

UNIVERSITY FACULTY COUNCIL MINUTES – MEETING FIVE

November 7, 2007, 3 – 5 p.m.

310 B Student Center

www.emich.edu/facultycouncil

rlarson@emich.edu

487-0196

I. Call to order

The meeting was called to order at 3:08 p.m.

II. Approval of the Agenda

The agenda was approved with the addition that the search process for the next EMU president be discussed and input to the search committee be formulated.

III. Approval of the Minutes of October 17, 2007

The minutes were approved with the correction of a name and an abbreviation.

IV. President's Report – Russ Larson

A. Open Budget Meeting. The meeting will be on November 14, 3 - 5 p.m., in 310 Student Center. The meeting is open to the whole campus community. Questions were collected and written by the Faculty Council Executive Board and forwarded to Don Loppnow. The VP for Finance, Janice Stroh, will be a main presenter.

Russ Larson will e-mail reminders to all faculty both on Friday and Monday.

B. EMU Presidential Search. It is not clear what the job description is for the position of Provost and Executive Vice President and for the EMU president. Is the Provost and Executive Vice President meant to be the first among Vice Presidents or the internal president? Should the other vice-presidents report to him? Don Loppnow indicated that the description of the job will be determined in part by the new EMU president.

University Faculty Council would like to communicate to the search committee that the new president should have strong academic credentials and be a passionate advocate for the academic mission. This should be the framework for indicating what EMU contributes to the region, state and country and be the basis for fundraising to support this academic mission. In the process the trust of the public, representatives in Lansing, and people on campus will be rebuilt. Without this type of person the institution will spiral downward very rapidly.

Genuine effort should be put into searching for excellent candidates. Then the preferred candidate should be offered appropriate compensation to make the job more desirable.

Russ Larson will communicate our input to the search committee. He indicated that candidates prior to being hired will come to campus for an interview.

C. Responsibilities of Faculty Representatives. Representatives are expected to communicate with the people whom they represent and to get their reactions to proposals.

V. Nomenclature

Physics has a major which does not fit the guidelines as proposed, and the History/Philosophy faculty noted that some courses will double count, and it would be possible to get a certificate with only two courses. Bob Neely will take the proposal back to Bette Warren for further analysis, and then the proposal will be brought back to University Faculty Council.

VI. Elections and Committee Appointments

- A. Lecturers Outstanding Teaching Award Review and Selection Committee: Daryl Barton.
 - B. Budget Council of the VP for Finance, Janice Stroh: David Clifford, Mahmud Rahman, Phil Smith, Bill Price.
 - C. Evaluation of University Administrators:
 - CAS: Tom Schmitt
 - COB: **A representative from COB is needed.**
 - COE: Gary Marx
 - COT: **A representative from COT is needed.**
 - HHS: Pam Lemerand
 - Graduate Council: Diana Wong
 - Library: Paula Storm
 - Administration: Rhonda Kinney Longworth
 - D. Evaluating eligibility of a faculty member appointed at the last meeting. Daryl Barton and Mahmud Rahman will check to see if someone else from the COB, who is not on leave, is willing to serve on the Gen Ed Vetting Committee.
 - E. Intercollegiate Athletics: Jim Berry
- VII. Faculty Council Committees**
- A. **Evaluation of University Administrators** – Margrit Zinggeler
The evaluation is meant to be done in a collegial, cooperative and professional way. The evaluation is meant to be institutionalized, so it is done on a regular basis and provides feedback to the administrator about things done well and about things to improve.
 - B. **Technological Update** – Pam Becker
The search for a Chief Information Officer has not yet begun. There is a genuine concern that there will be a system wide failure of the emich.edu system, and there will be a 16-hour shut down over Thanksgiving or on the 30th.
The current problems to be fixed are the server and e-mail systems before new directions are chosen and studied. Something analogous to UTAC needs to be implemented again to consider faculty and administrative day to day needs.
Faculty who would like to serve on the Technology Committee are urgently needed. Please contact Pam Becker.
 - C. **Budget Resources** – David Clifford
David Clifford would like to have four more representatives to work with the Budget and Resources Committee to work on issues of resource allocation and reallocation. He would like to have vertical integration of budget committees, so that some of the people who serve on Janice Stroh's budget committee also serve on the University Faculty Council and college level budget committees.
If you would like to serve on this committee, please let David know.
- VIII. Faculty Development** – Karen Busch and Joe Scazzero
There have been many programs in the Faculty Development Center. Among them is a program by Mary Vielhaber for mentoring new faculty members. Such mentoring makes a very large difference in the retention and success of new faculty members. A project on time management by students which involves the incorporation of exercises to keep students responsible will be a new AQIP project.

A three-year plan is being constructed and feedback is needed. A survey from the Faculty Development Center will be sent to faculty. Comments about the survey need to be sent to Joe Scazzero.

Joe Scazzero will study survey methods during the coming year. Issues need to be addressed, such as whether the survey is confidential or anonymous, and whether it permits presentation only online, only hard copy, or both.

IX. Agenda for December 5

A. Early College Alliance – Dave Dugger

B. Strategic Planning

C. Full-year sabbatical leaves – Bob Neely

The proposal needs to be consistent with an MOU. Both University Faculty Council and the AAUP should approve; therefore, Rhonda Kinney Longworth will handle the proposal.

D. Institutional Assessment – Margaret Crouch

X. Future Meetings and Locations.

A. The next meeting will be on December 5.

B. Meetings during this academic year will be held in the Student Center Room 310B.

C. The Open Budget Committee will be held on November 14 in Student Center 310.

D. University Faculty Council minutes, documents, committee reports, etc., are posted on the website, www.emich.edu/facultycouncil

XI. Adjournment

The meeting was adjourned at 4:48 p.m.

Respectfully submitted,

Alida Westman

Present: M. Rahman (ACC); C. Semmes (AFS); M. Reedy (ART); B. Winning (BIOL); L. Kolopajlo (CHEM); S. McCracken (CTA); D. Chou (CIS); M. Evett (COSC); J. Rice (ECON); J. Texter (ENGIN TECH); R. Larson (ENG); M. Zinggeler (FLABS); D. Clifford (HEALTH SCI); S. Levine (HPHP); M. Crouch (HIS/PHIL); S. Dugger (L & C); L. Klopfer (Library); J. Jones (MTH); D. Barton (MKT); J. R. Smith (MUS/DANCE); G. Rubenfeld (NURS); E. Behringer (PHY/AST); A. Lottie (PLS); A. Westman (PSY); L. Rocklage (SPED); E. Lowenstein (TED); P. Becker (TECH STUDIES).

Guests: Diana Wong (GRADUATE COUNCIL); Karen Busch (DIRECTOR OF FACULTY DEVELOPMENT CENTER); Joe Scazzero (ASSOCIATE DIRECTOR OF RESEARCH, FACULTY DEVELOPMENT CENTER)

Ex-Officio: Robert Neely (INTERIM PROVOST); Don Loppnow (ACTING EMU PRESIDENT)

Absent: GEO/GEOL; MGMT; SAC; SWK; WGST