

UNIVERSITY FACULTY COUNCIL MINUTES – MEETING FOUR

October 17, 2007, 3 – 5 p.m.

310 B Student Center

www.emich.edu/facultycouncil

rlarson@emich.edu

487-0196

I. Call to order

The meeting was called to order at 3:02 p.m.

II. Approval of the Agenda

The agenda was approved with the recommendation that David Clifford's report on Budget Resources be moved up to follow immediately upon Don Loppnow's presentation of priorities.

III. Approval of the Minutes of October 3, 2007

The minutes were approved.

IV. President's Report – Russ Larson

A. Open Budget Meeting. The meeting date has been changed to November 14, 3 - 5 p.m., place to be announced. The individuals who are presenting are still the same: Don Loppnow, Bob Neely, Janice Stroh, and Rhonda Kinney Longworth. The meeting is open to the whole campus community.

B. EMU Presidential Search. To date there has been no job description for the position. No agency to find candidates has been hired. Co-chair of the search committee, Regent Wilbanks, will release public statements through the Board of Regents.

V. United Way – Freman Hendrix

Freman Hendrix indicated that he is the chair of the Education Committee for United Way. The need is great, because unemployment is high, and the state is having sufficient financial trouble that the safety net is unraveling.

VI. Elections and Committee Appointments

A. IAAC (Intercollegiate Athletics): A representative from COE is needed.

B. Assessment Coordinating Committee: Suzanne Gray.

C. General Education Vetting.

COB: Denise Tanguay

COE: **A representative from COE is needed.**

D. EMU Book Selection Committee: A number of people have volunteered. All of the names have been forwarded to Jim Knapp, because there is no limit on the number of people who can participate.

E. Search: Executive Director of Public Safety: Sally McCracken

F. Advisory Council for Faculty Development.

CAS: Arts: Solange Simoes

COB: Kunal Banerji

G. Emergency Response/Crisis Management Committee:

John Palladino and Keith Damron

H. General Concern for Future Discussion: There is no general policy about how to choose committee members. Should we simply ask for volunteers, or should we look for further qualifications? If further qualifications are needed, who determines what they are? This is a topic for future discussion.

VII. Nomenclature – Bette Warren and Bill Miller

The intent is to get standardization of a useful set of names. When Banner was introduced, it could not handle concentrations, but now it can. The concentrations were listed as majors, and this led to a proliferation of majors. At times this has presented a problem with accreditation. Further, the regents look at such a huge number of majors as undesirable. It is recommended that departments review and evaluate how they define their offerings. Program Review is by department and will be according to the classifications used by the department.

Representatives are requested to get feedback from the people they represent. The proposal will be voted upon during the next Faculty Council Meeting.

VIII. Changes to the Process of Awarding Full-Year Sabbaticals – Bob Neely

Bob Neely proposed changes in awarding full-year sabbaticals. He suggests that these sabbaticals would need the support of only the department personnel committee, the department head, and the college dean and no longer of the university level URSLC. This proposal was supported by the union.

IX. University Priorities for 2007-2008 – Don Loppnow

This list of priorities is meant for the senior level executives. The Provost Council and the Strategic Operating Council together created the list. Each division will have its own plan which will show more detail than this priority listing.

Don Loppnow called attention to the following priorities.

- Advising needs to be improved. AQIP has made this clear.
- Human Resources, the Office of Diversity, and the Faculty Development Center are working together better.
- Better collaboration is sought with the broader community in all aspects of the university.
- Safety and Security are high priorities.
- Tech support is tethered to the Capital Outlay Bill for Pray-Harrold. There also are contingency plans in case the state funding is not awarded.
- LEED certification for Mark Jefferson is being pursued.

Don Loppnow also indicated that only 30% of EMU's funding comes from the state. More and more of the funding is coming from tuition and fees, and this means that EMU is very dependent on enrollment.

Representatives asked questions. In response to questions, Don Loppnow indicated that there is a Capital Campaign, but it has not yet been made public. However, such monies tend to go toward endowed chairs, scholarships, speakers, etc., and not to operating funds. He also indicated in response to a question whether General Fund money will be used to buy football tickets that he would resign and return to faculty before he would let this happen.

Faculty made the following comments.

- Quality facilities and programs. Enrollment and retention may be a function of the facilities, and the regents need to understand this. Detrimental cuts in materials available for use in a course may lead students to go elsewhere. To have a quality program requires committed faculty, and adjuncts may be cheaper, but they usually are not able to provide mentoring and commit to a program at EMU. As a result, reliance on adjuncts increases the mentoring and service demands on regular faculty.

- Ford Hall is not handicap accessible. This is problematic for mobility impaired individuals. Moreover, classes have to be moved when a person who is mobility impaired enrolls in a course scheduled for upstairs in this building.
- Other colleges have packages which also indicate the scholarship offered to the student when the student accepts to enroll. EMU tends not to engage in this, and, as a result, EMU loses some very good students.
- Spring and Summer enrollment has been artificially constrained.
- Course offerings are limited due to the lack of classrooms available.
- **Safety Committee – Alida Westman.** She introduced the suggestion in writing that there should be representation from the community on the “Security Advisory Committee,” consistent with the priority that there be more community involvement.
- **Budget Resources – David Clifford.** He indicated that enrollment is uneven across programs. Some programs are enrolling very well, whereas other programs are decreasing in enrollment. Allocation with new monies is easy, but, at this time, what is required is a reallocation of resources. Faculty Council should address this issue and make suggestions.

X. Future Meetings and Locations.

- A. The next meeting will be on Nov 7.
- B. Meetings during this academic year will be held in the Student Center Room 310B.
- C. The Open Budget Committee will be held on November 14. Place to be announced.
- D. On December 5, Bob Neely will present the Academic Affairs budget.
- E. University Faculty Council minutes, documents, committee reports, etc., are posted on the website, www.emich.edu/facultycouncil

XIII. Adjournment

The meeting was adjourned at 5:00 p.m.

Respectfully submitted,
Alida Westman

Present: C. Semmes (AFS); M. Reedy (ART); B. Winning (BIOL); L. Kolopajlo (CHEM); S. McCracken (CTA); D. Chou (CIS); M. Evett (COSC); J. Rice (ECON); J. Texter (ENGIN TECH); R. Larson (ENG); M. Zinggeler (FLABS); D. Clifford (HEALTH SCI); S. Levine (HPHP); M. Crouch (HIS/PHIL); S. Dugger (L & C); L. Klopfer (Library); J. Jones (MTH); K. Banerji (MGMT); D. Barton (MKT); J. R. Smith (MUS/DANCE); G. Rubenfeld (NURS); E. Behringer (PHY/AST); A. Lottie (PLS); A. Westman (PSY); D. Killingbech (SAC); L. Stevens (SPED); P. Becker (TECH STUDIES).

Guests: Bette Warren (INTERIM ASSOCIATE VICE PRESIDENT FOR ACADEMIC PROGRAMMING); Bill Miller (DIRECTOR OF COURSE AND PROGRAM DEVELOPMENT)

Ex-Officio: R. Neely (INTERIM PROVOST); Don Loppnow (ACTING EMU PRESIDENT)

Absent: ACC; GEO/GEOL; SWK; TED; WGST