

UNIVERSITY FACULTY COUCIL MINUTES – MEETING FOURTEEN

JUNE 1, 2005, 3 – 5 p.m.

Tower Room, McKenny Union

104 Pierce Hall Faculty.council@emich.edu 487-0196

**I. Call to order**

The meeting was called to order at 3:07 p.m.

**II. Approval of the minutes of May 4, 2005**

The minutes were approved.

**III. Committee Appointments – CALL FOR NOMINATIONS**

**A. Preprofessional Curriculum Review Committee**

Please forward to Daryl Barton the names of people who have engaged in advising students in preprofessional programs, such as premed, prevet, pre dental, prelaw, pre-engineering, etc., and who are interested in participating in an advisory committee which will review the curriculum with Bill Miller, Director of Course and Program Development.

**B. Central Scheduling Committee**

Please forward to Daryl Barton the names of volunteers interested in forming a scheduling committee which will try to organize scheduling of classes for a 12 to 18 month time period, so that students can register and know their schedules well in advance. Hopefully this will help students in scheduling work and other commitments also. For EMU, such systematic planning will make it easier to get feedback as to course needs. The committee will start meeting during July and August if possible, or in September if it is not possible to meet earlier, and produce recommendations early in the Winter '06 term.

**IV. Web4 Enhancement Survey**

The representatives filled out a short survey from Chris Shell, Associate Director of Records and Registration, to indicate which information faculty would like to be able to access in Banner.

**V. Budget Cuts – Interim Provost Don Loppnow**

Dr. Loppnow indicated that it is likely that only the budget for the Summer term, but not for the coming year, will be submitted to the Board of Regents during the June meeting, because there is still too much uncertainty about the budget. Specifically, a few weeks ago, the state gave back some of the midyear cut in allocation, and the amount of state funds for the coming academic year is not yet known. Different formulations are being used by different groups; some are more helpful to EMU than others. No tuition cap has been mandated, but increases in tuition should be accompanied by increases in scholarship as well as financial aid monies. Tuition increases by sister institutions in the state are expected to be between 9 and 11%, and EMU is considering 9.9%. Some money from EMU's reserves again will be used to offset the deficit; 1.5 million was used during 2004 – 2005, and one million is planned for 2005 – 2006. Computer refresh (\$500,000) for faculty, staff, and computer labs are planned, and some other costs, such as health care, will increase. Money is planned for Gen Ed implementation (\$100, 000), doctoral

fellowships in technology, psychology, and education (\$216,000). Enrollment is expected to be the same as during the last academic year when there was a 7% drop in enrollment, mostly due to a decrease in returning students. The current estimate of shortfall in Academic Affairs, ICT, and Strategic Planning & Continuous Improvement is 4.7 million (5.7 million minus one million from reserves). The first cuts will come from central offices with an attempt to preserve offices with which students interact on a daily basis. The five priorities are (1) faculty, (2) facilities, (3) implementation of the revision of general education, (4) faculty research, and (5) the Honors College.

Questions and discussion brought out the points that (a) there is a conflict between Juanita Reed's figures and the figures published in the *Ann Arbor News*, (b) the reports and editorials about EMU in the *Ann Arbor News* are not positive, but they are less negative than they used to be, (c) lawmakers in Lansing are looking forward to EMU having a new president, Dr. Fallon II, and they evaluate him positively, (d) a suggestion box would be extremely helpful toward making some changes which may make students more likely to want to stay here.

Dr. Loppnow also thanked the representatives on Faculty Council for their willingness to come for a meeting in May and in June.

**VI. Undergraduate Certificates – Bill Miller, Director, Course & Program Dev't**

A 2-year old proposal for undergraduate certificates which can be earned in conjunction with a bachelor's degree was discussed and approved 20 – 5 – 1. Bill Miller will set up guidelines for proposals. Department faculty will put together proposals, for example, an urban certificate in education which points out that the person getting the teaching certificate has additional background in teaching children in urban settings, or a behavioral services certificate in psychology which indicates that the person with a bachelor degree in psychology has been trained to work with autistic children, etc.

**VII. Comments and Suggestions**

**A. Library Fines Policy Revisions – Rachel Chen, University Librarian**

The library is having problems with some faculty members who do not bring in books when they are recalled. Faculty members are having problems with a failure to record that books have been returned, so they continue to get recall notices. Also, books bought within the past two years may not be available, because the university does not recall books unless someone asks for them, and, as a result, getting hold of books can take a long time.

Discussion led to suggestions that a person who does not bring back a book should have his library borrowing privileges removed, and/or the department head of the faculty member should be asked to mediate. Rachel Chen will develop further alternatives and present a proposal to Faculty Council.

**B. AQIP Projects**

Please send recommendations about the proposals to Ellen Gold, the Coordinator of the Continuous Improvement and Advisory Committee.

**C. Student Textbook sale – Student Gov't President Bob Murkowski**

Bob Murkowski indicated that a number of university student governments have organized websites which permit students to buy text books directly from other students. ICT is expected to maintain the website. He would like to have faculty support for this.

Discussion revealed the following points. All sales are subject to sales tax, and it is not clear how this would be levied, or who would be liable for it if it is not paid. It is not clear how the expenses for the website and the associated administrative costs are paid. Authors and publishers receive no income when students buy texts directly from other students; this lack of revenue is problematic for getting authors to commit to writing or updating texts and for getting publishers to produce them. Sandra Rutherford indicated that her students receive a 20% discount in return for not being able to resell the texts, so that they keep the texts as references.

### **VIII. Announcements**

- The **FIRST** Faculty Council meeting for the 2005-2006 Academic Year will be held on September 7, 2005, from 3 to 5 p.m. in the Tower Room of McKenny Union.
- The **FIRST** Faculty Council Executive Board meeting for the 2005 – 2006 Academic year will be held on August 31, 2005. Time and place will be determined later.
- **NOTE:** Please make sure to read your e-mail regularly. It is the primary method of communication regarding Faculty Council meetings and announcements. Please reduce your accumulated e-mail; otherwise an OVERQUOTA message will appear, and you will not receive current materials.

### **IX. Adjournment**

The meeting adjourned at 4:45 p.m.

Respectfully submitted,  
Alida Westman

**Present:** S. Moeller (ACC); V. Okafor (AFS); J. Eisenbach (BIOL); T. Brewer (CHEM); S. McCracken (CTA); M. Evett (COSC); S. Erenburg (ECON); S. Krause (ENGL); I. Ahmad (CIS); C. Day (FLABS); S. Rutherford (GEOG/GEOL); M. Paciorek (HPHP); D. Silverman (HEALTH SCI); P. Becker (TECH STUDIES); G. Mitchell (ENGIN TECH); L. Shirato (HALLE); D. Barton (MKT); J. Jones (MATH); D. Foster (MUS); P. Alford (NURS); E. Behringer (PHY/AST); E. Martin (PLS); A. Westman (PSY); R. Orrange (SAC); L. Lee (SPED); M. McCormack (TED); S. Norton (WMST).

**Ex-Officio:** N. Contas (ASSISTANT V.P. OF ACADEMIC SERVICES)

**Guests:** D. Loppnow (INTERIM PROVOST AND V.P. OF ACADEMIC AFFAIRS), R. Neely (SENIOR ASSOC. V.P. OF ACADEMIC AFFAIRS), A. Starko (DEAN OF COE), B. Miller (DIRECTOR OF COURSE AND PROGRAM DEVELOPMENT), R. Chen (UNIVERSITY LIBRARIAN), P. Zimmer (GRAD. COUNCIL), B. Murkowski (STUDENT GOVERNMENT PRESIDENT).

**Absent:** ART, HIST/PHIL, L & C, MGMT, SWK