

UNIVERSITY FACULTY COUNCIL MINUTES – MEETING ONE

September 17, 2008, 3 – 5 p.m.

310 Student Center

www.emich.edu/facultycouncil

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487-0196

**I. Call to order**

The meeting was called to order at 3:05 p.m.

**II. Approval of the Agenda**

The agenda was approved unanimously after the addition of an agenda item dealing with the date of the first Faculty Council meeting in January of 2009.

**III. Approval of the Minutes of June 18, 2008**

The minutes were approved (22-0-3) after the correction of a name and a spelling.

**IV. Provost Report – Don Loppnow**

The provost indicated that he is very happy with the selection of EMU President Sue Martin; she, like he, strongly endorses the academic mission of the university, and she is a good collaborator. His priorities are in line with her priorities, and they will help determine where money will be spent. His priorities are the following.

**1. Enrollment**

Instead of making cuts, an attempt will be made to increase enrollment and retention. Faculty are requested to help and to think in terms of face-to-face, hybrid, and online courses. The goal is to stabilize enrollment to the level at which it was 3 to 4 years ago.

The suggestion was made to Don to look at universities in Michigan which are increasing in enrollment and see what they are doing.

**2. Student Success**

Advising will be made more accessible and efficient. Support services for international students also will be improved.

**3. Scholarship and Creative Activity**

Last year was a record year for grant money. Approximately 6.85 million dollars of federal grant money and 3.1 million in federal earmarked dollars were received. Indirect costs will be reinvested in EMU. (The library is counting on this for some of the acquisitions.)

What would increase participation in such programs? Perhaps incentives for submission of proposals and release time after a grant has been received would be helpful. Perhaps further recognition would be helpful. Graduate Council is looking at suggestions and will forward these to Faculty Council.

Are there unifying research themes which could be promoted?

The suggestion was made to Don to feature faculty in *Focus* and to send information about the Distinguished Faculty Awards to newspapers.

**4. Interdisciplinary and International Issues**

The administration would like to work with EMU-AAUP to promote interdisciplinary hiring. The administration also would like to promote international recruitment of students, international partnerships, and the study abroad by EMU students and faculty.

**5. Continuous Improvement**

A 100-page report was sent to the Higher Learning Commission, and their reply is expected in October. It is expected that assessment will need to be improved. Assessment right now is uneven. The best assessment may be multifaceted.

**6. Fundraising**

Last year fundraising brought in the highest amount ever. It is anticipated that the Comprehensive Campaign will go public in February or March of 2009. The amount borrowed for the science complex was decreased from 100 million to 90 million, and it is hoped that fundraising can make up the difference.

**7. Professional Development**

New department heads and school directors will receive training. Leadership internships will be made available, as will various workshops.

**8. Efficiency and Communication**

The greater openness with respect to the finances has helped a lot, and greater openness also will be practiced in other areas.

Department heads are asked what information they would like to have to help them understand their department better.

Currently there are nine course management systems, and this is too many.

**V. Continuous Performance Improvement for Administrators – Margrit Zinggeler, Susan Moeller, Rhonda Kinney Longworth, and Paul Leighton**

Margrit Zinggeler presented the draft which her committee has created. Susan Moeller explained that evaluation of administrators has been presented as a proposal during bargaining between the EMU-administration and the EMU-AAUP. As a result, it is illegal to endorse it in a one-sided way; this would be considered an Unfair Labor Practice. The best path of action is for Faculty Council to endorse a proposal and send it to the EMU-AAUP. It can be brought up at the next round of bargaining, or an MOU (Memorandum of Mutual Understanding) can be created. There are a whole host of issues which need to be dealt with, because the last negotiations did not work very well for either side. As a result it is not clear where in the list this issue would fall.

Daryl Barton moved and a number of people simultaneously seconded the motion that University Faculty Council forward to the AAUP the proposal by the committee with a strong recommendation for the AAUP to act upon it and consider it for either a MOU or inclusion in the next negotiations. The motion passed 22-0-2.

Bargaining Council will begin its work for the next contract during the Fall term of 2009.

**VI. Election of Officers**

Matt Evett and Alida Westman were nominated and elected unanimously for the positions of VP and secretary, respectively.

**VII. Members of the Executive Board**

Continuing in their posts are

Honorary Degrees and Distinguished Faculty: Margrit Zinggeler

Technological Issues Committee: Pam Becker

Procedures and Elections, and Bylaw revision: Marti Bombyk

Newly designated

Academic Issues: Lidia Lee

Budget and Resources Committee: Mahmud Rahman

Institutional Issues: Mark Higbee  
Intercollegiate Advisory Committee: Shel Levine  
Student Issues: Daryl Barton

### **VIII. Committee Appointments**

Search for Director of Admissions: Mark Higbee  
Gen Ed Writing Intensive

Kristi Judd (CAS)  
Elizabeth Schuster (CHHS)

Student Media Board  
Carol Schlagheck  
Christine Tracy

Faculty Development Advisory Committee  
COT: Ron Fulkert

**Still needed is someone from CAS (Sciences), COE (Teacher Ed), and CHHS (not nursing)**

Course Management Committee

**Still needed is someone from CHHS, COE, COT, Library**

Debi Silverman (CHHS) and Konnie Kustron (COT) are interested in serving  
URSLC (University Research and Sabbatical Leave Committee)

**Still needed is someone from CHHS and a replacement for John Texter who is on a sabbatical.**

Library Advisory Council Representative

**Someone still is needed.**

Intercollegiate Athletic Advisory Committee – Shel Levine

Jim Stein is willing to serve, but **an additional person is needed.** One of the rewards is a free pass to all athletic events.

Educational Environment and Facilities Committee

Joining Matt Evett on this committee will be David Crary (CAS).

### **IX. Open Meeting on October 1 in 310 Student Center**

Everyone (faculty, lecturers, adjuncts, administrators, professional/technical, secretaries, etc.) is invited to an Open Meeting of Faculty Council. EMU president Sue Martin will bring John Lumm (Budget and finance), Bernice Lindke (Student Affairs and working to increase enrollment), and Don Loppnow for a presentation and discussion. Please bring your questions and suggestions.

### **X. Adjournment**

The meeting was adjourned at 5:05 p.m.

Respectfully submitted,  
Alida Westman

**Present:** M. Rahman (ACC); M. Peters (AFS); D. Pancioli (ART); R. Winning (BIOL); L. Kolopajlo (CHEM); S. McCracken (CTA); D. Chou (CIS); M. Evett (COSC); D. Crary (ECON); J. Stein (ENGIN TECH); R. Larson (ENG); M. Zinggeler (FLABS); C. Mayda (GEO/GEOLOGY); G. Reeves (Health Sci); M. Higbee (HIS/PHIL); S. Levine (HPHP); J. Nims (Library); K. Banerji (MGMT); D. Barton (MKT); J. Smith (MUSIC & DANCE); M. Thomsen (PHY/AST); A. Westman (PSY); M. Bombyk (SWK); L. Lee (SPED); P. Becker (TECH STUDIES).

**Ex-Officio:** Don Loppnow (PROVOST and VP FOR ACADEMIC AFFAIRS);  
**Guests:** Rhonda Kinney Longworth (INTERIM ASSISTANT VP FOR ACADEMIC  
ADMINISTRATION); Susan Moeller (EMU-AAUP VP); Paul Leighton (CHIEF  
NEGOTIATOR AFTER FACT FINDING FOR THE EMU-AAUP); Tim Brewer  
(GRADUATE COUNCIL).  
**Absent:** L & C; MATH; NURS; PLS; SAC; TED; WGST