

UNIVERSITY FACULTY COUNCIL MINUTES – MEETING TWO

October 15, 2008, 3 – 5 p.m.

310 Student Center

www.emich.edu/facultycouncil

rlarson@emich.edu

487-0196

**I. Call to order**

The meeting was called to order at 3:10 p.m.

**II. Approval of the Agenda**

The agenda was approved unanimously after items were added to the President's Report.

**III. Approval of the Minutes of September 17, 2008**

The minutes were approved unanimously.

**IV. President's Report – Russ Larson**

**1. Faculty Forum**

The Faculty Forum was very successful. Having the EMU president indicate her agenda and the provost his goals helps create more communication and transparency. Attendance does depend on the topic(s) addressed.

**2. University Faculty Council to be More Proactive**

The intent of University Faculty Council is to be more proactive. This will be done by forming working committees.

**3. Appointment of Faculty Marshals**

This task will be taken over by Academic Affairs. The provost's office will create a rotation system to make the process more efficient. There is a decision to be made, and this is whether larger departments should provide more marshals or whether they should appear more frequently in the rotation.

**4. Demonstrations in Front of the Library**

After discussion, it was decided to ask Russ Larson, as president of University Faculty Council, to talk with Bernice Lindke, Interim VP for Student Affairs, and Greg O'Dell, DPS, in order to indicate that we cherish freedom of speech, but the noise, blocking of the passage in and out of the library, and hatefulness of the speech are objectionable. Faculty expressed appreciation for the maturity with which many of our students responded to the demonstrators.

**5. University Calendar**

Setting up the calendar is a very complicated activity, because students need to have 15 weeks of instruction in order to be eligible for federal student loans, students frequently work until the end of the Labor day holiday, public schools may not begin until after Labor day, incomplete weeks make it more difficult to get laboratory materials ready for all labs, and at the end of the term there needs to be time to turn in grades, send out letters to students on academic probation, and clean dorms.

If at all possible, classes will not begin before the Labor Day holiday, but when Labor Day is late, this may not be possible.

**6. The Faculty Council Executive Board Brought a Number of Motions**

The motion to vote on the motions at this meeting passed unanimously.

**7. Motion to Move Specific Functions to Academic Affairs**

*Faculty Council strongly recommends that Academic Advising, Career Services, the Registrar's Office, and the Holman Learning Center be moved to Academic Affairs as soon as possible and no later than July 1, 2009.*

The motion passed unanimously.

**8. Motion to Have Appropriate Internal Searches for Interim Appointments**

*Faculty Council strongly objects to the practice of appointing interim administrators without an appropriate internal search. We suggest that a search committee be appointed, that the position be posted internally, and that candidates be screened according to the published criteria for the position.*

The motion passes unanimously.

**9. Motion to Fill Interim Administrative Positions Promptly**

*The EMU administration should move quickly to fill interim positions with permanent appointments within one year. In general, no one should hold an "interim" position for more than one year.*

The motion passed unanimously.

**10. Motion Concerning Dual Administrative Appointments Needs to be Discussed Further.**

The specific wording of the motion needs to be determined. The concerns are that dual administrative appointments may lead to conflicts of interest between the different administrative positions. Further, the university needs to function effectively and efficiently, and reorganization of administrative positions may be needed to accomplish this.

It is recommended that the Faculty Council Executive Board take up this motion again and also that the representatives talk with the people whom they represent to get their perspectives on these issues.

**V. URSLC: Abolish it, Have College Reps on it, Or Leave it As Is?**

The issue is that the rankings made by the college committees sometimes are not preserved at the university level. Is this a problem? If this is a problem, what should be done about it?

The university level committee is established in the contract, but how representatives are selected is up to Faculty Council. Thus, a proposal to have each college level Research and Sabbatical Leave Committee appoint its representative to the URSLC can be passed by Faculty Council, but the abolishment of the university level committee with the recommendation of the college committees accepted as final requires an MOU.

Representatives are asked to gather the opinions of the people they represent.

**VI. FLABS Name Change: Department of World Languages**

The name change was approved unanimously.

**VII. E-Fellows Charter**

Representatives are asked to read the charter and the proposal for electing members, so that University Faculty Council can vote on these at the next meeting. The members of the eFellows Committee are willing to serve the staggered terms indicated in the proposal.

**VIII. Technological Issues – Pam Becker**

Pam Becker asked for feedback on problems with the new e-mail system. Faculty mentioned that there are problems with the address book, font size, and that

forwarding requires typing in the e-mail address. Pam asked for prioritizing of problems, and she indicated that part of the system still needs to be rolled out. Further, she indicated that the relevant parts of the directories are shown when people are creating new e-mails.

#### **IX. Committee Appointments**

Faculty Development Center Advisory Committee

CHHS: Marilyn Wedenoja

**Still needed is someone from CAS (Sciences), and COE (Teacher Ed)**

Course Management Committee

COT: Konnie Kustron

CHHS: Debi Silverman

**Still needed is someone from COE**

URS LC

CHHS: Tsu-Yin Stephanie Wu

Library: Walter Hogan

**Still needed is a replacement for John Texter (COT) who is on sabbatical**

Public Safety Oversight Committee: Sally McCracken

Search Committee for Assoc VP for Academic Programming: Mark Higbee

Search Committee for Assistant VP for Academic Human Resources: Russ Larson

Library Advisory Committee: **One rep needed**

Intercollegiate Athletic Advisory Committee: **One rep needed**

One of the rewards is a free pass to all athletic events.

Recruitment Council

Russ Larson will gather information about what this Council entails

**Still needed is someone from CAS, COT, COE, CHHS, COB, Library**

#### **X. Other**

**1. Information from John Lumm.** He indicated at the Faculty Forum that he would answer some of the questions by making information available. This information has not yet been received. Russ Larson said that he would follow up on this.

**2. Name tags and E-mail addresses.** This year's information is not yet up-to-date. Please let Russ Larson know if you do not have a name tag or if you are not listed on the attendance sheet, and provide him with your preferred e-mail address also.

#### **XI. Adjournment**

The meeting was adjourned at 5:05 p.m.

Respectfully submitted,

Alida Westman

**Present:** M. Rahman (ACC); R. Winning (BIOL); L. Kolopajlo (CHEM); S. McCracken (CTA); D. Chou (CIS); M. Evett (COSC); D. Crary (ECON); J. Stein (ENGIN TECH); R. Larson (ENG); M. Zinggeler (FLABS); V. Howells (Health Sci); M. Higbee (HIS/PHIL); S. Levine (HPHP); J. Nims (Library); E. Zamani-Gallaher (L & C); D. Barton (MKT); J. Smith (MUSIC & DANCE); M. Thomsen (PHY/AST); E. Martin (PLS); A. Westman (PSY); R. Orrange (SAC); M. Bombyk (SWK); L. Lee (SPED); P. Becker (TECH STUDIES); J. Thomas (WGST)

**Ex-Officio:** Bob Neely (ASSOCIATE PROVOST)

**Guest:** Tim Brewer (GRADUATE COUNCIL).

**Absent:** AFS; ART; GEO/GEOL; MATH; MGMT; NURS; TED