

# APPROVED Minutes for Faculty Senate Meeting

## March 5, 2014, SC 310

(Attendance: B. Jones (AAUP), J. Demarte (Art), J. Eisenbach (BIO), D. Chou (CIS), R. Quiel (CMTA), Z. Bahorski (CS), J. Taturu (sp?) (Eng Tech), Z. Moore (G&G), M. Bluhm (HS), J. Koolage (H&P), K. Woodiel (HHP), R. Baier (Lib), D. Barton (M&L), D. Foster (M&D), P. Trewn (Nurs), K. Rusiniak (Psych), R. Orrange (SAC), P. Smith (Spc Ed), M. McVey (T Ed), R. Fulkert (TS), A. Coykendall (WGST), M. Zinggeler (WL), G. Dumitrascu (Math), R. Longworth (Provost), R. Heighes Jr (DPS), P. Francis (C&L))

1. Agenda approved – vote: unanimous
2. Approval of minutes of 2/19/2014 meeting – vote: unanimous
  - Change: P. Trewn was present at 2/19/2014
3. Robert Heighes, Jr., EMU Police Chief
  - Packet of handouts – Koolage has a copy
  - 33 full time officers at EMU’s DPS; department if 24/7; the department is expanding by 10 officers to help with the new “extended boundaries” for the Police Force
  - Chief Heighes has been with EMU in one capacity or other for over 30 years
  - Chief Heighes has provides his email and cell number to facilitate communication with EMU’s community: cell 734-323-4523, email [rheighes@emich.edu](mailto:rheighes@emich.edu)
  - ALiCE (active shooter training) is the newest project – this program represents a new approach to training faculty, staff, and students with respect to active shooter scenarios. The basic stuff can be found here, check it out: <http://www.emich.edu/publicsafety/police/shooter.php> and here is guide associated with [http://www.emich.edu/publicsafety/emo/documents/active\\_shooter\\_awareness\\_guide.pdf](http://www.emich.edu/publicsafety/emo/documents/active_shooter_awareness_guide.pdf)
  - Once DPS expands by 10 Officers, DPS will have a larger force than Ypsilanti
  - It has been over a year since an On Campus crime report has been sent out; the bulk of reports we get are for Off Campus, and the rule that triggers the Timely Warning is very sensitive
  - Appeal from DPS: if something doesn’t feel right or looks out of place, give them a call – they are happy to come check things out. Further, this can lead to the prevention of crime(s).
4. Committee Reports
  - a. Academic Issues
    - (i) Status of International Center (Judith Kullberg)
      - No meeting has been held since the last FS meeting
    - (ii) General Education Review Committee (John Koolage)
      - [http://www.emich.edu/academic-student-affairs/gened\\_review/index.php](http://www.emich.edu/academic-student-affairs/gened_review/index.php)
      - Work is ongoing on a faculty questionnaire as a big part of this review
      - IRIM has provided some excellent quantitative data
  - b. Institutional Issues: New LMS Search Committee (Daryl Barton)
    - Initial 4 vendors have been evaluated
    - RFPs will be out soon
    - Faculty questionnaire has been gathered but not analyzed
  - c. Technology Issues: AUP (Zenja Bahorski)
    - Second reading and the AUP was circulated after last meeting

- Some questions and discussion regarding the new “Private Folder” policy (IT Procedure 7.3.P.2)
  - Explicit expression of gratitude, on behalf of the FS President, for the faculty work on AUP
  - MOTION: recommend AUP Draft as written – vote: unanimous
5. Degree Completion and Retention Plan (Rhonda Longworth)
- No report
6. Remarks from the Provost’s Office (Rhonda Longworth)
- 18 New Faculty Awards were granted; 13 of 16 One-Semester Sabbaticals were funded; 11 of 13 Two-Semester Sabbaticals were funded; 8 funded Undergraduate Research Awards
  - There will a forum on the EAA on March 12, 11:00 am, Student Center
7. Committee Elections
- a. Provost’s Work Group On a Respectful Quality Learning Environment
- Elected: M. Crouch (CAS), H. Kahn (CAS), R. Kraai (COE), K. Woodiel (CHHS)
- b. Faculty Advisory Committee on New Hires
- Elected: E. Berhringer (CAS), J. Koolage (CAS), H. Sachdev (COB), B. Riemer (CHHS), L. Lee (COE), K. Pittsley (Lib)
8. New Business: Concur expense reports (John Koolage)
- Training on Concur is inefficient, possibly costly, and a significant additional burden to faculty
  - This complaint was reported back from H&P, WL, and Nurs
  - It was suggested this should be brought to the attention of the AAUP
  - ACTION ITEM: send messages to Randy Baier, [rbaier@emich.edu](mailto:rbaier@emich.edu), as the FS Chair of Institutional Issues about this – the collection of this information will be used to communicate with the Provost and the AAUP
  - Some departments are having their administrative staff get trained and take care of these reports
9. Committee website \*
- d. Corrections and additions
- ACTION ITEM: please check to see that you are listed as a member of the committees you are on! You may contact the FS by way of the email below.
- e. Email: [membership\\_sec@emich.edu](mailto:membership_sec@emich.edu)
10. Adjournment
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