

APPROVED Minutes Faculty Senate Meeting

Wednesday, March 4, 2015

3-5pm, 300 Student Center

(* indicates item to take to department colleagues)

Present: K Woodiel, R Baier, R Jones, R Fulkert, D Pancioli, J Kullberg, R McTague, M Rahman, D. Chou, K Banerji, L Myler, P Majeske, M Bluhm, P Koehn, D Barton, P Francis, S Norton, R Hammond, M Zinggeler, R Woods, M Evett, R Longworth, R Quiel, J Eisenbach, M Peters, K Rusniak, G Edwards, M McVey, S Tout, R Orrange, S Hayworth, P Smith, M Higbee

1. [3:05] Agenda approval - Approved
2. [3:10] Approval of minutes from FS meeting, 2/18/15. – Hearing no objections, motion carries.
3. [3:15] Committee Reports
 - a. Faculty Senate Budget Committee (David Crary) *
 - b. Academic Issues
 - (i) Global Engagement Council (Judith Kullberg) *

Met with Provost. Discussed professional organization for international administrators. Beginning analysis of survey data. N=465. Shared outline of presentation for BOR 3/17 meeting. (**See attached.**) Will request support for strengths in ways that are revenue generating. Presentation is also going to be given at 8:30am at Educational Policies.
 - (ii) Gen Ed Review Comm. * - No update.
 - c. Institutional Issues
 - (i) 2018-19 Academic Calendar (Rhonda Longworth). Get input from Senate about calendars. Does the proposed semester break meet minimum federal requirements for labs (biology, e.g.)? Standard required – 12.5 hours per credit hour.

Was there thought to making the entire Thanksgiving week a break week? What data exist to suggest this alleviates student stress? Will two days off really alleviate stress? R. Longworth suggested faculty make an amendment for calendar committee to address this gap in knowledge. Faculty support a fall break, generally speaking, but would like data that indicates efficacy.

Motion: The Faculty Senate requests that the calendar committee identify materials that demonstrate whether the proposed 2-day October break would ameliorate student stress. We request that the committee also gather feedback from the students. We also request that the committee examine alternate future calendars that would provide for the break without decreasing the number of class meetings in a semester. We understand that this might mean that the Fall semester starts on or before Labor Day.

Motion carries.
 - (ii) LMS Implementation (Daryl Barton) *

Canvas Updates (**See attached.**) Summer a and b will be priorities. New instructional designer will be hired April-September. Need new software for class evaluations. That's coming. Committee work underway. www.emich.edu/canvas is the "go to" site for everything Canvas. Things are moving in the right direction.

Library guides – built into Canvas. May be developed specific to a subject and a course.

E Reserves will migrate with Canvas. Those affected have been emailed.

- (iv) Addition to agenda – Phishing
(See attachment.) Changes in Cyber Security Awareness document – FSEB wanted full senate approval. Motion: **First sentence of proposed letter – invite AND strike the last sentence in the paragraph. Motion passes.**
- d. Other committee reports
Paul Majeske – IT wants to change how Microsoft updates. EMU brings update to local server and internally update it. No one has to enter your office. Will probably be unnoticed. (See attachment.) If Carl Powell sends it to her, Sandy will send to full faculty.
- 4. [4:00] Provost’s Remarks (Provost Schatzel) * R Longworth reported
 - a. COT Dean search will announce finalists likely next week.
 - b. On schedule for FDC Director. Finalists to be announced soon.
 - c. Title IX Director search also on schedule. The way EMU
- 5. [4:15] Committee appointments (see attached ballot) *
 - a. COE needs reps for EEFC.
 - b. New GA – Reginald Hammond
 - c. Parking committee – In search of missing information about committee.
 - d. Russ Olwell is now administration. Can’t be faculty rep.
 - e. Judicial appeals board – Certain faculty volunteers were never contacted to serve on committee. Concerns expressed that faculty reps are cherry picked to serve on particular committees. P Francis will look into it and will report back. Frustration with repeated problems.
Motion: The FS expresses that it is disturbed by the office of student conduct and community standard’s failure to accept and act on the selection of Prof K Woodiel’s appointment to the judicial appeals board for the 2014-15 academic year. An explanation is requested. Motion carries with 1 abstention.
University Budget Council – no nominees. They are needed - 4. CAS COE COT At large.
- 6. [4:30] New Business
Contract calls for periodic evaluation of the provost. Norm appears to be every three years. Provost has served that long so it is time. Contract calls for self-evaluation and documentation that goes to a committee of the Senate. She has requested evaluation similar to administration evaluations at UM Dearborn. We need a Senate committee to come up with an evaluation process of the Provost. That instrument would be distributed to all faculty, but Sandy wants to clear this with the AAUP first. Timeline proposed – Form committee now and have committee work with compensation over the summer. Present results in the Fall. M Zinggeler will put together as much documentation as she can on the earlier committee. FS needs to decide committee composition and numbers and who would like to participate.
 - a. Luncheon meeting of Exec. Boards—AAUP and FS (agenda items?) * Many thanks to Susan Moeller.
 - b. Other new business
- 7. [5:00] Adjournment 4:51pm

The next Faculty Senate Executive Board meeting will be held March 11, 2015 in 302 Student Center, 3-5. The next full Faculty Senate meeting will be held March 18, 2015 in 300 Halle Library from 3-5.
