23, 2005, from 3 to 5 p.m. in the Faculty Council Office, 104 Pierce Hall.
- Please read your e-mail regularly. It is the primary method of communication regarding upcoming Faculty Council meetings and announcements. Please reduce your accumulated e-mails and empty your trash; otherwise an OVERQUOTA message will appear, and you will not receive current materials.

XI. Adjournment

The meeting adjourned at 4:45 p.m.

Respectfully submitted,

Alida Westman

**Present:** S. Moeller (ACC); V. Okafor (AFS); E. Schwartz (ART); M. Coffman (BIOL); T. Brewer (CHEM); S. McCracken (CTA); M. Evett (COSC); S. Erenburg (ECON); S. Krause (ENGL); I. Ahmad (CIS); M. Zinggeler (FLABS); C. Mayda (GEO/GEOL); M. Paciorek (HPHP); D. Silverman (HEALTH SCI); C. Haddad (TECH STUDIES); G. Mitchell (Engin Tech); L. Shirato (HALLE); D. Barton (MKT); G. Ahlbrandt (MATH); D. Foster (MUS); S. Nelson (NURS); J. Porter (PHY/AST); E. Martin (PLS); A. Westman (PSY); M. Ziefert (SWK); R. Orrange (SAC); L. Lee (SPED); M. McCormack (TED); S. Norton (WMST).

**Ex-Officio:** D. Loppnow (INTERIM PROVOST AND V.P. OF ACDEMIC AFFAIRS); N. Contas (ASSISTANT V.P. OF ACADEMIC SERVICES)

**Guests:** A. Blakeslee (GEN ED/ENG); M. Crouch (GEN ED/PHILOSOPHY); P. Zimmer (GRAD COUNCIL); R. Baier and S. de Vries (HALLE); J. Preston (TECH STUDIES).

**Absent:** HIST/PHIL; L&C; MGMT, MKT