

# APPROVED Minutes of Faculty Senate Meeting

## Wednesday, November 19, 2014

### 3-5pm, 310A Student Center

Present: *Sandy Norton, Perry Francis, Mark Higbee, Steven Hayworth, Patrick Koehn, Daryl Barton, Randal Baier, Minnie Bluhm, Phil Smith, Judith Kullberg, Bob Winning, Michael McVey, Linda Myler, Tierney Orfgen, Robert Orrange, Ray Quiel, Ken Rusniak, Paul Majeske, Margrit Zinggeler, Howard Bunsis, David Crary, Kim Schatzel, Kunali Banjeri, Samir Tout, Desmond Miller, Matt Evett, Carl Powell*

(\* indicates possible item for full Senate meeting)

1. [3:05] Agenda approval – motion carries
2. [3:10] Approval of minutes from FS meeting, 11/5/14 motion carries
3. Guest – Carl Powell – IT (See end of minutes, below, for this report.)
4. [3:15] Committee Reports
  - a. Faculty Senate Budget Committee (David Crary) \*
    - i) Looking at several issues: where construction fits in overall budgets; how things get reported in budgets; last week CAS passed resolution critical of metrics used to allocate funds to CAS; trend analysis including athletics. Many vacancies on UBC – ask people from colleges to join. New budget director (internal) announcement made last night. David thinks he’s an excellent choice.
    - b. Academic Issues: Global Engagement Council (Judith Kullberg)
      - i) GEC-conducting interviews with Deans, Directors, Department Heads and it’s half done. Should be completed in December. Survey draft done. Submitted to IRB for approval. Council met to discuss progress. Research areas have been divided among members.
        - (1) State Department warnings – much more information has been collected. Provost suggested the university attorney and risk management leader be brought in. They will be invited to a future FSEB meeting, probably in January.
      - ii) Gen Ed – no updates
    - c. Institutional Issues
      - (i) Cyber Security Awareness (Samir Tout) (see below) \*
        1. See below, at last page of agenda, sent by Samir. Goal to spread awareness about cybersecurity on campus. Phishme is the program. IDs are collected for job family identification, but passwords are not collected. If it’s a job family handling sensitive information, they may do some training to protect university information. Faculty must opt in, and then opt out. Motion (Baier) to accept IT

- recommendation for faculty to have the option to opt into PhishMe. Motion seconded (Barton). Motion passed.
- (ii) LMS implementation (Daryl Barton) \*  
Handout from Bill Jones to Sandy for circulation to faculty (attachment). Implementation is moving along.
  - (iii) New Senate resolution on EAA (Perry Francis) (see attachment)
    - 1. FSEB reviewed and discussed with M McVey. Decided then to revise and make it a substitute motion. Student government also made a resolution which passed.
    - 2. Suggestion to replace “with all due haste” with “immediately.” Passed with 1 opposition.
    - 3. Reminder that impact of EAA relationship goes beyond COE. It is affecting CHHS students, for example.
  - (iv) Charge for committee on New Hires passed.
  - d. Other committee reports
5. [3:50] Report on Meeting with the Provost (Sandy Norton and Perry Francis)
  6. [4:05] Provost’s Remarks (Provost Schatzel)
    - a. Tobacco free campus item is on the Regents agenda. Fran Parker will be stepping down. Floyd Clack will also be stepping down. Governor’s office will be notifying us by Dec. 31, 2014 about new appointees.
    - b. Committee for respectful quality learning environment. Report just received. Provost will review and hopes committee will be able to present it to the Senate.
    - c. FDC – Provost changed her mind in light of faculty feedback and will have it report to her, now. Search is going forward.
    - d. Yick yack is social media. Download app. You can post anonymously. Picks up all comments w/1.5 mile radius). K-12 can block it. Not possible with institutions of higher learning. We cannot be blocked. We can get names only if transmissions are criminal. Racist and sexist comments, drug dealing, etc. take place. University cannot monitor it. There is a new one called Fade. Anonymous and not permanent is the appeal.
  7. [4:20] Committee appointments (see attached ballot)
    - a. New nominations. Motion to accept ballot by acclamation. Motion carried.
  8. [4:35] New Business
    - a. Faculty Bargaining Council representatives needed \* Steward plus 1 rep per 10 faculty.
    - b. December 7<sup>th</sup> FAC topics—Strong Continuing and New Programs and Their Relation to Enrollment \*
    - c. Other new business
    - i) Sandy read thank you note from student government to faculty for assistance with helping get out the student vote in the 2014 election. They are looking forward to working with us in 2016. Tell faculty thank you for their assistance and participation.

- ii) Sandy and Perry met with Ombuds about adding extra information in syllabi. The Ombuds is willing to develop a single link to include that will refer students to the correct place for their FAQ and other questions. She will be here on Dec. 3. Would like Senators to bring questions and comments regarding climate and students.  
Faculty question – who decides what must go into the syllabus?

Another student government resolution to have more funding for academic teams, especially in relation to athletic teams. Also initiating a website for students to learn about faculty research.

- 9. [5:00] Adjournment – Motion passed. Adjourned at 4:58pm

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The next Faculty Senate Executive Board meeting will be held December 3 at 10am in Halle 217. The next full Faculty Senate meeting will be held December 3 at 3pm at SC 310A.

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**Cyber Security Awareness** (from Samir Tout 11/5/14)

The Cyber Security Awareness Committee (CyberSAC) aspires to increase awareness of cyber security risks within the EMU community. The PhishMe phishing educational program is presently delivered to all non-instructional employees. The program delivers one or two simulated phishing attacks to the participants each month. Those who succumb to the phishing simulation are offered a short video and information about how to avoid future phishing attacks. Those who resist the phishing simulation and click the "SPAM" button within EagleMail are entered into a drawing to win small incentive prizes.

This year, we would also like to invite faculty and lecturers to participate on a voluntary basis. We request the support of the Faculty Senate in helping to increase cyber security awareness among the faculty. If we receive your support, we will work through the University's executive team to send out an e-mail invitation to faculty and lecturers with sign-up instructions for individuals that wish to OPT-IN to the phishing education program.

Statistics are published about the percentage of employees that resist and succumb to each simulated attack, but there is no break out of employee classification or other data element that would single out any employee or employee class in the published data. The goal is not to punish or embarrass anyone, but rather to help us all be better prepared to avoid the theft of our money, identity, data or intellectual property.

**Guest Carl Powell reported on IT issues.**

Handout distributed (attachment) on enhanced wireless. VoIP – pushed to FY 2017. Faculty – if you have individual needs, contact Carl. Change in anti-virus software. Log off PC desktops. Little green shield in the corner. Mac users must arrange for

this individually. Contact help desk for Mac desk tops. Bring in laptops to helpdesk or to IT person at your college.

Handouts for security are online.

Box.net cloud storage for faculty for large data storage needs of faculty. Carl doesn't know when it will happen, but reported IT now has the \$ for it. Suggestion to inform faculty before IT arranges for it. Carl agreed to do that.

Concern that classroom technology is not functioning. Some faculty have given up.

Concern about lack of outside support after hours. Carl says it's a resource issue and there is currently no support after hours.